

MAYVILLE BUILDING INSPECTORS OFFICE HOURS:

Monday and Friday, 8:00 – 9:00 a.m.

Wednesday, 2:30 – 4:30 p.m.

MAYVILLE CITY HALL
15 S. SCHOOL STREET

The Building Inspector spends part of the day in the office and part of the day out in the community. If you come in or call while the inspector is out, your call or message will be returned when the inspector returns to the office. When leaving a message or coming in please be prepared to give the location address, type of inspection, and the contractor's name.

Information Required to obtain a Permit:

- Two Sets of Plans
- Two Surveys or Site Plans, showing all setbacks and erosion control measures heat loss
- Calculations Contractors State Certification number
- Completed erosion control and building permit applications

Projects Requiring Permits:

- New Homes
- Remodeling
- Commercial
- Electric, Plumbing, and Heating changes
- Additions, including decks and sheds
- Roofing, Siding, Window replacements
- Signs

Any project that requires excavating, improving, altering, converting, repairing, extending or demolishing of lot, building or structure must first obtain a building permit. Separate permits must be obtained for land disturbing, erosion control, plumbing, heating, electrical, and building. Permits are also required for both temporary and permanent electrical service. Signs include banners, flags, balloons, and sandwich boards.

Required Inspections:

- Erosion Control
- Setback, Footing & Bleeding Tile
- Foundation & Exterior Drain Tile
- Sewer Lateral & Water Service
- Temporary Electric Service
- Permanent Electric Service
- Firestop, Ventilation, Insulation & Vaper Retard
- Interior Drain Tile, Sump & Vaper Retarder
- Concealed Plumbing Rough
- Heating Rough
- Construction Rough
- Final
- Underfloor Building Drain