

PUBLIC WORKS**MARCH 27, 2023**

The meeting was called to order at 6:50 PM by Chair Jack Abbott with the following roll call:

Attendee Name	Title	Status	Arrived
Jack Abbott	Chair	Present	
Joseph Riese	Aldersperson	Present	
Kim Olson	Aldersperson	Present	

Also present were Alderspersons Bob Smith and Roger Smith, Comptroller/Treasurer Runde, and City Clerk Anastasia Gonstead.

APPROVAL OF MINUTES**Approval of February 27, 2023 Public Works Committee Meeting Minutes**

Motion to approve February 27, 2023 Public Works Committee meeting minutes made by Aldersperson Riese, second by Aldersperson Olson. 3-0, unanimous.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joseph Riese, Aldersperson
SECONDER:	Kim Olson, Aldersperson
AYES:	Abbott, Riese, Olson

CITIZEN COMMENTS

None

MONTHLY UTILITIES REPORT

Report given by Courtney Steger, Water/Wastewater Director.

Water Notes:

A water main break occurred on 2/19/23 on Center St near Wisconsin.

A service break occurred on 3/4 on Dayton St.

The annual CCR (Consumer Confidence Report) is complete, posted to the required media and submitted to the DNR.

We have allowed for LIHWAP (Low Income Household Water Assistance Program) to make payments on behalf of our customers. Customers submit their financial information to the state agency and they cut a check on behalf of the customers.

In April we'll begin testing quarterly for PFAS per the WI DNR. Three quarters of testing will be required in 2023.

Wastewater Notes:

Utilities hosted a Digger's Hotline training seminar for the utility, DPW, and Town & Country Underground.

Repairs previously approved for private sanitary laterals on Green Bay drive have been completed by Speedy Clean Drain & Sewer.

Director Steger added that the City of Mayville has become an approved CDL private trainer. Aldersperson Roger Smith asked what the cost is to train here. Director Steger explained just the time involved. Aldersperson Roger Smith stated he is all for it, just wondered how much it takes away to have someone in-house training. Director Steger explained neither her budget

nor DPW's budget could have absorbed the current costs to get someone their CDL licensing. Alderperson Riese explained beyond cost, there would still be time required driving on the temps so it still would be taking time away, that many places are going this route. Alderperson Roger Smith stated that then gives them on the job training. Director Steger confirmed this.

MONTHLY ENGINEERING & PLANNING REPORT

City Clerk Gonstead read report provided by Nicholas Chikowski, City Planning/Engineering.

- 1) 2022 Bridge Street
Project is complete. We are reviewing a pay request that was received.
- 2) 231 Breckenridge - Proposed Martial Arts Studio

No new information. Waiting for property owner to submit the Conditional Use permit for review.

- 3) Hockers Self Storage Development
The proposed self-storage development in the River Knoll Industrial Park is progressing.
- 4) 2023 Street and Utility Projects
We had a bid opening for the project on the 21st. We received 2 bids for the work. The bids will go to the Utility Commission for review
- 5) 2023 PMP project
The County is looking to repave CTH V next year. Preliminary estimates shared by the County puts the City's cost of this around \$25,000. Project was awarded to Northeast Asphalt. We will hold a pre-con meeting with the contractor to set timeline of the work.
- 6) Hilltop Drive Development
Thomas Letkewicz is looking to get started on his auto detailing and resale business on Hilltop Drive. He will be resubmitting a site plan for review for the next Plan Commission meeting. From my understanding he would like to get started this spring.

MONTHLY DPW REPORT

Snow Events Update

Jack Hurst, Director of DPW, gave report. Snow in March had been worse than the whole winter. A couple of storms snuck up on them, a lot of time was dedicated to this.

Equipment/Equipment Repairs Update

The loader they had put thousands of dollars into last year is now sitting behind the wastewater plant. They cannot get it moving, unsure if it is the transmission. He explained they are trying to keep repairs in Mayville, as transporting it out of the area would be costly as well. DPW only has approximately \$28,000 in their maintenance budget, they don't know what they will do. New loaders cost approximately \$380,000. This is a big repair but they have to get it done. Alderperson Roger Smith asked if we are exceeding life expectancy on the vehicle if it is a 1995. Alderperson Riese stated we need to start looking toward the future. Asked what the hour meter read is on the vehicle. Director Hurst stated he did not have the exact number but it is up there. That he has been looking into leasing programs, it lets them turn equipment over a little more often. When things breakdown, it puts everything else behind. Alderperson Bob Smith asked if he could asked a question. Alderperson Abbott allowed it. Alderperson Bob Smith inquired if it

is the same loader they rebuilt items on. Director Hurst confirmed it was, they has put in approximately \$34,000 in repairs. Alderperson Bob Smith inquired if this issue is something completely different from the last repairs. Director Hurst stated that is correct. That the repairs they did years ago were fine, but they do not truly know what is wrong with the loader until they get into it. Alderperson Riese asked if this should be a future agenda item. City Clerk Gonstead asked for clarification as to what exactly the agenda item should encompass and if it they want it on Public Works Committee or Finance Committee right away. Alderperson Riese stated to put it on Finance Committee and to leave it broad, to discuss leasing and/or purchasing equipment for Department of Public Works.

Salt Update

They have received the balance of their salt, 500 tons. It helps to keep the costs down to be able to order ahead, but it is always a gamble. Alderperson Riese asked what the cost is per ton. Director Hurst stated \$79 per ton. Alderperson Bob Smih inquired if we continue to partner with other communities. Director Hurst stated we are still involved with the State bid, it is not something we ever want to get out of.

MONTHLY PARK REPORT

Buildings Report

City Clerk Gonstead read report provided by John Wild, Parks Director.

Buildings Report- There was a few weeks this month with no Pavilion rental so I was able to fix the cracked boards on the floor. The official opening of the parks is April 1st but the facilities have been used by the school district for their sports. The weather looks like it is going to be warming up in the next week or so and all of our parks will be full with activities. I have been getting buildings ready to open and have needed to repair inside damage. The restrooms at Fireman's field had new urinals installed late last fall with the floor being jackhammered out. That concrete work will be finished in the next week or two when it warms up. Those bathrooms will be ready to be used at the point.

Grounds Report

City Clerk Gonstead read report provided by John Wild, Parks Director.

Grounds Report- As the weather has allowed us to get into the parks we have been cleaning up the grounds. The baseball field at Fireman's Park has had the start of an upgrade last fall and will be completed as soon as the weather warms and we can get equipment on the field. The High school varsity baseball team will be using Theiler South baseball field as its home field until Fireman's is completed. I turned on all 3 scoreboards at Theiler and found that all but 1 remote that operates these scoreboards was not working. I contacted the scoreboard company to order new remotes and of course they don't make those remotes anymore. The fix they suggested was an upgrade kit which costs \$2300 per scoreboard and we have 3 scoreboards at Theiler Park. I am trying to find another fix as we can't afford to spend that much on these scoreboards. We do have 1 working remote that can operate any 1 scoreboard at a time. The kayak shed is moving and will hopefully be completed in 4 to 6 weeks.

Senior Center Report

City Clerk Gonstead read report provided by John Wild, Parks Director.

Senior Center Report- The building has been used by many organizations for meetings this last month. The seniors have stayed busy with cards and bingo. We finalized the details of their next bus trip the Memories Theater in Port Washington.

Alderson Olson added that the Easter Basket Hunt will be this Saturday, April 1, 2023, at Foster Park.

ACTION ITEM(S)

Discuss, with Possible Action, Amendment to City of Mayville §397.7 - Regarding Parking During Snow

Handout from Director Hurst pointing out other communities that have no overnight street parking for winter as well as photos showing cars obstructing snow clearing from the last storm. Director Hurst stated he asked this be put on the agenda as he would like to go back to the previous ordinance, that it was changed approximately three years ago. He stated he was not in favor then, and he definitely is not now. Alderson Roger Smith asked what the current rules are. Director Hurst explained there can be parking overnight on the roads unless in case of a snow emergency. That this way is taking extra time and money. He would like to go back to the winter parking enforced from December 1st through April 1st. We are the only community that does not have this in place.

At 7:11PM, Alderson Riese had to excuse himself from the meeting.

Alderson Abbott asked Director Hurst if the photos he provided are recent. Director Hurst stated they were from the storm the Thursday prior. It is not fair to DPW or to the Police Department. Alderson Abbott inquired how many tickets the Police Department has to write. Chief Toellner explained that can vary. Alderson Abbott inquired if it is repeat offenders. Chief Toellner explained that under the old ordinance, they would give warnings a week or two before the ordinance would go into effect. Now they don't have that, they write quite a few tickets for every snow event. The problem the Police Department sees is that the definition of what a snow event is, is very confusing to the public. It was more clear cut under the former ordinance. If it happened to be nice, they were less aggressive on enforcement.

Alderson Olson stated she knows there are problem areas in the City that could use the parking to stay as it is now, but she knows they cannot pick and chose for certain areas.

Aldersons Abbott and Olson unanimously agree to allow a public comment. Joe Homan present to make comment. He explained everyone on S Main Street has parking issues and he believes the Police Department will not ticket the factory workers. He does not believe their is uniform enforcement in that area. Suggests leaving the S Main Street area along, due to the unique situation with the factory and the factory workers' parking. Chief Toellner states that S Main Street was not on the agenda. It is a unique parking area, just like a number of other areas in the City. The Police Department does use a certain degree of discretion to make everyone happy - the homeowners, the factory workers, those clearing the streets, those using the bike lanes, etc. They do not pick and chose who to write tickets to. It goes to show the complexity of the situation. The officers go out and try to enforce that when they can. Even with winter parking, when the officers are busy on emergent calls the enforcement of winter parking is not happening. The factory does not have a parking lot. Alderson Olson asks if they can

eliminate S Main Street in this. Chief Toellner says they could, but asked if it will solve the problem. Alderperson Bob Smith stated it is a complex issue. He explained the city has several ordinances that cover this. There is available municipal parking nearby, behind the American Legion, and they could walk from there. They are the only business that does not have off-street parking. We have an ordinance that says if you have a business, you must have parking for your employees. That one does not. Mr. Homan has a point. We require to hotel to purchase municipal permits for their employees.

Alderperson Bob Smith reminds everyone that communication is key. That we could do other things to make communication of snow emergencies. That his constituents do not have issues parking off street. That some older homes may not have ample parking. That people pay for the streets and want to be able to use them. He stated he believes this had been working for the last few years. That he remembers this was brought forward when Beaver Dam changed their ordinance, but according to the list from Director Hurst, that is no longer the case. Director Hurst stated the snow emergency threshold is not working. If they hit cars, who is at fault? Director Hurst stated to Alderperson Bob Smith that they remember why this ordinance change went into place, that an individual had too many cars in his driveway and wanted to be able to park on the street.

Alderperson Olson states that she believes this should be moved on to Council, then everybody can weigh in on the matter and it will give them time to come up with some possible solutions. Alderperson Abbott asked if they had considered alternate side parking like some other communities.

Director Hurst reiterated we are the only community doing this. He stated Beaver Dam let you buy a parking permit to park on the street, but if it snows at all you are still getting a ticket. Alderperson Abbott stated that method would not solve the problem. Alderperson Roger Smith asks to make a comment. Alderperson Abbott allows. Alderperson Roger Smith states that if you need the cars off the street, get them off the street. Alderperson Olson asked if they can eliminate the area in which Mr. Homan lives. Alderperson Bob Smith stated Old Fashioned Foods appears to have a shuttle buss. Inquired about how full the municipal lots are in that area. Alderperson Olson asked if she can call the owner of Old Fashioned Foods. That she does not want to effect anyone's jobs. Director Hurst stated there is plenty of parking in the municipal lots behind the old Napa building and behind the American Legion.

Motion by Alderperson Olson to recommend this matter to Council, second by Alderperson Abbott. Alderperson Riese was absent from the vote. 2-0, motion carries.

RESULT:	RECOMMENDED TO COUNCIL [UNANIMOUS]	Next: Unknown
MOVER:	Kim Olson, Alderperson	
SECONDER:	Jack Abbott, Chair	
AYES:	Abbott, Olson	
ABSENT:	Riese	

ADJOURNMENT

Motion to adjourn at 7:43 PM by Alderperson Olson, second by Alderperson Abbott. 2-0.

Meeting adjourns at 7:43 PM.

Anastasia Gonstead, City Clerk