

**PUBLIC WORKS****JANUARY 23, 2023**

The meeting was called to order at 7:07 PM by Chair Jack Abbott with the following roll call:

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Jack Abbott	Chair	Present	
Joseph Riese	Aldersperson	Present	
Kim Olson	Aldersperson	Present	

Also present were Alderspersons Bob Smith and Roger Smith, Comptroller/Treasurer Angela Runde, and City Clerk Anastasia Gonstead.

**APPROVAL OF MINUTES****Approve November 28, 2022 Minutes**

Unanimous, 3-0

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Joseph Riese, Aldersperson
<b>SECONDER:</b>	Kim Olson, Aldersperson
<b>AYES:</b>	Abbott, Riese, Olson

**CITIZEN COMMENTS**

None

**MONTHLY UTILITIES REPORT****Water Distribution System Update**

Lead disbursement payment on December 28, 2022 for \$14,345.42. We have until March if any incidental services come up to use the remaining \$156,741.65. Main breaks, December 19, 2022 at Marguerite & Easy Street, December 21, 2022 at Green Bay & Forest, and December 30, 2022 at Wisconsin & Center. The total water loss for all three breaks was 2.5 million gallons

Well #4 has DNR and PSC approvals. Construction is set to begin in summer and the system online by fall of 2024.

**Wastewater Treatment Plant Operations Update**

We are working on 2023 televising lists. A full few of our sewer system should be available after this year's televising is complete. We are working with MSA on layout and SCADA design for our facilities planning project at the plant.

**MONTHLY ENGINEERING & PLANNING REPORT**

2022 Bridge Street - Town and Country are working on punch list items.

231 Breckenridge Street, Proposed Martial Arts Studio - Waiting for property owner to submit the Conditional Use permit for review. Once the Conditional Use has been approved, the Occupancy Permit that was filed can be reviewed.

Hockers Self-Storage Development - The proposed self-storage development in the River Knoll Industrial Park is progressing

2023 Street and Utility Projects - Plans and contracts are being prepared for the work on Alley Street and for the Metalcraft water main. Bid opening date has not yet been set.

2023 PMP Project - The County is looking to repave CTH V next year. Preliminary estimates shared by the County puts the City's cost for this around \$25,000. Project is out for bid with primary bid being part of Breckenridge Street and Keith Street. If bids come in low, there is an alternative.

Water Service Information - Working with Courtney Steger to get as much information as can be found to meet the DNR requirement of providing water service size and material for City services.

## **MONTHLY DPW REPORT**

### **Snow Events Update**

More ice than snow this year. Down one employee, so everyone else has had to pick up the slack.

### **Brush Pick-Up Update**

Still doing this once a month, through April.

### **Equipment Maintenance Update**

One of the trucks went in, it was running rough. It's been approximately \$1,200 almost every time it goes in. There were backhoe and loader problems that were able to be fixed in-house.

### **Holiday Decorations Update**

DPW Director Hurst stated there have been many calls on this. The reason the decorations have gone down in number is due to the fact that with the replaced lights, it would have cost approximately \$40,000 to put outlets on those poles. We no longer own the Bridge Street poles. Some light poles are not rated high enough to hold the snowflake decorations, they could get moving in the wind and cause a pole to go down. It was explained that what they had downtown was the extent of what they were able to complete. Metalcraft put up the lights at Foster Park.

Alderson Olson inquired about the pole wraps. DPW Director Hurst indicated many have dry rotted.

DPW Director Hurst also explained the Festival of Lights group has disbanded. They still have money, approximately \$2,000, but the group itself is not active. Alderson Olson inquired if it can be kept afloat if they find people to participate. DPW Director Hurst confirmed that is an option.

### **Salt Update**

First batch delivered for this year. We are still working off of last year's batch. We are in good shape. You can reserved 20%, but you do not have to take that reserve, it holds the price. How much to order is always a gamble on the weather.

## **MONTHLY PARK REPORT**

### **Buildings Report**

Rentals are going well, up quite a bit for 2022.

The new doors are up at the Pavilion and turned out very well.

This time of year is a lot of repairs, they have been helping out at the TAG Center as well.

The Rotary Club is looking at building/having storage units at the kayaks. Another one is in the works, will update when we know more.

**Grounds Report**

Tree cutting underway. They are taken out behind the wastewater facility, stockpile for people to get wood.

Equipment is being pulled apart, prepping for spring. Currently waiting on parts.

Tree City USA applications has been submitted.

Regarding holiday lights, Parks Director Wild stated he spoke with Dawn at Main Street Mayville. They came up with wraps for the poles downtown with ribbon on top. Banners we have access to. Tree planters downtown, they have outlets. He can build skeleton trees and people could sponsor a tree, have a card with their name on it. If more interest, it could be done in Foster Park as well. Price of many items is down 30-50% this time of year. Working on a proposal/bid. Outreach to volunteers to help get decorations up. They are in the early stages of planning but there appears to be ample citizen interest.

**Senior Center Update**

Year long contract for Meals on Wheels to run out of the Senior Center. More activities are happening at the Senior Center as well, picking up more members.

Next Parks/Rec/TAG Center Commission meeting on February 2, 2023 at 6:00 PM.

**ADJOURNMENT**

**Adjournment**

Motion to Adjourn at 7:31 PM. Unanimous, 3-0.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Joseph Riese, Alderperson
<b>SECONDER:</b>	Jack Abbott, Chair
<b>AYES:</b>	Abbott, Riese, Olson

Anastasia Gonstead, City Clerk

Attachment: 01232023 PUBLIC WORKS - MINUTES (4660 : Approval of Minutes from January 23, 2023 Meeting)

### Water Notes

- We had a water main break surface on 4<sup>th</sup> St on 1/22/23. The leak had taken a while to surface to due following clearstone to the creek. Limestone debris surfaced at the creek entrance to the river near the plant.
- Contract work took place for iron filters through Veolia. We are working with this company on alternating schedules for rebuilds and will have some information for next months meeting regarding contractual obligations and changes to well contracts.
- Well #4 is posted for bidding.
- The partial galvanized service that was found during a meter change last month has been replaced. I received permission from the DNR to use funding for this partial replacement.
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### Wastewater Notes

- Our intern started 2/2 from Moraine Park and will be working on both water and wastewater projects.
- Mike Pasbrig passed general wastewater and collections system and now hold a DNR Operator license.
- Our lab passed state lab of hygiene proficiency testing.
- We met with personnel from Seneca to review processes and operational parameters. We believe we've cleared up all issues related to higher chloride discharges.
- Leroy- Kekoskee lift station had a pump rail separate from the bracket and drop the pump. Sabel rebuilt the structure as well as performed annual maintenance on all lift stations.
- Alley St, Treatment Plant Upgrades and Muzzy and Allen St projects have all been accepted by CWFPP and placed on project priority listings.
- We'll be meeting with MSA to discuss a few final plans for facilities planning and we should see them in March for presentation.
- Mercury testing for December was of concern to us. Influent numbers were lower than effluent. The lab re-ran these numbers. We don't have an explanation for this at this point.

## City of Mayville

### Monthly Engineering Report

February 21, 2023

1) 2022 Bridge Street

Project is complete. Waiting on final pay request

2) 231 Breckenridge – Proposed Martial Arts Studio

No new information. Waiting for property owner to submit the Conditional Use permit for review.

3) Hockers Self Storage Development

The proposed self-storage development in the River Knoll Industrial Park is progressing.

4) 2023 Street and Utility Projects

Plans and Contracts are being prepared for the work on Alley Street and for the Metalcraft Watermain. Bid opening date has not been set yet.

5) 2023 PMP project

The County is looking to repave CTH V next year. Preliminary estimates shared by the County puts the City's cost of this around \$25,000. The City received 3 bids for the proposed work. The bids are going before the Finance Committee and Common Council for approval.

6) Hilltop Drive Development

Thomas Letkewicz is looking to get started on his auto detailing and resale business on Hilltop Drive. He will be resubmitting a site plan for review for the next Plan Commission meeting. From my understanding he would like to get started this spring.