

MEETING: LIBRARY BOARD MEETING

PLACE: Mayville Public library, 111 N. Main St. Mayville, WI 53050

Date: May 11, 2023

Time: 6:00 pm

MEETING AGENDA

(A Quorum of Council Members May Be Present)

1. Meeting Called to Order and Roll Call –
2. Public Comment –
3. Approval of Minutes of Previous Meeting –
4. Discussion with Action on City Budget Reports for February, March, and April 2023
5. Discussion with Action on Payment of Bills for February, March, and April 2023
6. Discussion with Action on Library Treasurer's February, March, and April 2023
7. Discussion with Action on Library Director's Reports for April 2023
8. Library statistics for April 2023
 - A. Meetings and Activities:
 - 1.Update on Monarch Library System/Directors Council
 - 2.Update on Friends' group activities
 - B. Building:
 - C. Staff/Upcoming Events
9. Unfinished Business
 - A. Update on new Library project:
 - 1.Library Building Project: continued discussion with possible action based on Library Board recommendations
 - 2.Update on time capsule and grand opening: discussion with possible action based on Library Board recommendations.
 - 3.Update on Library Logo: discussion with possible action
 - B. Discuss with possible action: the Circulation Policy
10. New Business –
 - A. Discuss with possible action: YA library cards
 - B. Discuss with possible action: student library cards
11. Adjournment: -- Discuss with possible action: next meeting June 8 at 6:00 pm

Jennifer Stasinopoulos
Library Director

Mayville Public Library Board Meeting
April 13, 2023
Mayville Public Library

1. The meeting was called to order at 6:25 p.m. by Board President Grant Larson.

Present: Director: Jennifer Stasinopoulos, Geri Feucht, President: Grant Larson, Library Vice President: Mike Schmidt, Secretary: Lisa Neumann, Treasurer: Sue Smith, School Representative: Carrie Mathison, Alderperson Joe Riese. Unexcused Absent: None

Guests: Kory Krieser and Tom Baade (Integris), Elijah Riese, Clarice Case from the Dodge County Pioneer.

Kory Krieser of Integris reviewed the new library building project schedule updates and supplements provided to board.

1. Updated construction schedule: Kory updated the board of the construction progress from Findorff. Project manager, Matt Schroeder gave the board and members and Friends of the Library a tour prior to the board meeting. The completion is still targeted for mid-September with opening in October. A tunnel was located underground at the southwest corner of Mayville Limestone Building and Red Brick Building while digging footings for a cement pad for the dumpster area. Kory suggested that we have an easement drafted for any further maintenance needed in the future.
The Executive Summary has been updated and is available at the library.
2. Design update:
 - a. Kory presented the two design options for the donor's wall to the board for feedback. One design is a much higher cost than the other due to materials used for the design. Timeline for the decision would need to be made by the June board meeting.
 - b. Kory updated on Construction Bulletin #4 FF&E.
3. Procurement Update:
 - a. Zimmerman is in process of releasing the furniture orders by the end of month.
 - b. Zimmerman has ordered the shelving.
 - c. Zimmerman is still working on coordinating the AV including gaming.
 - d. Zimmerman is coordinating the signage for the board to review.
 - e. No updates on equipment plan.
4. Budget Update:
 - a. Kory stated cost projection remains the same at \$12,398.388 due to no unforeseen conditions.
 - b. Winter conditions & CB #3 update.
5. Utility/Infrastructure Updates:
 - a. Kory updated on the teach line. The order has been placed and it was recommended by Monarch not to get a second line at this time.
 - b. Kory updated that Monarch is researching VOIP and recommended to hold on the decision for now.
 - c. Kory stated the overhead utility relocation is in process from AT&T.

Tom and Kory exited board meeting.

2. Public Comment: None

3. Approval of minutes of previous meeting: After review, Feucht made a motion to approve March 9, 2023, Library Board minutes. Schmidt seconded. Motion carried.

4. City Budget Report: Schmidt made the motion to table approval of the City Budget Reports for February and March. Mathison second. Motion carried.

5. Payment of Bills: Smith made a motion to table the approval of payment of the bills for February. Schmidt second. Motion carried. Feucht made a motion to table the approval of payment of the bills for March. Schmidt second. Motion carried.

6. Library Treasurer's Report: Smith gave an updated Treasurer's Report for February and March to the board for review. Mathison made a motion to table the approval of the February and March Treasurer's report. Schmidt seconded. Motion carried.

7. Library Director's Report: Jennifer included a Director's Report in the Library Board Meeting in the board packet. Jennifer emphasized that self-check will be included in the statistics moving forward. The cost of Hoopla has risen dramatically, and the board may want to consider reducing the number of checkouts per month in the future. We currently at 8 checkouts. Board discussed to keep at 8 and there was no action taken.

8. Library statistics for March 23: Jennifer reported on 19 programs for the month of March.

A. Meeting and Activities: Updates outlined in the Director's report.

1. Monarch Library System and Directors Council updated in Director's report.

Dr. Marty Greer is the newest Board of Trustees member for MLS. The MLS has completed the firewall upgrade with updated settings up and it is working well. Kohler has completed tagging their items. Mayville has tagged the juvenile graphic novel section and has moved to adult nonfiction as well as all new materials. Whofi will be phased out in May due to grant ending. A solution has been found that will allow statistics to be continued to being received.

2. Update on Friends group activities, they participated in the tour of the new library today. The Friends will have food in the park during the City-Wide Rummage Sale the first Saturday in May.

B. Building: A row of lighting was replaced.

C. Staff/Upcoming Events: Three staff have registered to attend the ALA conference in Chicago in June with grant funding from SEWI. Shelia and Jenny have planned out the summer reading program and the theme this year is "Catch the Reading Bug". Lucas Almas has joined the staff at the end of March. He brings enthusiasm to the position and is learning very quickly.

After review and discussion Schmidt made a motion to accept the Director's report for March 2023. Mathison seconded. Motion carried.

9. Unfinished Business

A. Update on new Library project:

1. Library Building Project: Kory presented his project updates (top of minutes).

2. Time Capsule is in the library for display and the local paper has reported on it in the paper. The Grand Opening dedication is moving forward. Lisa informed board they will be meeting with Erika Freeman from Findorff to discuss the grand opening and dedication. Lisa, Sue, and Carrie will be meeting with Erika later next week. Several members of the Friends group have offered to be part of the dedication committee.

3. Carrie spoke with Sarah from the Art Department at Mayville High School. Sarah has asked for the requirements and usage of the library logo for her student's reference for this project. Grant will attend the student meeting to share information about the new library.

4. The board discussed the disposal of library furnishings and unneeded supplies. Schmidt made a motion that any furnishings and unneeded supplies can be donated. Riese second. Motion carried.

10. New Business

A. Jennifer gave update on new Chromebooks that were purchased from the grant last summer. We have 10 Chromebooks. They are cloud based and need a google account. Jennifer is working on Chromebook management before they can be available to the patrons for use.

B. Jennifer is working with the City Treasurer for Budget lines for the Trust Account (73), managed by the City and will be making changes to this in the future.

11. Adjournment: Next regular Board meeting will be on May 11, 2023, at 6:00 pm at the library. Schmidt made a motion to adjourn at 7:40 p.m. Riese seconded. Motion carried. Respectfully submitted by Lisa Neumann, submitted on 4/13/2023.

CITY OF MAYVILLE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

(10) GENERAL FUND

Feb

	PERIOD AMOUNT	YTD ACTUAL	PRIOR YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
<u>PUBLIC LIBRARY</u>						
10-55110-57-101-000	PUBLIC LIBRARY - SALARY-PERM R	4,577.66	8,165.48	7,378.63	58,006.00 (49,840.52)	14.1
10-55110-57-102-000	PUBLIC LIBRARY - WAGES-PERM RE	4,045.88	8,016.39	7,407.20	59,800.00 (51,783.61)	13.4
10-55110-57-111-000	PUBLIC LIBRARY - WAGES-TEMP RE	95.84	191.68	.00	.00 191.68	.0
10-55110-57-201-000	PUBLIC LIBRARY - SOC SEC & MED	699.08	1,406.09	1,678.33	10,043.00 (8,636.91)	14.0
10-55110-57-203-000	PUBLIC LIBRARY - RETIREMENT-EE	630.74	1,262.00	1,345.47	7,213.00 (5,951.00)	17.5
10-55110-57-204-000	PUBLIC LIBRARY - HEALTH INSURA	2,656.86	5,313.72	6,953.48	49,000.00 (43,686.28)	10.8
10-55110-57-205-000	PUBLIC LIBRARY - LIFE INSURANC	24.85	49.70	49.70	350.00 (300.30)	14.2
10-55110-57-208-000	PUBLIC LIBRARY - DENTAL INSURA	136.68	273.36	273.36	2,305.00 (2,031.64)	11.9
10-55110-57-210-000	PUBLIC LIBRARY - VISION INS	.00	.00	16.36	284.00 (284.00)	.0
10-55110-57-211-000	PUBLIC LIBRARY - SICK LEAVE PA	65.00	65.00	170.00	.00 65.00	.0
10-55110-57-212-000	PUBLIC LIBRARY - BOARDS & COMM	.00	.00	.00	850.00 (850.00)	.0
10-55110-57-213-000	PUBLIC LIBRARY - VACATION PAY	633.00	1,191.06	424.27	8,250.00 (7,058.94)	14.4
10-55110-57-214-000	PUBLIC LIBRARY - HOLIDAY PAY	146.00	1,600.87	663.62	5,225.00 (3,624.13)	30.6
10-55110-57-218-000	PUBLIC LIBRARY - SHORT TERM DI	36.70	73.40	72.92	383.00 (309.60)	19.2
10-55110-57-280-000	PUBLIC LIBRARY - FSA ADM FEES	.00	.00	.00	30.00 (30.00)	.0
10-55110-57-303-000	PUBLIC LIBRARY - REGISTRATION	.00	.00	184.00	210.00 (210.00)	.0
10-55110-57-304-000	PUBLIC LIBRARY - TELEPHONE	69.80	69.80	74.24	1,300.00 (1,230.20)	5.4
10-55110-57-305-000	PUBLIC LIBRARY - POSTAGE & BOX	.00	7.50	.00	500.00 (492.50)	1.5
10-55110-57-306-000	PUBLIC LIBRARY - EMPLOYEE TRAV	.00	.00	.00	500.00 (500.00)	.0
10-55110-57-308-000	PUBLIC LIBRARY - LODGING	.00	.00	.00	250.00 (250.00)	.0
10-55110-57-311-000	PUBLIC LIBRARY - PRINTING	28.34	28.34	21.32	525.00 (496.66)	5.4
10-55110-57-312-000	PUBLIC LIBRARY - DATA PROCESSI	135.64	169.74	364.58	1,155.00 (985.26)	14.7
10-55110-57-319-000	PUBLIC LIBRARY - CONTRACTED SE	56.85	56.85	96.32	2,381.00 (2,324.15)	2.4
10-55110-57-321-000	PUBLIC LIBRARY - SUPPLIES-JANI	231.69	231.69	49.30	300.00 (68.31)	77.2
10-55110-57-322-000	PUBLIC LIBRARY - UTILITIES-WAT	53.73	117.07	102.20	515.00 (397.93)	22.7
10-55110-57-323-000	PUBLIC LIBRARY - UTILITIES-ELE	694.88	694.88	1,631.58	13,911.00 (13,216.12)	5.0
10-55110-57-324-000	PUBLIC LIBRARY - UTILITIES-NAT	865.70	865.70	1,857.10	5,055.00 (4,189.30)	17.1
10-55110-57-327-000	PUBLIC LIBRARY - SUPPLIES-EQUI	.00	.00	.00	1,000.00 (1,000.00)	.0
10-55110-57-334-000	PUBLIC LIBRARY - INSURANCE-BUI	294.75	884.42	643.50	5,603.00 (4,718.58)	15.8
10-55110-57-340-000	PUBLIC LIBRARY - BONDS-OFFICIA	.00	.00	.00	227.00 (227.00)	.0
10-55110-57-351-000	PUBLIC LIBRARY - MAINT-BUILDIN	71.16	71.16	121.63	2,397.00 (2,325.84)	3.0
10-55110-57-808-000	PUBLIC LIBRARY - BOOKS	1,478.34	1,478.34	.00	7,240.00 (5,761.66)	20.4
10-55110-57-809-000	PUBLIC LIBRARY - SUPPLIES-AUDI	.00	9.96	.00	.00 9.96	.0
	TOTAL PUBLIC LIBRARY	17,729.17	32,294.20	31,579.11	244,808.00 (212,513.80)	13.2
<u>LIBRARY DATA PROCESSING</u>						
10-55111-57-326-000	LIBRARY-DATA PROCESS - MAINT-E	.00	.00	11,679.60	11,488.00 (11,488.00)	.0
	TOTAL LIBRARY DATA PROCESSING	.00	.00	11,679.60	11,488.00 (11,488.00)	.0
	TOTAL FUND EXPENDITURES	17,729.17	32,294.20	43,258.71	256,296.00 (224,001.80)	12.6
	NET REVENUE OVER EXPENDITURES	(17,729.17)	(32,294.20)	(43,258.71)	(256,296.00) 224,001.80	(12.6)

CITY OF MAYVILLE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

Feb

(26) DODGE CO. LIBRARY

	PERIOD AMOUNT	YTD ACTUAL	PRIOR YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
<u>SOURCE 43</u>						
26-43570-49-000-000 DODGE CO LIBRY - LIBRARY REV	72,460.22	72,665.96	53,192.29	72,666.00	(.04)	100.0
TOTAL SOURCE 43	72,460.22	72,665.96	53,192.29	72,666.00	(.04)	100.0
TOTAL FUND REVENUE	72,460.22	72,665.96	53,192.29	72,666.00	(.04)	100.0

CITY OF MAYVILLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

Feb

(26) DODGE CO. LIBRARY

	PERIOD AMOUNT	YTD ACTUAL	PRIOR YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
<u>DODGE CO LIBRY</u>						
26-55112-49-102-000	DODGE CO LIBRY - WAGES-PERM	2,020.50	4,079.09	1,768.00	32,000.00 (27,920.91)	12.8
26-55112-49-111-000	DODGE CO LIBRY - WAGES-TEMP RE	148.80	297.60	741.56	6,721.00 (6,423.40)	4.4
26-55112-49-201-000	DODGE CO LIBRY - SOC SEC	165.93	334.79	255.13	1,865.00 (1,530.21)	18.0
26-55112-49-301-000	DODGE CO LIBRY - SUBSCRIPTIONS	1,248.42	1,248.42	1,268.28	12,500.00 (11,251.58)	10.0
26-55112-49-303-000	DODGE CO LIBRY - REGISTER	155.00	155.00	.00	3,000.00 (2,845.00)	5.2
26-55112-49-312-000	DODGE CO LIBRY - DATA PR	.00	.00	.00	2,000.00 (2,000.00)	.0
26-55112-49-325-000	DODGE CO LIBRY - SUPPLIES	36.32	36.32	150.28	4,000.00 (3,963.68)	.9
26-55112-49-326-000	DODGE CO LIBRY - MAINTENANCE	.00	.00	.00	6,000.00 (6,000.00)	.0
26-55112-49-377-000	DODGE CO LIBRY - SUPPLIES	.00	.00	350.61	6,000.00 (6,000.00)	.0
26-55112-49-804-000	DODGE CO LIBRY - EQUIPMENT	.00	.00	.00	5,300.00 (5,300.00)	.0
26-55112-49-809-000	DODGE CO LIBRY - SUPPLIES	118.82	118.82	.00	.00 118.82	.0
	TOTAL DODGE CO LIBRY	3,893.79	6,270.04	4,533.86	79,386.00 (73,115.96)	7.9
	TOTAL FUND EXPENDITURES	3,893.79	6,270.04	4,533.86	79,386.00 (73,115.96)	7.9
	NET REVENUE OVER EXPENDITURES	68,566.43	66,395.92	48,658.43	(6,720.00) 73,115.92	988.0

CITY OF MAYVILLE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

Feb

(73) LIBRARY TRUST

	PERIOD AMOUNT	YTD ACTUAL	PRIOR YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
<u>PUBLIC CHARGES FOR SERVICES</u>						
73-46710-79-000-000 LIBRARY TRUST - LIBRARY REVENU	325.03	409.73	484.62	6,000.00	(5,590.27)	6.8
TOTAL PUBLIC CHARGES FOR SERVI	325.03	409.73	484.62	6,000.00	(5,590.27)	6.8
<u>INTEREST INCOME & MISC</u>						
73-48500-79-000-000 LIBRARY TRUST - DONATIONS/MISC	.00	.00	.00	30,000.00	(30,000.00)	.0
TOTAL INTEREST INCOME & MISC	.00	.00	.00	30,000.00	(30,000.00)	.0
TOTAL FUND REVENUE	325.03	409.73	484.62	36,000.00	(35,590.27)	1.1

CITY OF MAYVILLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

Feb

(73) LIBRARY TRUST

	PERIOD AMOUNT	YTD ACTUAL	PRIOR YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
<u>DEPARTMENT 110</u>						
73-55110-79-802-000	LIBRARY TRUST - EQUIPMENT OFFI	.00	.00	.00	7,000.00 (7,000.00)	.0
73-55110-79-808-000	LIBRARY TRUST - BOOKS	.00	.00	1,234.76	13,000.00 (13,000.00)	.0
73-55110-79-809-000	LIBRARY TRUST - A/V	237.53	237.53	795.83	7,000.00 (6,762.47)	3.4
73-55110-79-815-000	LIBRARY TRUST - PROGRAM SUPPLI	.00	.00	.00	1,000.00 (1,000.00)	.0
	TOTAL DEPARTMENT 110	237.53	237.53	2,030.59	28,000.00 (27,762.47)	.9
	TOTAL FUND EXPENDITURES	237.53	237.53	2,030.59	28,000.00 (27,762.47)	.9
	NET REVENUE OVER EXPENDITURES	87.50	172.20	(1,545.97)	8,000.00 (7,827.80)	2.2

Report Criteria:

Detail report.
 Invoices with totals above \$0 included.
 Paid and unpaid invoices included.
 Invoice Detail.GL Account = "105511057101000"-105511157802000"

GL Account and Title	Vendor	Vendor Name	Inv Date	Invoice No	Description	Amount
10-55110-57-304-000 PUBLIC LIBRARY - TELEPHONE						
10-55110-57-304-000	249	AT&T - INTERNET & LOCAL	02/02/2023	2023 JAN	#920 387-7900 381 2 LIBRARY	69.80
Total 10-55110-57-304-000 PUBLIC LIBRARY - TELEPHONE:						69.80
10-55110-57-311-000 PUBLIC LIBRARY - PRINTING						
10-55110-57-311-000	484	BMO HARRIS BANK NA	01/07/2023	229731	FINANCE 6227 - ALL IN ONE POSTER CO	28.34
Total 10-55110-57-311-000 PUBLIC LIBRARY - PRINTING:						28.34
10-55110-57-312-000 PUBLIC LIBRARY - DATA PROCESSI						
10-55110-57-312-000	5310	DEMCO	02/01/2023	7253680	PROCESSING SUPPLIES	135.64
Total 10-55110-57-312-000 PUBLIC LIBRARY - DATA PROCESSI:						135.64
10-55110-57-319-000 PUBLIC LIBRARY - CONTRACTED SE						
10-55110-57-319-000	5376	RHYME BUSINESS PRODUCTS LLC	01/31/2023	AR610588	RHYME PRINTER CONTRACTED SERVICES	56.85
Total 10-55110-57-319-000 PUBLIC LIBRARY - CONTRACTED SE:						56.85
10-55110-57-321-000 PUBLIC LIBRARY - SUPPLIES-JANI						
10-55110-57-321-000	2775	QUILL CORPORATION	01/25/2023	30411639	JANITOR/HOUSEKEEPING SUPPLIES	128.30
10-55110-57-321-000	2775	QUILL CORPORATION	01/30/2023	30500831	HOUSEKEEPING SUPPLIES	103.39
Total 10-55110-57-321-000 PUBLIC LIBRARY - SUPPLIES-JANI:						231.69
10-55110-57-323-000 PUBLIC LIBRARY - UTILITIES-ELE						
10-55110-57-323-000	142	ALLIANT ENERGY/WP&L	01/20/2023	2023 JAN 968493	#9684930000 LIBRARY ELECTRICAL SERVICE	47.08
10-55110-57-323-000	142	ALLIANT ENERGY/WP&L	01/20/2023	2023 JAN 968493	#9684930000 LIBRARY ELECTRICAL	647.80
Total 10-55110-57-323-000 PUBLIC LIBRARY - UTILITIES-ELE:						694.88
10-55110-57-324-000 PUBLIC LIBRARY - UTILITIES-NAT						
10-55110-57-324-000	142	ALLIANT ENERGY/WP&L	01/20/2023	2023 JAN 968493	#9684930000 LIBRARY GAS	865.70
Total 10-55110-57-324-000 PUBLIC LIBRARY - UTILITIES-NAT:						865.70
10-55110-57-334-000 PUBLIC LIBRARY - INSURANCE-BUI						
10-55110-57-334-000	1052	EMC INSURANCE COMPANIES	02/04/2023	7000813644	LIBRARY PROPERTY	294.75
Total 10-55110-57-334-000 PUBLIC LIBRARY - INSURANCE-BUI:						294.75
10-55110-57-351-000 PUBLIC LIBRARY - MAINT-BUILDIN						
10-55110-57-351-000	2591	PACKERLAND OFFICE PRODUCTS	01/13/2023	2973651	RENT-A-MAT - LIBRARY	71.16
Total 10-55110-57-351-000 PUBLIC LIBRARY - MAINT-BUILDIN:						71.16
10-55110-57-808-000 PUBLIC LIBRARY - BOOKS						
10-55110-57-808-000	644	CENGAGE LEARNING - GALE	01/11/2023	79959325	#152287 BOOKS	29.59
10-55110-57-808-000	644	CENGAGE LEARNING - GALE	01/11/2023	79960728	#152287 BOOKS	91.17
10-55110-57-808-000	644	CENGAGE LEARNING - GALE	01/20/2023	80206183	#152287 BOOKS	25.60
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	01/03/2023	73612950	BOOKS	17.19
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	01/03/2023	73612951	BOOKS	17.66
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	01/03/2023	73612952	BOOKS	19.35
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	01/03/2023	73612953	BOOKS	20.29

Feb

GL Account and Title	Vendor	Vendor Name	Inv Date	Invoice No	Description	Amount
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	01/03/2023	73612954	BOOKS	34.35
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	01/10/2023	73756597	BOOKS	23.03
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	01/10/2023	73756598	BOOKS	12.96
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	01/12/2023	73816631	BOOKS	24.65
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	01/12/2023	73833201	BOOKS	22.77
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	01/17/2023	73884750	BOOKS	41.46
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	01/24/2023	74041487	BOOKS	171.11
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	01/24/2023	74041488	BOOKS	84.91
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	01/24/2023	74041489	BOOKS	123.53
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	01/24/2023	74041490	BOOKS	45.61
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	01/24/2023	74041491	BOOKS	20.81
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	01/24/2023	74041492	BOOKS	45.58
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	01/27/2023	74129019	BOOKS	11.05
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	01/27/2023	74129020	BOOKS	20.42
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	01/27/2023	74129021	BOOKS	18.46
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	01/27/2023	74129022	BOOKS	18.31
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	01/31/2023	74173289	BOOKS	49.50
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	02/24/2023	74173290	BOOKS	56.35
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	01/31/2023	74173291	BOOKS	185.43
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	01/31/2023	74173292	BOOKS	68.84
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	01/31/2023	74173293	BOOKS	41.59
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	01/31/2023	74173294	BOOKS	95.07
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	01/31/2023	74173295	BOOKS	41.70
Total 10-55110-57-808-000 PUBLIC LIBRARY - BOOKS:						1,478.34
Grand Totals:						<u>3,927.15</u>

Dated: 5/11/23

Library Board: *[Signature]*
[Signature]

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Only paid Invoices included.
- Invoice Detail.GL Account = "26151000000000"-269999999999999"

GL Account and Title	Vendor	Vendor Name	Inv Date	Invoice No	Description	Amount
26-55112-49-301-000 DODGE CO LIBRY - SUBSCRIPTIONS						
26-55112-49-301-000	2192	MAYVILLE CHAMBER OF COMMERCE	02/01/2023	2023 MEMBER FEE	MEMBERSHIP FOR LIBRARY	75.00
26-55112-49-301-000	2388	MOTION PICTURE LICENSING CORP	01/10/2023	504414847	ANNUAL LICENSING FEE/MOVIES-LIBRARY	173.42
26-55112-49-301-000	4938	ZOOLOGICAL SOCIETY	01/18/2023	2023 GIFT	PLATYPUS MEMBERSHIP RENEWAL	1,000.00
Total 26-55112-49-301-000 DODGE CO LIBRY - SUBSCRIPTIONS:						1,248.42
26-55112-49-303-000 DODGE CO LIBRY - REGISTER						
26-55112-49-303-000	484	BMO HARRIS BANK NA	02/02/2023	2029982	LIBRARY 0435 - MEMBERSHIP	155.00
Total 26-55112-49-303-000 DODGE CO LIBRY - REGISTER:						155.00
26-55112-49-325-000 DODGE CO LIBRY - SUPPLIES						
26-55112-49-325-000	2775	QUILL CORPORATION	01/26/2023	30423947	SUPPLIES/ OFFICE	29.73
26-55112-49-325-000	5264	AMAZON CAPITAL SERVICES	01/18/2023	1M9P-PHFF-9G9F	LIBRARY - SUPPLIES	6.59
Total 26-55112-49-325-000 DODGE CO LIBRY - SUPPLIES:						36.32
26-55112-49-809-000 DODGE CO LIBRY - SUPPLIES						
26-55112-49-809-000	5264	AMAZON CAPITAL SERVICES	02/10/2023	1W6W-W4CV-GN74	MOVIES	95.90
26-55112-49-809-000	5264	AMAZON CAPITAL SERVICES	02/02/2023	1WRR-HHR6-1VRL	MOVIES	22.92
Total 26-55112-49-809-000 DODGE CO LIBRY - SUPPLIES:						118.82
Grand Totals:						1,558.56

Dated: 5/11/23

Library Board: [Signature]
Sue Smith

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Only paid invoices included.

Invoice Detail.GL Account = "731510000000000"-739999999999999"

GL Account and Title	Vendor	Vendor Name	Inv Date	Invoice No	Description	Amount
73-55110-79-809-000 LIBRARY TRUST - A/V						
73-55110-79-809-000	5264	AMAZON CAPITAL SERVICES	01/25/2023	1G7F-KJMF-DMXW	LIBRARY - SUPPLIES	238.50
73-55110-79-809-000	5264	AMAZON CAPITAL SERVICES	01/25/2023	1PH9-TYJC-DLYJ	LIBRARY - SUPPLIES	.97-
Total 73-55110-79-809-000 LIBRARY TRUST - A/V:						<u>237.53</u>
Grand Totals:						<u><u>237.53</u></u>

Dated: 5-11-23

Library Board: *Christina Long, President*
Sue Smith

CITY OF MAYVILLE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2023

(10) GENERAL FUND

	PERIOD AMOUNT	YTD ACTUAL	PRIOR YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
<u>PUBLIC LIBRARY</u>						
10-55110-57-101-000	PUBLIC LIBRARY - SALARY-PERM R	4,505.78	12,671.26	11,699.39	58,006.00 (45,334.74)	21.8
10-55110-57-102-000	PUBLIC LIBRARY - WAGES-PERM RE	20,798.37	28,814.76	12,373.82	59,800.00 (30,985.24)	48.2
10-55110-57-111-000	PUBLIC LIBRARY - WAGES-TEMP RE	95.84	287.52	.00	.00 287.52	.0
10-55110-57-201-000	PUBLIC LIBRARY - SOC SEC & MED	1,914.51	3,320.60	2,388.08	10,043.00 (6,722.40)	33.1
10-55110-57-203-000	PUBLIC LIBRARY - RETIREMENT-EE	1,690.91	2,952.91	1,880.64	7,213.00 (4,260.09)	40.9
10-55110-57-204-000	PUBLIC LIBRARY - HEALTH INSURA	2,656.86	7,970.58	10,430.22	49,000.00 (41,029.42)	16.3
10-55110-57-205-000	PUBLIC LIBRARY - LIFE INSURANC	24.85	74.55	74.55	350.00 (275.45)	21.3
10-55110-57-208-000	PUBLIC LIBRARY - DENTAL INSURA	136.68	410.04	410.04	2,305.00 (1,894.96)	17.8
10-55110-57-210-000	PUBLIC LIBRARY - VISION INS	.00	.00	16.36	284.00 (284.00)	.0
10-55110-57-211-000	PUBLIC LIBRARY - SICK LEAVE PA	.00	65.00	238.00	.00 65.00	.0
10-55110-57-212-000	PUBLIC LIBRARY - BOARDS & COMM	.00	.00	.00	850.00 (850.00)	.0
10-55110-57-213-000	PUBLIC LIBRARY - VACATION PAY	.00	1,191.06	816.27	8,250.00 (7,058.94)	14.4
10-55110-57-214-000	PUBLIC LIBRARY - HOLIDAY PAY	.00	1,600.87	663.62	5,225.00 (3,624.13)	30.6
10-55110-57-218-000	PUBLIC LIBRARY - SHORT TERM DI	36.70	110.10	109.62	383.00 (272.90)	28.8
10-55110-57-280-000	PUBLIC LIBRARY - FSA ADM FEES	.00	.00	.00	30.00 (30.00)	.0
10-55110-57-303-000	PUBLIC LIBRARY - REGISTRATION	.00	.00	184.00	210.00 (210.00)	.0
10-55110-57-304-000	PUBLIC LIBRARY - TELEPHONE	139.60	209.40	221.63	1,300.00 (1,090.60)	16.1
10-55110-57-305-000	PUBLIC LIBRARY - POSTAGE & BOX	.00	7.50	.00	500.00 (492.50)	1.5
10-55110-57-306-000	PUBLIC LIBRARY - EMPLOYEE TRAV	.00	.00	.00	500.00 (500.00)	.0
10-55110-57-308-000	PUBLIC LIBRARY - LODGING	.00	.00	.00	250.00 (250.00)	.0
10-55110-57-311-000	PUBLIC LIBRARY - PRINTING	300.00	328.34	21.32	525.00 (196.66)	62.5
10-55110-57-312-000	PUBLIC LIBRARY - DATA PROCESSI	24.99	194.73	343.09	1,155.00 (960.27)	16.9
10-55110-57-319-000	PUBLIC LIBRARY - CONTRACTED SE	249.65	306.50	144.48	2,381.00 (2,074.50)	12.9
10-55110-57-321-000	PUBLIC LIBRARY - SUPPLIES-JANI	67.62	299.31	267.25	300.00 (.69)	99.8
10-55110-57-322-000	PUBLIC LIBRARY - UTILITIES-WAT	71.22	188.29	149.78	515.00 (326.71)	36.6
10-55110-57-323-000	PUBLIC LIBRARY - UTILITIES-ELE	1,435.07	2,129.95	1,958.19	13,911.00 (11,781.05)	15.3
10-55110-57-324-000	PUBLIC LIBRARY - UTILITIES-NAT	1,361.39	2,227.09	2,125.12	5,055.00 (2,827.91)	44.1
10-55110-57-327-000	PUBLIC LIBRARY - SUPPLIES-EQUI	.00	.00	18.99	1,000.00 (1,000.00)	.0
10-55110-57-334-000	PUBLIC LIBRARY - INSURANCE-BUI	.00	884.42	965.69	5,603.00 (4,718.58)	15.8
10-55110-57-340-000	PUBLIC LIBRARY - BONDS-OFFICIA	.00	.00	.00	227.00 (227.00)	.0
10-55110-57-351-000	PUBLIC LIBRARY - MAINT-BUILDIN	107.00	178.16	456.76	2,397.00 (2,218.84)	7.4
10-55110-57-808-000	PUBLIC LIBRARY - BOOKS	920.01	2,398.35	.00	7,240.00 (4,841.65)	33.1
10-55110-57-809-000	PUBLIC LIBRARY - SUPPLIES-AUDI	.00	9.96	.00	.00 9.96	.0
	TOTAL PUBLIC LIBRARY	36,537.05	68,831.25	47,956.91	244,808.00 (175,976.75)	28.1
<u>LIBRARY DATA PROCESSING</u>						
10-55111-57-326-000	LIBRARY-DATA PROCESS - MAINT-E	.00	.00	11,679.60	11,488.00 (11,488.00)	.0
	TOTAL LIBRARY DATA PROCESSING	.00	.00	11,679.60	11,488.00 (11,488.00)	.0
	TOTAL FUND EXPENDITURES	36,537.05	68,831.25	59,636.51	256,296.00 (187,464.75)	26.9
	NET REVENUE OVER EXPENDITURES	(36,537.05)	(68,831.25)	(59,636.51)	(256,296.00)	187,464.75 (26.9)

CITY OF MAYVILLE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2023

March

(26) DODGE CO. LIBRARY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 43</u>					
26-43570-49-000-000 DODGE CO LIBRY - LIBRARY REV	.00	72,665.96	72,666.00	.04	100.0
TOTAL SOURCE 43	.00	72,665.96	72,666.00	.04	100.0
TOTAL FUND REVENUE	.00	72,665.96	72,666.00	.04	100.0

CITY OF MAYVILLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2023

March

(26) DODGE CO. LIBRARY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DODGE CO LIBRY</u>					
26-55112-49-102-000	DODGE CO LIBRY - WAGES-PERM	2,036.62	6,115.71	32,000.00	25,884.29 19.1
26-55112-49-111-000	DODGE CO LIBRY - WAGES-TEMP RE	148.80	446.40	6,721.00	6,274.60 6.6
26-55112-49-201-000	DODGE CO LIBRY - SOC SEC	167.20	501.99	1,865.00	1,363.01 26.9
26-55112-49-301-000	DODGE CO LIBRY - SUBSCRIPTIONS	.00	1,248.42	12,500.00	11,251.58 10.0
26-55112-49-303-000	DODGE CO LIBRY - REGISTER	165.00	320.00	3,000.00	2,680.00 10.7
26-55112-49-312-000	DODGE CO LIBRY - DATA PR	.00	.00	2,000.00	2,000.00 .0
26-55112-49-325-000	DODGE CO LIBRY - SUPPLIES	141.98	178.30	4,000.00	3,821.70 4.5
26-55112-49-326-000	DODGE CO LIBRY - MAINTENANCE	.00	.00	6,000.00	6,000.00 .0
26-55112-49-377-000	DODGE CO LIBRY - SUPPLIES	293.65	293.65	6,000.00	5,706.35 4.9
26-55112-49-804-000	DODGE CO LIBRY - EQUIPMENT	.00	.00	5,300.00	5,300.00 .0
26-55112-49-809-000	DODGE CO LIBRY - SUPPLIES	(5.03)	113.79	.00	(113.79) .0
TOTAL DODGE CO LIBRY		2,948.22	9,218.26	79,386.00	70,167.74 11.6
TOTAL FUND EXPENDITURES		2,948.22	9,218.26	79,386.00	70,167.74 11.6
NET REVENUE OVER EXPENDITURES		(2,948.22)	63,447.70	(6,720.00)	(70,167.70) 944.2

CITY OF MAYVILLE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2023

March

(73) LIBRARY TRUST

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PUBLIC CHARGES FOR SERVICES</u>					
73-46710-79-000-000 LIBRARY TRUST - LIBRARY REVENUE	178.26	587.99	6,000.00	5,412.01	9.8
TOTAL PUBLIC CHARGES FOR SERVI	178.26	587.99	6,000.00	5,412.01	9.8
<u>INTEREST INCOME & MISC</u>					
73-48500-79-000-000 LIBRARY TRUST - DONATIONS/MISC	.00	.00	30,000.00	30,000.00	.0
TOTAL INTEREST INCOME & MISC	.00	.00	30,000.00	30,000.00	.0
TOTAL FUND REVENUE	178.26	587.99	36,000.00	35,412.01	1.6

CITY OF MAYVILLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2023

March

(73) LIBRARY TRUST

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 110</u>					
73-55110-79-802-000 LIBRARY TRUST - EQUIPMENT OFFI	.00	.00	7,000.00	7,000.00	.0
73-55110-79-808-000 LIBRARY TRUST - BOOKS	.00	.00	13,000.00	13,000.00	.0
73-55110-79-809-000 LIBRARY TRUST - AVV	427.89	665.42	7,000.00	6,334.58	9.5
73-55110-79-815-000 LIBRARY TRUST - PROGRAM SUPPLI	.00	.00	1,000.00	1,000.00	.0
TOTAL DEPARTMENT 110	427.89	665.42	28,000.00	27,334.58	2.4
TOTAL FUND EXPENDITURES	427.89	665.42	28,000.00	27,334.58	2.4
NET REVENUE OVER EXPENDITURES	(249.63)	(77.43)	8,000.00	8,077.43	(1.0)

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.
- Invoice Detail.GL Account = "105511057101000"."105511157802000"

GL Account and Title	Vendor	Vendor Name	Inv Date	Invoice No	Description	Amount
10-55110-57-304-000 PUBLIC LIBRARY - TELEPHONE						
10-55110-57-304-000	249	AT&T - INTERNET & LOCAL	02/22/2023	FEB 23	CITY LIBRARY	69.80
10-55110-57-304-000	249	AT&T - INTERNET & LOCAL	03/22/2023	MARCH 2023	CITY LIBRARY	69.80
Total 10-55110-57-304-000 PUBLIC LIBRARY - TELEPHONE:						139.60
10-55110-57-311-000 PUBLIC LIBRARY - PRINTING						
10-55110-57-311-000	484	BMO HARRIS BANK NA	02/28/2023	FEBRUARY 2023	LIBRARY 0435 - INDEED	300.00
Total 10-55110-57-311-000 PUBLIC LIBRARY - PRINTING:						300.00
10-55110-57-312-000 PUBLIC LIBRARY - DATA PROCESSI						
10-55110-57-312-000	5264	AMAZON CAPITAL SERVICES	03/20/2023	1DWH-QWD3-LD6W	LIBRARY SUPPLIES	24.99
Total 10-55110-57-312-000 PUBLIC LIBRARY - DATA PROCESSI:						24.99
10-55110-57-319-000 PUBLIC LIBRARY - CONTRACTED SE						
10-55110-57-319-000	370	MCHS OCCUPATIONAL HEALTH	02/28/2023	3764-4891	DRUG TEST - LIBRARY	60.00
10-55110-57-319-000	5376	RHYME BUSINESS PRODUCTS LLC	12/09/2022	AR598365	MP27 - SUPPLIES - LIBRARY	63.97
10-55110-57-319-000	5376	RHYME BUSINESS PRODUCTS LLC	02/27/2023	AR617661	MP27 - SUPPLIES - LIBRARY	56.85
10-55110-57-319-000	5376	RHYME BUSINESS PRODUCTS LLC	03/09/2023	AR620940	MP27 - SUPPLIES - LIBRARY	68.83
Total 10-55110-57-319-000 PUBLIC LIBRARY - CONTRACTED SE:						249.65
10-55110-57-321-000 PUBLIC LIBRARY - SUPPLIES-JANI						
10-55110-57-321-000	2775	QUILL CORPORATION	03/16/2023	31395556	#5982742 LIBRARY SUPPLIES	14.21
10-55110-57-321-000	5264	AMAZON CAPITAL SERVICES	03/05/2023	1763-MNF4-HYGH	SUPPLIES	3.14
10-55110-57-321-000	5264	AMAZON CAPITAL SERVICES	03/20/2023	1DWH-QWD3-LD6W	LIBRARY SUPPLIES	16.99
10-55110-57-321-000	5264	AMAZON CAPITAL SERVICES	03/12/2023	1G7R-WR17-L9XN	SUPPLIES	8.29
10-55110-57-321-000	5264	AMAZON CAPITAL SERVICES	03/13/2023	1LXK-LPJN-1C3H	SUPPLIES	24.99
Total 10-55110-57-321-000 PUBLIC LIBRARY - SUPPLIES-JANI:						67.62
10-55110-57-323-000 PUBLIC LIBRARY - UTILITIES-ELE						
10-55110-57-323-000	142	ALLIANT ENERGY/WP&L	02/20/2023	2023 FEB 968493	#9684930000 LIBRARY ELECTRICAL	45.23
10-55110-57-323-000	142	ALLIANT ENERGY/WP&L	02/20/2023	2023 FEB 968493	#9684930000 LIBRARY ELECTRICAL SERVICE	666.06
10-55110-57-323-000	142	ALLIANT ENERGY/WP&L	03/15/2023	2023 MARCH 968493	#9684930000 LIBRARY ELECTRICAL	47.18
10-55110-57-323-000	142	ALLIANT ENERGY/WP&L	03/15/2023	2023 MARCH 968493	#9684930000 LIBRARY ELECTRICAL SERVICE	676.60
Total 10-55110-57-323-000 PUBLIC LIBRARY - UTILITIES-ELE:						1,435.07
10-55110-57-324-000 PUBLIC LIBRARY - UTILITIES-NAT						
10-55110-57-324-000	142	ALLIANT ENERGY/WP&L	02/20/2023	2023 FEB 968493	#9684930000 LIBRARY GAS	799.73
10-55110-57-324-000	142	ALLIANT ENERGY/WP&L	03/15/2023	2023 MARCH 968493	#9684930000 LIBRARY GAS	561.66
Total 10-55110-57-324-000 PUBLIC LIBRARY - UTILITIES-NAT:						1,361.39
10-55110-57-351-000 PUBLIC LIBRARY - MAINT-BUILDIN						
10-55110-57-351-000	439	BEST WINDOW CLEANING CO	03/02/2023	6817	WINDOW CLEANING - LIBRARY	30.00
10-55110-57-351-000	2775	QUILL CORPORATION	03/16/2023	31395506	#5982742 LIBRARY SUPPLIES	5.84
10-55110-57-351-000	4600	PACKERLAND RENT-A-MAT INC	03/01/2023	2983153	#12208-12208 LIBRARY	71.16
Total 10-55110-57-351-000 PUBLIC LIBRARY - MAINT-BUILDIN:						107.00

GL Account and Title	Vendor	Vendor Name	Inv Date	Invoice No	Description	Amount
10-55110-57-808-000 PUBLIC LIBRARY - BOOKS						
10-55110-57-808-000	644	CENGAGE LEARNING - GALE	02/07/2023	80631183	#152287 BOOKS 808	151.15
10-55110-57-808-000	644	CENGAGE LEARNING - GALE	02/28/2023	80812507	#152287 BOOKS 808	24.80
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	02/01/2023	74215201	#2005703 BOOKS	11.27
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	02/01/2023	74215202	#2005703 BOOKS	45.34
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	02/01/2023	74215203	#2005703 BOOKS	30.77
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	02/01/2023	74215204	#2005703 BOOKS	22.49
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	02/01/2023	74215205	#2005703 BOOKS	11.61
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	02/01/2023	74215206	#2005703 BOOKS	10.34
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	02/07/2023	74308756	#2005703 BOOKS	16.95
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	02/07/2023	74308757	#2005703 BOOKS	15.79
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	02/07/2023	74308758	#2005703 BOOKS	17.52
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	02/07/2023	74308759	#2005703 BOOKS	83.00
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	02/07/2023	74308760	#2005703 BOOKS	19.57
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	02/07/2023	74308761	#2005703 BOOKS	6.66
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	02/08/2023	74351355	#2005703 BOOKS	20.99
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	02/14/2023	74441079	#2005703 BOOKS	49.64
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	02/14/2023	74441080	#2005703 BOOKS	18.90
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	02/14/2023	74441081	#2005703 BOOKS	11.38
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	02/14/2023	74441082	#2005703 BOOKS	10.29
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	02/14/2023	74441083	#2005703 BOOKS	14.42
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	02/14/2023	74441084	#2005703 BOOKS	28.08
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	02/14/2023	74441085	#2005703 BOOKS	8.69
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	02/14/2023	74441086	#2005703 BOOKS	11.26
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	02/14/2023	74441087	#2005703 BOOKS	23.14
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	02/21/2023	74560595	#2005703 BOOKS	20.83
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	02/21/2023	74560596	#2005703 BOOKS	31.41
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	02/22/2023	74594545	#2005703 BOOKS	34.58
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	02/12/2023	74594546	#2005703 BOOKS	12.80
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	02/28/2023	74676123	#2005703 BOOKS	17.47
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	02/28/2023	74676124	#2005703 BOOKS	18.28
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	02/28/2023	74676125	#2005703 BOOKS	16.69
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	02/28/2023	74676126	#2005703 BOOKS	19.53
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	02/28/2023	74676127	#2005703 BOOKS	39.21
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	02/28/2023	74676128	#2005703 BOOKS	11.19
10-55110-57-808-000	5264	AMAZON CAPITAL SERVICES	03/05/2023	1CWJ-9L3Y-JW1Q	BOOKS	16.99
10-55110-57-808-000	5264	AMAZON CAPITAL SERVICES	03/13/2023	1NLL-YXJL-196X	LIBRARY SUPPLIES	16.98

Total 10-55110-57-808-000 PUBLIC LIBRARY - BOOKS: 920.01

Grand Totals: 4,605.33

Dated: 5/11/23

Library Board: *[Signature]* President
[Signature]

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Only paid invoices included.

Invoice Detail.GL Account = "26151000000000"-*2699999999999999"

GL Account and Title	Vendor	Vendor Name	Inv Date	Invoice No	Description	Amount
26-55112-49-303-000 DODGE CO LIBRY - REGISTER						
26-55112-49-303-000	3811	WISCONSIN LIBRARY ASSOCIATION	01/01/2023	16590	MEMBERSHIP RENEWAL	165.00
Total 26-55112-49-303-000 DODGE CO LIBRY - REGISTER:						165.00
26-55112-49-325-000 DODGE CO LIBRY - SUPPLIES						
26-55112-49-325-000	2670	PIGGLY WIGGLY	02/01/2023	FEB 2021	SUPPLIES	16.80
26-55112-49-325-000	2775	QUILL CORPORATION	03/16/2023	31402525	#5982742 LIBRARY SUPPLIES	24.34
26-55112-49-325-000	5264	AMAZON CAPITAL SERVICES	03/13/2023	1NLL-YXJL-196X	LIBRARY SUPPLIES	79.75
26-55112-49-325-000	5264	AMAZON CAPITAL SERVICES	03/14/2023	1VGJ-YL4K-1RQM	SUPPLIES	61.68
26-55112-49-325-000	5264	AMAZON CAPITAL SERVICES	03/16/2023	1W3H-T7DK-HVWD	SUPPLIES-CREDIT	40.59
Total 26-55112-49-325-000 DODGE CO LIBRY - SUPPLIES:						141.98
26-55112-49-377-000 DODGE CO LIBRY - SUPPLIES						
26-55112-49-377-000	484	BMO HARRIS BANK NA	02/28/2023	FEBRUARY 2023	LIBRARY 0435 - MEALS	160.17
26-55112-49-377-000	5210	STASIHOPOULOS, JENNIFER	03/23/2023	MARCH REIMBURSEMEN	SUPPLIES	65.83
26-55112-49-377-000	5210	STASIHOPOULOS, JENNIFER	03/23/2023	MARCH REIMBURSEMEN	SUPPLIES	33.75
26-55112-49-377-000	5264	AMAZON CAPITAL SERVICES	03/05/2023	1CWJ-9L3Y-JW1Q	SUPPLIES	33.90
Total 26-55112-49-377-000 DODGE CO LIBRY - SUPPLIES:						293.65
26-55112-49-809-000 DODGE CO LIBRY - SUPPLIES						
26-55112-49-809-000	5264	AMAZON CAPITAL SERVICES	02/10/2023	1TCM-M199-GVF3	LIBRARY - SUPPLIES REFUND	5.03
Total 26-55112-49-809-000 DODGE CO LIBRY - SUPPLIES:						5.03
Grand Totals:						595.60

Dated: 5/11/23

Library Board: [Signature]

Sue Smith

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Only paid invoices included.
- Invoice Detail.GL Account = "73151000000000"-739999999999999"

GL Account and Title	Vendor	Vendor Name	Inv Date	Invoice No	Description	Amount
73-55110-79-809-000 LIBRARY TRUST - A/V						
73-55110-79-809-000	5210	STASINOPOULOS, JENNIFER	03/23/2023	MARCH REIMBURSEMEN	SUPPLIES	31.00
73-55110-79-809-000	5264	AMAZON CAPITAL SERVICES	02/22/2023	194W-VWTG-1VRT	SUPPLIES	91.55
73-55110-79-809-000	5264	AMAZON CAPITAL SERVICES	03/10/2023	19W3-DGFC-6PWP	SUPPLIES	21.97
73-55110-79-809-000	5264	AMAZON CAPITAL SERVICES	03/05/2023	1CWJ-9L3Y-JW1Q	LIBRARY SUPPLIES	31.98
73-55110-79-809-000	5264	AMAZON CAPITAL SERVICES	03/13/2023	1DLP-3RRJ-3TPV	SUPPLIES	17.96
73-55110-79-809-000	5264	AMAZON CAPITAL SERVICES	03/18/2023	1G9J-6G9X-CV69	SUPPLIES	32.92
73-55110-79-809-000	5264	AMAZON CAPITAL SERVICES	03/10/2023	1HKX-LXWK-9R4Y	SUPPLIES	47.90
73-55110-79-809-000	5264	AMAZON CAPITAL SERVICES	03/18/2023	1PTR-L933-DRGH	SUPPLIES	12.96
73-55110-79-809-000	5264	AMAZON CAPITAL SERVICES	03/04/2023	1R1N-FLYJ-DV97	DVD/ BLU-RAY	91.74
73-55110-79-809-000	5264	AMAZON CAPITAL SERVICES	02/17/2023	1TL7-4H1V-7XDP	SUPPLIES	47.91
Total 73-55110-79-809-000 LIBRARY TRUST - A/V:						427.89
Grand Totals:						427.89

Dated: 5/11/23

Library Board: [Signature]
Sue Smith

CITY OF MAYVILLE
EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING APRIL 30, 2023

(10) GENERAL FUND

April

	PERIOD AMOUNT	YTD ACTUAL	PRIOR YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
<u>PUBLIC LIBRARY</u>						
10-55110-57-101-000	PUBLIC LIBRARY - SALARY-PERM R	6,629.22	19,300.48	15,876.12	58,006.00 (38,705.52)	33.3
10-55110-57-102-000	PUBLIC LIBRARY - WAGES-PERM RE	5,059.09	33,873.85	16,436.57	59,800.00 (25,926.15)	56.7
10-55110-57-111-000	PUBLIC LIBRARY - WAGES-TEMP RE	.00	287.52	.00	.00 287.52	.0
10-55110-57-201-000	PUBLIC LIBRARY - SOC SEC & MED	631.70	3,952.30	3,049.47	10,043.00 (6,090.70)	39.4
10-55110-57-203-000	PUBLIC LIBRARY - RETIREMENT-EE	554.27	3,507.18	2,437.50	7,213.00 (3,705.82)	48.6
10-55110-57-204-000	PUBLIC LIBRARY - HEALTH INSURA	2,603.28	10,573.86	13,906.96	49,000.00 (38,426.14)	21.6
10-55110-57-205-000	PUBLIC LIBRARY - LIFE INSURANC	24.85	99.40	99.40	350.00 (250.60)	28.4
10-55110-57-208-000	PUBLIC LIBRARY - DENTAL INSURA	136.68	546.72	546.72	2,305.00 (1,758.28)	23.7
10-55110-57-210-000	PUBLIC LIBRARY - VISION INS	.00	.00	16.36	284.00 (284.00)	.0
10-55110-57-211-000	PUBLIC LIBRARY - SICK LEAVE PA	.00	65.00	238.00	.00 65.00	.0
10-55110-57-212-000	PUBLIC LIBRARY - BOARDS & COMM	.00	.00	.00	850.00 (850.00)	.0
10-55110-57-213-000	PUBLIC LIBRARY - VACATION PAY	455.00	1,646.06	1,012.27	8,250.00 (6,603.94)	20.0
10-55110-57-214-000	PUBLIC LIBRARY - HOLIDAY PAY	436.29	2,037.16	1,343.16	5,225.00 (3,187.84)	39.0
10-55110-57-218-000	PUBLIC LIBRARY - SHORT TERM DI	36.82	146.92	146.32	383.00 (236.08)	38.4
10-55110-57-280-000	PUBLIC LIBRARY - FSA ADM FEES	.00	.00	.00	30.00 (30.00)	.0
10-55110-57-303-000	PUBLIC LIBRARY - REGISTRATION	.00	.00	184.00	210.00 (210.00)	.0
10-55110-57-304-000	PUBLIC LIBRARY - TELEPHONE	.00	209.40	647.02	1,300.00 (1,090.60)	16.1
10-55110-57-305-000	PUBLIC LIBRARY - POSTAGE & BOX	.00	7.50	.00	500.00 (492.50)	1.5
10-55110-57-306-000	PUBLIC LIBRARY - EMPLOYEE TRAV	.00	.00	.00	500.00 (500.00)	.0
10-55110-57-308-000	PUBLIC LIBRARY - LODGING	.00	.00	.00	250.00 (250.00)	.0
10-55110-57-311-000	PUBLIC LIBRARY - PRINTING	.00	328.34	21.32	525.00 (196.66)	62.5
10-55110-57-312-000	PUBLIC LIBRARY - DATA PROCESSI	.00	194.73	476.30	1,155.00 (960.27)	16.9
10-55110-57-319-000	PUBLIC LIBRARY - CONTRACTED SE	109.99	416.49	192.64	2,381.00 (1,964.51)	17.5
10-55110-57-321-000	PUBLIC LIBRARY - SUPPLIES-JANI	.00	299.31	267.25	300.00 (.69)	99.8
10-55110-57-322-000	PUBLIC LIBRARY - UTILITIES-WAT	87.28	275.57	205.24	515.00 (239.43)	53.5
10-55110-57-323-000	PUBLIC LIBRARY - UTILITIES-ELE	.00	2,129.95	2,576.12	13,911.00 (11,781.05)	15.3
10-55110-57-324-000	PUBLIC LIBRARY - UTILITIES-NAT	.00	2,227.09	2,455.35	5,055.00 (2,827.91)	44.1
10-55110-57-327-000	PUBLIC LIBRARY - SUPPLIES-EQUI	.00	.00	18.99	1,000.00 (1,000.00)	.0
10-55110-57-334-000	PUBLIC LIBRARY - INSURANCE-BUI	591.29	1,475.71	1,287.60	5,603.00 (4,127.29)	26.3
10-55110-57-340-000	PUBLIC LIBRARY - BONDS-OFFICIA	.00	.00	.00	227.00 (227.00)	.0
10-55110-57-351-000	PUBLIC LIBRARY - MAINT-BUILDIN	144.32	322.48	522.70	2,397.00 (2,074.52)	13.5
10-55110-57-808-000	PUBLIC LIBRARY - BOOKS	51.00	2,449.35	30.00	7,240.00 (4,790.65)	33.8
10-55110-57-809-000	PUBLIC LIBRARY - SUPPLIES-AUDI	.00	9.96	.00	.00 9.96	.0
	TOTAL PUBLIC LIBRARY	17,551.08	86,382.33	63,993.38	244,808.00 (158,425.67)	35.3
<u>LIBRARY DATA PROCESSING</u>						
10-55111-57-326-000	LIBRARY-DATA PROCESS - MAINT-E	.00	.00	11,679.60	11,488.00 (11,488.00)	.0
	TOTAL LIBRARY DATA PROCESSING	.00	.00	11,679.60	11,488.00 (11,488.00)	.0
	TOTAL FUND EXPENDITURES	17,551.08	86,382.33	75,672.98	256,296.00 (169,913.67)	33.7
	NET REVENUE OVER EXPENDITURES	(17,551.08)	(86,382.33)	(75,672.98)	(256,296.00)	169,913.67 (33.7)

CITY OF MAYVILLE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING APRIL 30, 2023

(26) DODGE CO. LIBRARY

April

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>SOURCE 43</u>					
26-43570-49-000-000 DODGE CO LIBRY - LIBRARY REV	.00	72,665.96	72,666.00	.04	100.0
TOTAL SOURCE 43	.00	72,665.96	72,666.00	.04	100.0
TOTAL FUND REVENUE	.00	72,665.96	72,666.00	.04	100.0

CITY OF MAYVILLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING APRIL 30, 2023

(26) DODGE CO. LIBRARY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DODGE CO LIBRY</u>					
26-55112-49-102-000	DODGE CO LIBRY - WAGES-PERM	3,166.04	9,281.75	32,000.00	22,718.25 29.0
26-55112-49-111-000	DODGE CO LIBRY - WAGES-TEMP RE	227.85	674.25	6,721.00	6,046.75 10.0
26-55112-49-201-000	DODGE CO LIBRY - SOC SEC	166.21	668.20	1,865.00	1,196.80 35.8
26-55112-49-301-000	DODGE CO LIBRY - SUBSCRIPTIONS	229.00	1,477.42	12,500.00	11,022.58 11.8
26-55112-49-303-000	DODGE CO LIBRY - REGISTER	.00	320.00	3,000.00	2,680.00 10.7
26-55112-49-312-000	DODGE CO LIBRY - DATA PR	34.22	34.22	2,000.00	1,965.78 1.7
26-55112-49-325-000	DODGE CO LIBRY - SUPPLIES	44.39	222.69	4,000.00	3,777.31 5.6
26-55112-49-326-000	DODGE CO LIBRY - MAINTENANCE	.00	.00	6,000.00	6,000.00 .0
26-55112-49-377-000	DODGE CO LIBRY - SUPPLIES	239.86	533.51	6,000.00	5,466.49 8.9
26-55112-49-804-000	DODGE CO LIBRY - EQUIPMENT	29.99	29.99	5,300.00	5,270.01 .6
26-55112-49-809-000	DODGE CO LIBRY - SUPPLIES	.00	113.79	.00	(113.79) .0
	TOTAL DODGE CO LIBRY	4,137.56	13,355.82	79,386.00	66,030.18 16.8
	TOTAL FUND EXPENDITURES	4,137.56	13,355.82	79,386.00	66,030.18 16.8
	NET REVENUE OVER EXPENDITURES	(4,137.56)	59,310.14	(6,720.00)	(66,030.14) 882.6

CITY OF MAYVILLE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING APRIL 30, 2023

April

(73) LIBRARY TRUST

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PUBLIC CHARGES FOR SERVICES</u>					
73-46710-79-000-000 LIBRARY TRUST - LIBRARY REVENU	785.35	1,373.34	6,000.00	4,626.66	22.9
TOTAL PUBLIC CHARGES FOR SERVI	785.35	1,373.34	6,000.00	4,626.66	22.9
<u>INTEREST INCOME & MISC</u>					
73-48500-79-000-000 LIBRARY TRUST - DONATIONS/MISC	.00	.00	30,000.00	30,000.00	.0
TOTAL INTEREST INCOME & MISC	.00	.00	30,000.00	30,000.00	.0
TOTAL FUND REVENUE	785.35	1,373.34	36,000.00	34,626.66	3.8

CITY OF MAYVILLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING APRIL 30, 2023

April

(73) LIBRARY TRUST

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 110</u>					
73-55110-79-802-000 LIBRARY TRUST - EQUIPMENT OFFI	.00	.00	7,000.00	7,000.00	.0
73-55110-79-808-000 LIBRARY TRUST - BOOKS	2,584.84	2,584.84	13,000.00	10,415.16	19.9
73-55110-79-809-000 LIBRARY TRUST - A/V	221.32	886.74	7,000.00	6,113.26	12.7
73-55110-79-815-000 LIBRARY TRUST - PROGRAM SUPPLI	.00	.00	1,000.00	1,000.00	.0
TOTAL DEPARTMENT 110	<u>2,806.16</u>	<u>3,471.58</u>	<u>28,000.00</u>	<u>24,528.42</u>	<u>12.4</u>
TOTAL FUND EXPENDITURES	<u>2,806.16</u>	<u>3,471.58</u>	<u>28,000.00</u>	<u>24,528.42</u>	<u>12.4</u>
NET REVENUE OVER EXPENDITURES	<u>(2,020.81)</u>	<u>(2,098.24)</u>	<u>8,000.00</u>	<u>10,098.24</u>	<u>(26.2)</u>

April 2023

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail, GL Account = "105511057101000"."105511157802000"

GL Account and Title	Vendor	Vendor Name	Inv Date	Invoice No	Description	Amount
10-55110-57-319-000 PUBLIC LIBRARY - CONTRACTED SE						
10-55110-57-319-000	2775	QUILL CORPORATION	03/22/2023	31500612	#5982742 LIBRARY SUPPLIES	49.99
10-55110-57-319-000	5385	MARSHFIELD CLINIC HEALTH SYSTE	03/31/2023	3764-5838	ALMAS-DRUG TESTING	60.00
Total 10-55110-57-319-000 PUBLIC LIBRARY - CONTRACTED SE:						109.99
10-55110-57-334-000 PUBLIC LIBRARY - INSURANCE-BUI						
10-55110-57-334-000	1052	EMC INSURANCE COMPANIES	03/07/2023	7000813645	LIBRARY PROPERTY	294.75
10-55110-57-334-000	1052	EMC INSURANCE COMPANIES	04/04/2023	7000813646	LIBRARY PROPERTY	296.54
Total 10-55110-57-334-000 PUBLIC LIBRARY - INSURANCE-BUI:						591.29
10-55110-57-351-000 PUBLIC LIBRARY - MAINT-BUILDIN						
10-55110-57-351-000	4600	PACKERLAND RENT-A-MAT INC	01/13/2023	2973651	#12208-12208 LIBRARY	71.16
10-55110-57-351-000	4600	PACKERLAND RENT-A-MAT INC	03/10/2023	2992571	#12208-12208 LIBRARY	73.16
Total 10-55110-57-351-000 PUBLIC LIBRARY - MAINT-BUILDIN:						144.32
10-55110-57-808-000 PUBLIC LIBRARY - BOOKS						
10-55110-57-808-000	3016	SCHOLASTIC LIBRARY PUBLISHING	03/30/2023	48274029	BOOKS	51.00
Total 10-55110-57-808-000 PUBLIC LIBRARY - BOOKS:						51.00
Grand Totals:						896.60

Dated: 5-11-23

Library Board: *Handwritten Signature*, President
Sue Smith

April 2023

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Only paid invoices included.
- Invoice Detail.GL Account = "26151000000000"-269999999999999"

GL Account and Title	Vendor	Vendor Name	Inv Date	Invoice No	Description	Amount
26-55112-49-301-000 DODGE CO LIBRY - SUBSCRIPTIONS						
26-55112-49-301-000	4502	MONARCH LIBRARY SYSTEM	04/06/2023	415898	BOOKPAGE FOR FEB 2023 - JAN 2024	144.00
26-55112-49-301-000	4544	SCHLITZ AUDUBON NATURE CENTER	04/18/2023	2023 MEMBERSHIP	NATURE CENTER MEMBERSHIP 23	65.00
26-55112-49-301-000	4750	THE PIONEER WOMAN MAGAZINE	03/31/2023	2023 RENEWAL	#0445107527 MAGAZINE SUBSCRIPTION	20.00
Total 26-55112-49-301-000 DODGE CO LIBRY - SUBSCRIPTIONS:						229.00
26-55112-49-312-000 DODGE CO LIBRY - DATA PR						
26-55112-49-312-000	5210	STASINOPOULOS, JENNIFER	04/14/2023	FEB 23 REIMBURSEMEN	REIMBURSEMENT FOR SUPPLIES	34.22
Total 26-55112-49-312-000 DODGE CO LIBRY - DATA PR:						34.22
26-55112-49-325-000 DODGE CO LIBRY - SUPPLIES						
26-55112-49-325-000	5264	AMAZON CAPITAL SERVICES	04/02/2023	1KFW-GG6W-LXD4	LIBRARY SUPPLIES	44.39
Total 26-55112-49-325-000 DODGE CO LIBRY - SUPPLIES:						44.39
26-55112-49-377-000 DODGE CO LIBRY - SUPPLIES						
26-55112-49-377-000	5210	STASINOPOULOS, JENNIFER	04/14/2023	FEB 23 REIMBURSEMEN	REIMBURSEMENT FOR SUPPLIES	80.33
26-55112-49-377-000	5210	STASINOPOULOS, JENNIFER	04/14/2023	FEB 23 REIMBURSEMEN	REIMBURSEMENT FOR SUPPLIES	8.00
26-55112-49-377-000	5264	AMAZON CAPITAL SERVICES	03/30/2023	1VK7-JYQF-43RL	LIBRARY SUPPLIES	26.53
26-55112-49-377-000	5493	EFFECTIVE BUSINESS SYSTEMS LLC	04/26/2023	MAYVILLELIB-04262023	LIBRARY PRESENTATION	125.00
Total 26-55112-49-377-000 DODGE CO LIBRY - SUPPLIES:						239.86
26-55112-49-804-000 DODGE CO LIBRY - EQUIPMENT						
26-55112-49-804-000	5210	STASINOPOULOS, JENNIFER	04/14/2023	FEB 23 REIMBURSEMEN	REIMBURSEMENT FOR SUPPLIES	29.99
Total 26-55112-49-804-000 DODGE CO LIBRY - EQUIPMENT:						29.99
Grand Totals:						577.46

Dated: 5/11/23

Library Board: *[Signature]*
Sue Smith

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Only paid invoices included.
- Invoice Detail.GL Account = "731510000000000"-739999999999999"

GL Account and Title	Vendor	Vendor Name	Inv Date	Invoice No	Description	Amount
73-55110-79-808-000 LIBRARY TRUST - BOOKS						
73-55110-79-808-000	644	CENGAGE LEARNING - GALE	03/08/2023	80855989	#152287 BOOKS	120.76
73-55110-79-808-000	644	CENGAGE LEARNING - GALE	03/15/2023	80890792	#152287 BOOKS	61.58
73-55110-79-808-000	644	CENGAGE LEARNING - GALE	03/23/2023	80937842	#152287 BOOKS	61.58
73-55110-79-808-000	1678	INGRAM LIBRARY SERVICES INC	04/01/2023	MARCH 23 STATEMENT	#2005703 BOOKS 808	1,720.71
73-55110-79-808-000	5256	JUNIOR LIBRARY GUILD	03/02/2023	644532	BOOKS	181.48
73-55110-79-808-000	5490	Educational Development Corporation	04/03/2023	DIR 10837097	Library Books	438.73
Total 73-55110-79-808-000 LIBRARY TRUST - BOOKS:						2,584.84
73-55110-79-809-000 LIBRARY TRUST - AV						
73-55110-79-809-000	2301	MICROMARKETING LLC	04/06/2023	918735	CD CASES	71.50
73-55110-79-809-000	2328	MIDWEST TAPE LLC	03/21/2023	503534280	DVD	14.98
73-55110-79-809-000	5210	STASIHOPOULOS, JENNIFER	04/14/2023	FEB 23 REIMBURSEMEN	REIMBURSEMENT FOR SUPPLIES	22.00
73-55110-79-809-000	5264	AMAZON CAPITAL SERVICES	03/30/2023	19Y6-MVYY-7RF1	LIBRARY SUPPLIES	19.92
73-55110-79-809-000	5264	AMAZON CAPITAL SERVICES	04/10/2023	1P6J-16GW-JPHJ	LIBRARY SUPPLIES	17.96
73-55110-79-809-000	5264	AMAZON CAPITAL SERVICES	03/25/2023	1T9J-VGVM-FD9M	LIBRARY SUPPLIES	74.96
Total 73-55110-79-809-000 LIBRARY TRUST - AV:						221.32
Grand Totals:						2,806.16

Dated: 5/11/23

Library Board: [Signature]
Sue Smith

Mayville Public Library Treasurer's Report

February 2023

Revised

MSB Money Market

Feb. 1, 2023	Starting Balance	\$22,356.26		
Feb 24, 2023	Retirement R. Klemme		\$250.00	
Feb. 28, 2023	Interest			\$4.72
	Ending Balance		\$250.00	\$4.72
				\$22,110.98

MSB Money Market Building Fund

Feb. 1, 2023	Starting Balance	\$2,667,605.31		
Feb 9, 2023	Stamps		\$14.44	
Feb 15, 2023	Findorff #4		\$322,839.07	
Feb 24, 2023	Zimmerman Architectural		\$10,315.84	
Feb. 28, 2023	Interest			\$1,390.94
Feb. 28, 2023	Ending Balance		\$333,169.35	\$1,390.94
				\$2,335,826.90

Mayville Savings Bank

Mayville Public Library Memorial Fund

Feb. 1, 2023	Starting Balance	\$45,710.14		
Feb. 28, 2023	Interest			\$9.64
Feb. 28, 2023	Ending Balance		\$0.00	\$9.64
				\$45,719.78

Library Trust Account with the City of Mayville

\$118,619.16

Dodge County Grant Account with the City of Mayville

\$236,413.96

Total Investments

2,758,690.78

Mayville Public Library Treasurer's Report

March 2023

Revised

MSB Money Market

March 1, 2023	Starting Balance	\$22,110.98		
March 31, 2023	Interest		\$5.18	
	Ending Balance	\$0.00	\$5.18	\$22,116.16

MSB Money Market Building Fund

March 1, 2023	Starting Balance	\$2,335,826.90		
March 7, 2023	Stop on check #2097		\$25.00	
March 7, 2023	CSE check #2097 redo \$1800*			
March 9, 2023	Bernie's Equipment Co	\$110,000.00		
March 10, 2023	Donations		\$2,391.86	
March 27, 2023	Donations		\$500.00	
March 28, 2023	Findorff #5	\$478,946.12		
March 31, 2023	Interest		\$1,353.75	
March 31, 2023	Ending Balance	\$588,971.12	\$4,245.61	\$1,751,101.39

Mayville Savings Bank

Mayville Public Library Memorial Fund

March 1, 2023	Starting Balance	\$45,719.78		
March 31, 2023	Interest		\$10.68	
March 31, 2023	Ending Balance	\$0.00	\$10.68	\$45,730.46

Library Trust Account with the City of Mayville

\$118,607.06

Dodge County Grant Account with the City of Mayville

\$235,024.30

Total Investments

\$2,172,579.37

*Capitol Survey Enterprises Dec 5 2022 #2097
lost in mail - check stopped

Mayville Public Library Treasurer's Report

April 2023

MSB Money Market

April 1, 2023	Starting Balance	\$22,116.16		
	Interest		\$5.00	
April 30, 2023	Ending Balance	\$0.00	\$5.00	\$22,121.16

MSB Money Market Building Fund

April 1, 2023	Starting Balance	\$1,751,101.39		
April 3, 2023	Zimmerman Architectural		\$8,310.96	
April 13, 2023	Town & Country Undergrd		\$152,547.17	
April 13, 2023	Intergris		\$11,250.00	
April 14, 2023	Froemming Foundation			\$500.00
April 20, 2023	Findorff #6	\$830,625.87		
April 30, 2023	Interest		\$947.77	
April 30, 2023	Ending Balance	\$1,002,734.00	\$1,447.77	\$749,815.16

Mayville Savings Bank

Mayville Public Library Memorial Fund

April 1, 2023	Starting Balance	\$45,730.46		
April 6, 2023	Dominion Engergy Dividend		\$26.70	
April 25, 2023	Excell Energy Dividend		\$107.12	
	Interest		\$10.35	
April 30, 2023	Ending Balance		\$144.17	\$45,874.63

Library Trust Account with the City of Mayville

\$116,586.25

Dodge County Grant Account with the City of Mayville

\$230,886.74

Total Investments

\$1,165,283.94

April 6, 2023	Zimmerman Architectural Donation	\$144.99	\$5,000.00	
	PayPal Donation Not Resolved			

Director's Report: April 2023

Delivered on May 11, 2023

Library Statistics Highlights

- Circulation was down dramatically in April as was program attendance.
- We no longer get WhoFi statistics.
- I have added the new item crossover borrowing to the statistics sheet, which separates out items we have marked as new. The other statistic, Monarch Crossover Borrowing, relates all crossover borrowing of both new and old items.

Monarch System

- The Monarch Resource group has worked with AtoZdatabases to get a great discount—better than what WiLS quoted me. The WiLS quote was \$1323, but with the help of the Monarch Resource Group, we are now able to get this resource for \$950! There are nine libraries in the system who currently subscribe to this database. The libraries report they use the subscription to make mailing lists, as a job search tool, background search tool for addresses, reference, donor searches. They report that the customer service is excellent. See more regarding AtoZdatabases in the *Other* section below.
- The System voted on the Cooperative Cataloging Workgroup. This workgroup is to assist in creating cataloging guides, training all cataloging associates and to work with the Vega Discover team.

Building Update (For City)

- Exterior finishes (Masonry, window systems, Metal Panel) are continuing and progressing well with paving and landscaping work to follow quickly later in the month.
- Interiors: the framing work is wrapped up; MEP RI wrapping up in walls and drywall work has commenced. Finishes are set to start here in the next month or so.

Personnel Activities and Professional Development

- Lucas arrived at the end of February and started a number of projects right away. He completed the project of cleaning the books out of storage and is just over halfway through the project of getting the music CDs out on the shelves. He also took it upon himself to learn book repair and has repaired a stack of approximately 30 books. He also pulled all the children's books with CDs that were interspersed through the children's collections and created a separate section with them.
- Sheila and Sue continued the project of going through documents in the basement. One thing they found was a book about Mayville—but not Mayville, Wisconsin—it was Mayville, North Dakota. Sheila contacted the Mayville Library in North Dakota, and they were thrilled to hear from her and get the book.

- Olivia Kahlhamer finished her three-month work-study program. Olivia reported that she enjoyed her experience, and Sheila commented that Olivia did an excellent job. We appreciate that she came to the Library to complete the program.
- Sheila is helping the Dedication Committee with a picture project,
- Jenny has been running a number of programs in addition to working on marketing and social media. Last month she ran the coloring club, both morning and afternoon Homeschool Hangout, T3 (Teen/tween Third Thursday), and the Family Movie Night. She also helped with the Family Night at the Library program.
- Jennifer catalogued books for the first few days, though soon after, Lucas was handling all the cataloging. I wrote an article regarding the library for the new Make It Mayville booklet along with an ad.
- I set up a cataloging workshop that will take place on May 10th. Two directors from other Dodge County libraries and one of their staff members will join Lucas and I for a workshop regarding finer details of cataloging. This workshop had to be limited to 5 people as the computers we use must have the Polaris Client loaded on them.
- Jenny attended three live Beanstack training sessions via Zoom. Beanstack is the app we use for Summer Reading, and we hope to use this app for other reading programs throughout the year.

Social Media

- Our Facebook Page visits were down 12.2%, but our Instagram profile visits were up 42.9%. Our reach on Facebook was up 39.2% and our reach on Instagram was up 16.1% (Note: these are estimated statistics provided by the platform.)

Operations and Building

- The phone lines and fax line had issues. Two tickets were issued for support from AT&T, and Tuesday, April 18, AT&T worked on the phone lines. It seemed they were fixed, but within an hour of his departure, line 1 started not working. The technician thought it could be that the lines were nicked when digging was done to restore electricity to the library this past fall. Because of the cold weather and the ground being frozen, we didn't have problems, but now with water in the ground, he believed that some might be seeping into the line if it was nicked.

Community Activity

- The Library participated in the Community Easter Basket Hunt. It was a cold day, but the Library received a good deal of foot traffic due to the event!
- I started reaching out to businesses that had not responded to the letters we mailed for the Scavenger Hunt and the Summer Reading Program. It is a lot of extra work, but it pays off in the end.

Programming

- We held 24 programs during the month of April, and we noticed that program attendance was down. Some programs were not attended or had very low attendance. We are not sure if it is the topic, time, day of the week, or time of the year. Staff will meet in May and/or June to discuss programming goals and how we might be able to garner more attention.

April 2023			
Event	Age Targeted		Number of Participants
City Easter Basket Hunt	General Interest	self-directed	not counted
Coloring Club	General Interest	Group	7
Preschool Storytime 8 sessions	Children (0-5)	Group	20
Homeschool Hang Out-AM	General Interest	Group	8
Family Movie Night	General Interest	Group	7
Finger Paint	General Interest	Group	6
Lego Saturday	General Interest	self-directed	0
Homeschool Hang Out-PM	General Interest	Group	3
Adult Book Club	Adult (19+)	Group	11
Lego Club	General Interest	Group	0
Dementia Series	Adult (19+)	Group	3
Tween Program	Children (6-11)	Group	4
Teen Program	Young Adult	Group	4
Family Night	General Interest	Group	9
Fort Building	Children (6-11)	Group	6
Get Organized for Spring	Adult (19+)	Group	5
STEM Building Challenge	Children (6-11)	Group	2
Genealogy Round Table	Adult (19+)	Group	7
Craft Make & Take	General Interest	self-directed	79

Collection Notes

- Thanks to Lucas, all the books that were stored in the workroom under the location “Storage” were cleaned out. Many of these books were duplicates and were withdrawn. For the books that we kept, he updated the location and made new spine labels for them. They are now on the shelves.
- Music CDs are being moved into the main library. Up to now, patrons only had a picture of each CD and they had to request the CD. This made browsing more difficult, and CD cards people looked through were getting unsightly. Moving them entails changing the call number and relabeling each CD. Lucas is heading this project, which is well underway.
- Children’s books that have CDs with them were separated out into their own section so that they would be easy for patrons to locate. I reviewed the current magazines.
- I added new magazines for the children’s area. Every year, I review how each magazine circulates to assess if it is worth keeping or letting go. The following titles were added to the
 - *The Week Junior*, which focuses on current events and should be of great interest to teachers, home educators, and parents who want to engage their children in discussion about world events at a level at which children can take part.
 - *Sports Illustrated for Kids*
 - *Chop Chop*, which is a cooking magazine for the future cooks and chefs among us!

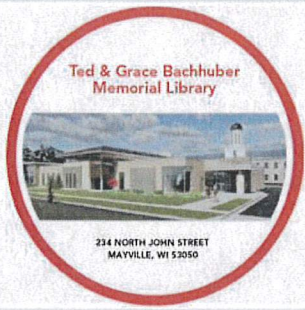
Other

- As stated under the *Monarch System* section, we have an opportunity to subscribe to AtoZ databases at a very good rate, which the Monarch Resource Group was able to work out with the vendor. The subscription includes the following:
 - 30 million US Businesses & Executives Database
 - 7 million Jobs Database
 - 2 million US New Businesses
 - 12 million Healthcare Professionals
 - 240 million US Residents
 - 350,000 New Movers & New Homeowners weekly
 - Executive email addresses available
 - 1,000 downloads within the library and remotely
 - Triple Verified Business Database
 - iPhone & iPad App
 - On-Demand Usage Reporting
 - Free Training and Support AtoZU
 - Live chat support for patrons
 - Future Enhancements

Patrons can use this database as a tool to look up business contacts, get help finding jobs, find people, and to help them with grow their businesses. Libraries use this tool to reach out to new get answers for reference questions, locate and welcome new members to the community, and more.

The vendor has provided logon credentials so that the Board can try out this database. I will send the logon credentials to the Board within the next week so that we can discuss a purchase next Board meeting.

2023 RECEIPTS														
DATE	FINE/FEE	COPY/ PRINT	FAX	ROOM RENT	SALE SHELF	OTHER	2023	2022	2021	2020				
JANUARY	\$ 86.60	\$ 126.90	\$ -	\$ -	\$ 32.50	\$ -	\$ 246.00	\$ 233.10	\$ 29.95	\$ 527.27				
FEBRUARY	\$ 167.39	\$ 88.05	\$ 22.00	\$ 10.00	\$ 13.50	\$ -	\$ 300.94	\$ 192.72	\$ 118.85	\$ 446.25				
MARCH	\$ 86.45	\$ 93.40	\$ 19.00	\$ -	\$ 22.75	\$ 2.00	\$ 223.60	\$ 435.96	\$ 161.90	\$ 143.45				
APRIL	\$ 31.00	\$ 102.75	\$ 25.00	\$ 20.00	\$ 23.00	\$ -	\$ 201.75	\$ 273.64	\$ 118.00	\$ -				
MAY							\$ -	\$ 197.40	\$ 135.40	\$ -				
JUNE							\$ -	\$ 182.43	\$ 338.35	\$ 170.12				
JULY							\$ -	\$ 223.35	\$ 83.05	\$ 242.55				
AUGUST							\$ -	\$ 200.70	\$ 140.35	\$ 87.60				
SEPTEMBER							\$ -	\$ 214.44	\$ 171.55	\$ 115.85				
OCTOBER							\$ -	\$ 236.55	\$ 198.07	\$ 115.64				
NOVEMBER							\$ -	\$ 179.70	\$ 402.53	\$ 100.55				
DECEMBER							\$ -	\$ 163.20	\$ 117.42	\$ 88.85				
TOTAL	\$ 371.44	\$ 411.10	\$ 66.00	\$ 30.00	\$ 91.75	\$ 2.00	\$ 972.29	\$ 2,733.19	\$ 2,015.42	\$ 2,038.13				



Ted & Grace Bachhuber Memorial Library Executive Summary

PROVIDED BY FINDORFF

234 N John St. • Mayville, WI

5.11.2023

Exterior Work continues

With the nice weather finally here, the brick veneer is moving along quickly! The masons have completed about 70% of the brick veneer and will be dropping back to install the stone shortly. The window system install is progressing nicely, and glass is installed in a majority of the windows. The ramp we used for basement access has been infilled and final storm sewer utilities installed. This week, metal panel was field measured and will begin fabrication soon. On deck is the site grading, curb & gutter, and paving work!

Interior Work well underway

Interior framing has about wrapped up at this point. The HVAC, Plumbing, Electrical, and Fire Suppression trades are hot on their heels. Lower level in-wall work is complete, drywalled and being taped. Painting is slated to begin next week. On the first floor, final in-wall inspections for the trades are expected this week and drywall will follow quickly behind. Overhead HVAC systems are buttoning up where able so that ceiling installation can start in a few weeks!

Work This Past Month

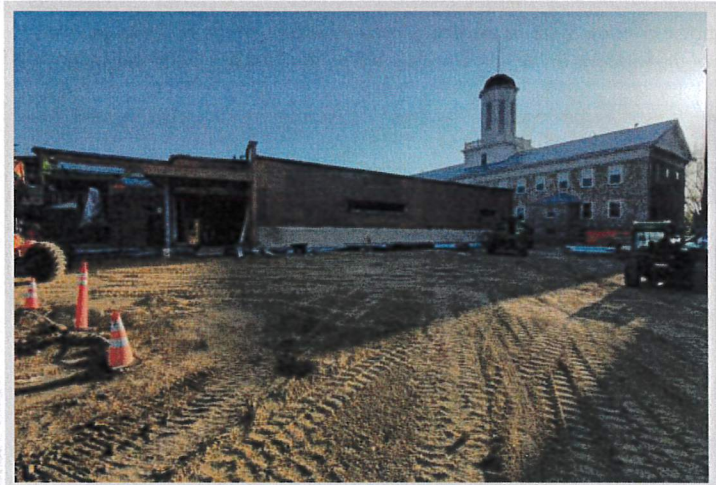
- Ramp infilled at basement wall
- Site storm tied into Mayville City storm sewer
- Window installation well underway
- Basement drywall finishing ongoing
- Exterior masonry well underway

Upcoming Next Month

- Wrap up exterior masonry and window systems
- Metal panel installation commence
- Overhead MEP's wrap up
- Drywall to be hung and finished at 1st floor
- Parking Lot work to commence



Above: Last storm structure installed in the parking lot area and tied into Mayville Storm Sewer system.



Above: Ramp to the lower level was infilled and brick veneer installation started on the South side of the building

DID YOU KNOW?

Did you know where the new Library building is being built used to be a gymnasium building for Mayville Schools? The former building used to be connected underground to the neighboring buildings via a tunnel system that was used run utilities between the 3 buildings. When the old gymnasium was demolished several years ago, the tunnel was blocked off where it used to run to the gymnasium.

Questions?

Project Manager, Matt Schroeder / 414.635.6066 / mschroeder@findorff.com

Findorff
BUILDING & BEYOND

MAYVILLE PUBLIC LIBRARY
111 N Main St Mayville, WI 53050

LIBRARY CARD APPLICATION

All information given is confidential. Patron privacy is protected under Wis. Stat. 43.30.

Please print clearly and fill out form completely.

NAME: _____
(As appears on Driver's License or accepted ID) Last Name First Name MI

ADDRESS: _____
Street Apt. /Space # City State Zip Code

COUNTY: _____ TOWNSHIP: _____

BIRTH DATE: ____/____/____ PHONE #: _____ CARRIER: _____
Month Day Year

Check here if applicant is under 18 EMAIL: _____

SEX: Male _____ Female _____ Preferred Notification: Phone Call _____ Email _____ Text _____
(To receive reserved item notification and other notices)

Prefer not to answer _____

PLEASE READ AND SIGN BELOW:

- I agree to notify the Library if any of the information I supplied on this application changes.
- I accept responsibility for all the materials charged on this card, and I accept responsibility for all charges incurred for any overdue, lost, or damaged materials.
- I agree to follow the policies, rules, and regulations of the Library, and I understand that if I choose not to comply with these rules, my Library privileges may be suspended or revoked.

X _____
(Signature of applicant)

PARENT OR LEGAL GUARDIAN INFORMATION

Please print Parent or Guardian information if applicant is under 18 years of age.

NAME: _____
(as appears on Driver's License or accepted ID) Last Name First Name MI

ADDRESS: _____
(If different from minor's address) Street Apt. /Space # City State Zip Code

BIRTH DATE: ____/____/____ PHONE # _____
Month Day Year

PLEASE READ AND SIGN:

- I have given permission for the minor listed on this application to receive Library privileges.
- I accept responsibility for all the materials charged to this card, including fines, fees, and charges assessed to it.
- I understand that I am taking responsibility to ensure that the minor will follow all Library rules of behavior and that if he or she chooses not to comply with these rules, his/her Library privileges may be suspended or revoked.

X _____
(Signature of parent/guardian)

(Staff use only)
Barcode #: _____ Client ID# _____ Initials/Date: _____

MAYVILLE PUBLIC LIBRARY CARD APPLICATION
PERMISSIONS PAGE

I hereby give the minor child named on the front of this form permission to check out all physical items from the library, including music CDs, movies, and video games. I understand that this permission also extends to all items accessible on Hoopla. (Note: This agreement excludes physical materials that per Library policy can only be checked out to an adult.)

As a parent/guardian, I agree to be responsible for the selection, use and return of any items borrowed by said minor. I agree to pay any fines and/or damage charges incurred by him/her.

I understand that in trying to serve a variety of patrons, the library may have materials that could be objectionable to some people. I also understand that there is no censorship based on Parental Advisory ratings, ratings by CARA (Classification & Rating Administration), ratings by ERSB (Entertainment Software Rating Board), or any other rating source at the desk.

X _____
(signature of parent/guardian)

I do NOT give Permission for Music, Movies, and Games

I do not give my child permission to check out physical movies, games, or music from the Library. I understand that by signing this section, my child will also not have access to Hoopla.

X _____
(signature of parent/guardian)

Permission for Library Computers

I hereby give the minor child named on the front of this form permission to use library computers. I understand that most of the library computers are not censored or filtered. I also take responsibility for ensuring this individual understands Library policies of computer and internet use.

X _____
X _____
(Signature of parent/guardian)