

MEETING: LIBRARY BOARD MEETING

PLACE: Mayville Public library, 111 N. Main St. Mayville, WI 53050

Date: July 13, 2023

Time: 6:00 pm

MEETING AGENDA

(A Quorum of Council Members May Be Present)

1. Meeting Called to Order and Roll Call –
2. Public Comment –
3. Approval of Minutes of Previous Meeting –
4. Discussion with Action on City Budget Reports for June 2023
5. Discussion with Action on Payment of Bills for June 2023
6. Discussion with Action on Library Treasurer's Report for June 2023
7. Discussion with Action on Library Director's Reports for June 2023
8. Library statistics for June 2023
 - A. Meetings and Activities:
 1. Update on Monarch Library System/Directors Council
 2. Update on Friends' group activities
 - B. Building:
 - C. Staff/Upcoming Events
9. Unfinished Business
 - A. Update on new Library project:
 1. Library Building Project: continued discussion with possible action based on Library Board recommendations
 2. Update on Time Capsule, Dedication, and Open house
10. New Business –
 - A. Discuss with possible action: Election of Officers
 - B. Discuss with possible action: 2024 Library Budget
 - C. Discuss with possible action: changing hours
 - D. Discuss with possible action: Door counter
 - E. Discuss with possible action: Part-time programming assistant
11. Adjournment: -- Discuss with possible action: next meeting August 10, at 6:00 pm

Jennifer Stasinopoulos
Library Director

Mayville Public Library Board Meeting
June 8, 2023

1. The meeting was called to order at 6:00 p.m. by Board President Grant Larson.

Present: Grant Larson, Mike Schmidt, Sue Smith, Geri Feucht and Library Director Jennifer Stasinopoulos. Excused: Carrie Mathison (Mayville School District), Lisa Neumann, and Moriah Hurst.

Guests: Kory Krieser (Integrus)

2. Public Comment: There was no public comment.

Guest Korey Krieser of Integrus reviewed updates on the building project checklist with the Board early in the meeting. Specific items reviewed by Krieser are listed below:

- Power to the Library and all business on the same block of the Library will be out on Saturday, June 17 for up to seven hours, between 5:00 a.m. and 12:00 p.m., in order to bury the electric line. Due to this issue, a motion was made by Larson to close the Library on June 17. The motion was seconded by Schmidt, and the motion passed.
- The elevator may not be ready for the October opening, but the stairs will be accessible. The board discussed the opening date and decided to keep the date at the beginning of October, even if the elevator is not available yet for public use.
- The donor wall design and materials were discussed. Kory will try to bring samples with writing at the next meeting and check on alternative materials -so that the board can make a more-informed decision.
- Regarding the donor wall color scheme, Feucht made a motion to approve the color scheme of the three-form panel unless there is an appropriate glass version. Smith seconded the motion, and the motion passed.
- Krieser discussed signage. It will be a neutral linen color to match the interior decorating. The direction of the print for the lettering in the teen and children's areas was discussed, and the board agreed with the recommended version as illustrated in design drawing. The board agreed to label the study rooms by number (e.g., Study Room 1). The larger conference room will be called the Board Room, and the smaller conference room will be called Conference Room. The large meeting room on the upper level will be called Community Room, and the two sides will be designated with East and West signs. Some areas will be designated with Staff Only signs, but some locked areas will have no signage (e.g., the janitor's closet will not have signage). Overhanging directional signs indicating the Community Room and the Library were also discussed.
- Krieser also discussed the phone system, which will use VoIP. Stasinopoulos asked about headsets to make it easier for staff to communicate to each other when at opposite ends of the library or on different floors. Krieser will look into this option.

3. Approval of the May 2023 meeting minutes: Feucht made the motion to approve minutes, and Smith seconded. The motion passed.
4. City budget reports for May 2023: Schmidt made a motion to approve the budget reports, and Smith seconded. The motion passed.
5. Payment of the bills for May 2023: Schmidt made a motion to pay the bills, and Smith seconded. The motion passed.
6. Library Treasurer report for May 2023: Smith discussed the PayPal Donation. We are still unable to access this donation as the password for the account was lost due to a computer crash. She is continuing to work on this, but as the City Comptroller resigned effective at the end of last week, finding the solution may take longer. Smith also discussed the building fund expenditures, and there was not much of an increase in May. However, large payments can be expected soon as some major bills for the building project are coming due. Smith also provided a donor report which listed amounts paid and outstanding. Schmidt made a motion to accept the Treasurer's report, and Geri seconded. The motion passed.
7. Director Jennifer Stasinopoulos provided a detailed written report that included staff meetings and activities, updates about the Monarch Library System, the current building, and staff and upcoming events. She pointed out that while circulation was down in April and in May in Mayville, the same downward trend affected other libraries in the area. The circulation in May was not down as much in Mayville as it was in April. Stasinopoulos discussed the third annual Scavenger Hunt, which was brought back due to patron requests. This year 36 businesses joined the library to make the scavenger hunt happen. Stasinopoulos continued discussing summer programming, pointing out the summer reading season is the busiest time in most public libraries. This year, the theme is *Catch the Reading Bug*, which is reflected in the Scavenger Hunt. She also showed a booklet made during the Stuffed Animal Sleepover program. This is the kind of programming that creates strong positive library experiences for children, and when they return to library as older children and adults, they talk about such experiences.

The Director brought up the issue which had also been a need recognized by Smith that though the staff member responsible for managing the website is willing to learn how design a new website, it is not feasible to have her do so. She has too many other responsibilities, including but not limited to creating pamphlets, fliers, bookmarks, and other physical marketing material, creating posts for social media and managing the social media accounts, and creating posts for the website and managing the website, as well as helping with programming and helping at the circulation desk—all this as a part-time staff member. It is much more feasible to hire an experienced web designer to work on a new website, preferably before we move into the new building. The Board agreed. Smith made a motion to hire a website designer and Feucht seconded the motion. The motion passed

Board Treasurer and Library Friends Member Sue Smith discussed the Friends Activities. The Friends made approximately \$500 at their food sale during the Rummage Sale Saturday in May. Library staff Sheila and Jenny joined the Friends with activities and giveaways to promote the library. (They gave

Free Comic Books from Free Comic Book Day along with information and other items.) The Friends activity regarding the Time Capsule is discussed below under Building Update.

8. Unfinished Business

A. Update on new Library Project

1. Regarding the Building, Grant Larson proposed a number of needed change orders. Feucht made a motion to approve the proposed changes; Smith seconded, and the motion passed.
2. Update on timeline for moving: Kory Krieser reported that it will take approximately one week to complete the move. He is working on setting up a meeting between the movers and Director Stasinopoulos so that she can be updated on what to expect and any projects she needs to complete in advance.
3. Board Treasurer and member of the Mayville Friends of the Library Sue Smith discussed the Time Capsule, dedication, and Open House. Regarding the Time Capsule, she stated that the Friends are working hard to gather pictures and memorabilia from around Mayville. The items going into the Time Capsule will be displayed in the display case after the current display is removed. Regarding the Dedication, the committee is looking for one person to give a short speech, and then there will be the ribbon cutting, after which the public will enter and tour the facility. There will be easels in each section highlighting what the Library had in the old building and the improvements. There will be a guest book for all to sign, a looping media presentation showing the building process, and a special bookmark. They are currently putting together a program that will list all the people involved. They will do mostly digital invitations as well through the newspaper, and they are currently working on a list for specific invitations. Regarding the Open House, they are planning it for November 10th and 11th. November 9, 2023, is the 119th anniversary of the Library. Library staff will join them in the planning to come up with special activities.
4. Board Treasurer and member of the Mayville Friends of the Library Sue Smith brought a request from the Friends of the Mayville Library regarding library items not claimed by the City, other libraries, or by other nonprofit groups. The Friends would like to hold a rummage sale with these items for the community, and they would keep the proceeds of the sale. Schmidt made a motion that the Friends of the Library would be able to have a rummage sale with any items unclaimed by the City, other libraries, and area nonprofits and that they would keep the profits. Feucht seconded, and the motion passed.
5. The topic of room rentals and reservations was discussed, and the Board requested that the Director research what other libraries in our system do in regard to room rentals and reservations.

- B. Library Circulation Policy: this topic was tabled until more board members can be present. Smith made the motion to table the discussion, and Feucht seconded the motion. The motion passed.
9. New Business: The Library of Things Policy was presented by Director Stasinopoulos. The Library has been acquiring new Things for circulation as well as new venue experience passes. To streamline the check-out process of such items, the Director recommended using one form for all. This form will be kept on file, and a note will be added to the patron record so that staff can easily check if the patrons have signed the form. Smith made a motion to approve the Library of Things Policy and Agreement form, and Schmidt seconded. The motion passed.
10. Adjournment: Mike Schmidt made a motion to adjourn the meeting and Geri Feucht seconded. The next meeting is set to be July 13, 2023, at 6:00 pm.

CITY OF MAYVILLE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2023

(10) GENERAL FUND

		PERIOD AMOUNT	YTD ACTUAL	PRIOR YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
<u>PUBLIC LIBRARY</u>							
10-55110-57-101-000	PUBLIC LIBRARY - SALARY-PERM R	6,315.13	29,329.87	24,486.11	58,006.00	(28,676.13)	50.6
10-55110-57-102-000	PUBLIC LIBRARY - WAGES-PERM RE	7,283.59	45,207.72	24,436.63	59,800.00	(14,592.28)	75.6
10-55110-57-111-000	PUBLIC LIBRARY - WAGES-TEMP RE	.00	287.52	.00	.00	287.52	.0
10-55110-57-201-000	PUBLIC LIBRARY - SOC SEC & MED	1,068.34	5,731.68	4,353.82	10,043.00	(4,311.32)	57.1
10-55110-57-203-000	PUBLIC LIBRARY - RETIREMENT-EE	926.71	5,060.12	3,521.96	7,213.00	(2,152.88)	70.2
10-55110-57-204-000	PUBLIC LIBRARY - HEALTH INSURA	2,603.28	15,780.42	20,860.44	49,000.00	(33,219.58)	32.2
10-55110-57-205-000	PUBLIC LIBRARY - LIFE INSURANC	24.85	149.10	149.10	350.00	(200.90)	42.6
10-55110-57-208-000	PUBLIC LIBRARY - DENTAL INSURA	102.80	752.32	820.08	2,305.00	(1,552.68)	32.6
10-55110-57-210-000	PUBLIC LIBRARY - VISION INS	.00	.00	16.36	284.00	(284.00)	.0
10-55110-57-211-000	PUBLIC LIBRARY - SICK LEAVE PA	.00	65.00	238.00	.00	65.00	.0
10-55110-57-212-000	PUBLIC LIBRARY - BOARDS & COMM	.00	.00	.00	850.00	(850.00)	.0
10-55110-57-213-000	PUBLIC LIBRARY - VACATION PAY	348.25	2,123.64	1,984.27	8,250.00	(6,126.36)	25.7
10-55110-57-214-000	PUBLIC LIBRARY - HOLIDAY PAY	436.29	1,819.45	1,750.70	5,225.00	(3,405.55)	34.8
10-55110-57-218-000	PUBLIC LIBRARY - SHORT TERM DI	36.94	220.80	219.72	383.00	(162.20)	57.7
10-55110-57-280-000	PUBLIC LIBRARY - FSA ADM FEES	.00	.00	.00	30.00	(30.00)	.0
10-55110-57-303-000	PUBLIC LIBRARY - REGISTRATION	.00	.00	184.00	210.00	(210.00)	.0
10-55110-57-304-000	PUBLIC LIBRARY - TELEPHONE	739.60	1,018.80	1,398.34	1,300.00	(281.20)	78.4
10-55110-57-305-000	PUBLIC LIBRARY - POSTAGE & BOX	.00	12.95	.00	500.00	(487.05)	2.6
10-55110-57-306-000	PUBLIC LIBRARY - EMPLOYEE TRAV	.00	.00	.00	500.00	(500.00)	.0
10-55110-57-308-000	PUBLIC LIBRARY - LODGING	.00	400.99	.00	250.00	150.99	160.4
10-55110-57-311-000	PUBLIC LIBRARY - PRINTING	140.00	518.98	336.32	525.00	(6.02)	98.9
10-55110-57-312-000	PUBLIC LIBRARY - DATA PROCESSI	.00	665.93	476.30	1,155.00	(489.07)	57.7
10-55110-57-319-000	PUBLIC LIBRARY - CONTRACTED SE	534.54	1,064.73	2,638.54	2,381.00	(1,316.27)	44.7
10-55110-57-321-000	PUBLIC LIBRARY - SUPPLIES-JANI	.00	307.04	346.22	300.00	7.04	102.4
10-55110-57-322-000	PUBLIC LIBRARY - UTILITIES-WAT	.00	489.72	308.28	515.00	(25.28)	95.1
10-55110-57-323-000	PUBLIC LIBRARY - UTILITIES-ELE	1,571.18	4,327.40	4,003.81	13,911.00	(9,583.60)	31.1
10-55110-57-324-000	PUBLIC LIBRARY - UTILITIES-NAT	172.84	2,626.66	2,644.31	5,055.00	(2,428.34)	52.0
10-55110-57-327-000	PUBLIC LIBRARY - SUPPLIES-EQUI	.00	.00	18.99	1,000.00	(1,000.00)	.0
10-55110-57-334-000	PUBLIC LIBRARY - INSURANCE-BUI	294.66	1,982.46	2,002.93	5,603.00	(3,620.54)	35.4
10-55110-57-340-000	PUBLIC LIBRARY - BONDS-OFFICIA	173.00	173.00	173.00	227.00	(54.00)	76.2
10-55110-57-351-000	PUBLIC LIBRARY - MAINT-BUILDIN	121.16	516.80	766.37	2,397.00	(1,880.20)	21.6
10-55110-57-808-000	PUBLIC LIBRARY - BOOKS	1,704.13	5,511.20	60.00	7,240.00	(1,728.80)	76.1
10-55110-57-809-000	PUBLIC LIBRARY - SUPPLIES-AUDI	.00	9.96	.00	.00	9.96	.0
	TOTAL PUBLIC LIBRARY	24,597.29	126,154.26	98,194.60	244,808.00	(118,653.74)	51.5
<u>LIBRARY DATA PROCESSING</u>							
10-55111-57-326-000	LIBRARY-DATA PROCESS - MAINT-E	.00	12,358.35	12,403.63	11,488.00	870.35	107.6
	TOTAL LIBRARY DATA PROCESSING	.00	12,358.35	12,403.63	11,488.00	870.35	107.6
	TOTAL FUND EXPENDITURES	24,597.29	138,512.61	110,598.23	256,296.00	(117,783.39)	54.0
	NET REVENUE OVER EXPENDITURES	(24,597.29)	(138,512.61)	(110,598.23)	(256,296.00)	117,783.39	(54.0)

CITY OF MAYVILLE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2023

(26) DODGE CO. LIBRARY

		PERIOD AMOUNT	YTD ACTUAL	PRIOR YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
	<u>SOURCE 43</u>						
26-43570-49-000-000	DODGE CO LIBRY - LIBRARY REV	.00	72,665.96	53,532.72	72,666.00	(.04)	100.0
	TOTAL SOURCE 43	.00	72,665.96	53,532.72	72,666.00	(.04)	100.0
	TOTAL FUND REVENUE	.00	72,665.96	53,532.72	72,666.00	(.04)	100.0

CITY OF MAYVILLE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2023

(26) DODGE CO. LIBRARY

		PERIOD AMOUNT	YTD ACTUAL	PRIOR YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
	<u>DODGE CO LIBRY</u>						
26-55112-49-102-000	DODGE CO LIBRY - WAGES-PERM	3,039.52	13,974.05	5,504.50	32,000.00	(18,025.95)	43.7
26-55112-49-111-000	DODGE CO LIBRY - WAGES-TEMP RE	313.88	1,089.63	2,910.04	6,721.00	(5,631.37)	16.2
26-55112-49-201-000	DODGE CO LIBRY - SOC SEC	250.87	1,092.36	706.90	1,865.00	(772.64)	58.6
26-55112-49-301-000	DODGE CO LIBRY - SUBSCRIPTIONS	.00	3,099.85	5,099.85	12,500.00	(9,400.15)	24.8
26-55112-49-303-000	DODGE CO LIBRY - REGISTER	.00	420.00	.00	3,000.00	(2,580.00)	14.0
26-55112-49-312-000	DODGE CO LIBRY - DATA PR	.00	682.39	82.95	2,000.00	(1,317.61)	34.1
26-55112-49-325-000	DODGE CO LIBRY - SUPPLIES	506.72	917.96	697.84	4,000.00	(3,082.04)	23.0
26-55112-49-326-000	DODGE CO LIBRY - MAINTENANCE	.00	6.11	.00	6,000.00	(5,993.89)	.1
26-55112-49-377-000	DODGE CO LIBRY - SUPPLIES	2,098.01	2,925.94	1,794.79	6,000.00	(3,074.06)	48.8
26-55112-49-804-000	DODGE CO LIBRY - EQUIPMENT	.00	29.99	37.98	5,300.00	(5,270.01)	.6
26-55112-49-809-000	DODGE CO LIBRY - SUPPLIES	.00	113.79	.00	.00	113.79	.0
	<u>TOTAL DODGE CO LIBRY</u>	<u>6,209.00</u>	<u>24,352.07</u>	<u>16,834.85</u>	<u>79,386.00</u>	<u>(55,033.93)</u>	<u>30.7</u>
	<u>TOTAL FUND EXPENDITURES</u>	<u>6,209.00</u>	<u>24,352.07</u>	<u>16,834.85</u>	<u>79,386.00</u>	<u>(55,033.93)</u>	<u>30.7</u>
	<u>NET REVENUE OVER EXPENDITURES</u>	<u>(6,209.00)</u>	<u>48,313.89</u>	<u>36,697.87</u>	<u>(6,720.00)</u>	<u>55,033.89</u>	<u>719.0</u>

CITY OF MAYVILLE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2023

(73) LIBRARY TRUST

		PERIOD AMOUNT	YTD ACTUAL	PRIOR YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
	<u>PUBLIC CHARGES FOR SERVICES</u>						
73-46710-79-000-000	LIBRARY TRUST - LIBRARY REVENUE	289.20	2,371.09	2,821.07	6,000.00	(3,628.91)	39.5
	TOTAL PUBLIC CHARGES FOR SERVI	289.20	2,371.09	2,821.07	6,000.00	(3,628.91)	39.5
	<u>INTEREST INCOME & MISC</u>						
73-48500-79-000-000	LIBRARY TRUST - DONATIONS/MISC	.00	.00	(352.00)	30,000.00	(30,000.00)	.0
	TOTAL INTEREST INCOME & MISC	.00	.00	(352.00)	30,000.00	(30,000.00)	.0
	TOTAL FUND REVENUE	289.20	2,371.09	2,469.07	36,000.00	(33,628.91)	6.6

CITY OF MAYVILLE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2023

(73) LIBRARY TRUST

		PERIOD AMOUNT	YTD ACTUAL	PRIOR YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
	DEPARTMENT 110						
73-55110-79-319-000	LIBRARY TRUST - CONTRACTED SER	.00	.00	(13.82)	.00	.00	.0
73-55110-79-802-000	LIBRARY TRUST - EQUIPMENT OFFI	.00	.00	3,843.53	7,000.00	(7,000.00)	.0
73-55110-79-808-000	LIBRARY TRUST - BOOKS	2,182.81	6,069.95	12,785.77	13,000.00	(6,930.05)	46.7
73-55110-79-809-000	LIBRARY TRUST - A/V	1,005.69	2,280.89	2,600.36	7,000.00	(4,719.11)	32.6
73-55110-79-815-000	LIBRARY TRUST - PROGRAM SUPPLI	.00	500.00	1,506.27	1,000.00	(500.00)	50.0
	TOTAL DEPARTMENT 110	3,188.50	8,850.84	20,722.11	28,000.00	(19,149.16)	31.6
	TOTAL FUND EXPENDITURES	3,188.50	8,850.84	20,722.11	28,000.00	(19,149.16)	31.6
	NET REVENUE OVER EXPENDITURES	(2,899.30)	(6,479.75)	(18,253.04)	8,000.00	(14,479.75)	(81.0)

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.GL Account = "105511057101000"."105511157802000"

GL Account and Title	Vendor	Vendor Name	Inv Date	Invoice No	Description	Amount
10-55110-57-304-000 PUBLIC LIBRARY - TELEPHONE						
10-55110-57-304-000	249	AT&T - INTERNET & LOCAL	06/22/2023	JUNE/JULY 2023	CITY LIBRARY	69.80
10-55110-57-304-000	3780	WISCONSIN DEPT OF ADMIN	06/12/2023	505-0000080377	TEACH SERVICES	600.00
Total 10-55110-57-304-000 PUBLIC LIBRARY - TELEPHONE:						669.80
10-55110-57-311-000 PUBLIC LIBRARY - PRINTING						
10-55110-57-311-000	611	CAPITAL NEWSPAPERS	05/26/2023	155654-1	#190-60003799 LIBRARY PRINTING	140.00
Total 10-55110-57-311-000 PUBLIC LIBRARY - PRINTING:						140.00
10-55110-57-319-000 PUBLIC LIBRARY - CONTRACTED SE						
10-55110-57-319-000	3292	SURE-FIRE INC	06/01/2023	37447305	LIBRARY MAINTENANCE AGREEMENT	290.00
10-55110-57-319-000	5376	RHYME BUSINESS PRODUCTS LLC	06/09/2023	AR644709	RHYME PRINTER CONTRACTED SERVICES	244.54
Total 10-55110-57-319-000 PUBLIC LIBRARY - CONTRACTED SE:						534.54
10-55110-57-323-000 PUBLIC LIBRARY - UTILITIES-ELE						
10-55110-57-323-000	142	ALLIANT ENERGY/WP&L	06/27/2023	JULY 2023	#9684930000 LIBRARY ELECTRICAL	44.86
10-55110-57-323-000	142	ALLIANT ENERGY/WP&L	06/27/2023	JULY 2023	#9684930000 LIBRARY ELECTRICAL SERVICE	765.36
Total 10-55110-57-323-000 PUBLIC LIBRARY - UTILITIES-ELE:						810.22
10-55110-57-324-000 PUBLIC LIBRARY - UTILITIES-NAT						
10-55110-57-324-000	142	ALLIANT ENERGY/WP&L	06/27/2023	JULY 2023	#9684930000 LIBRARY GAS	38.81
Total 10-55110-57-324-000 PUBLIC LIBRARY - UTILITIES-NAT:						38.81
10-55110-57-334-000 PUBLIC LIBRARY - INSURANCE-BUI						
10-55110-57-334-000	1052	EMC INSURANCE COMPANIES	06/05/2023	7000813648	LIBRARY PROPERTY	294.66
Total 10-55110-57-334-000 PUBLIC LIBRARY - INSURANCE-BUI:						294.66
10-55110-57-340-000 PUBLIC LIBRARY - BONDS-OFFICIA						
10-55110-57-340-000	4740	AVID RISK SOLUTIONS	06/06/2023	3831	RENEWAL BOND PREMIUM	173.00
Total 10-55110-57-340-000 PUBLIC LIBRARY - BONDS-OFFICIA:						173.00
10-55110-57-351-000 PUBLIC LIBRARY - MAINT-BUILDIN						
10-55110-57-351-000	439	BEST WINDOW CLEANING CO	06/02/2023	6924	WINDOW CLEANING - LIBRARY MAY 23	50.00
10-55110-57-351-000	4600	PACKERLAND RENT-A-MAT INC	06/02/2023	3016242	#12208-12208 LIBRARY	71.16
Total 10-55110-57-351-000 PUBLIC LIBRARY - MAINT-BUILDIN:						121.16
10-55110-57-808-000 PUBLIC LIBRARY - BOOKS						
10-55110-57-808-000	1678	INGRAM LIBRARY SERVICES INC	06/01/2023	MAY 2023	#2005703 BOOKS	1,644.13
10-55110-57-808-000	5256	JUNIOR LIBRARY GUILD	05/30/2023	651910	#J006141 BOOKS	60.00
Total 10-55110-57-808-000 PUBLIC LIBRARY - BOOKS:						1,704.13
Grand Totals:						4,486.32

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Only paid invoices included.

Invoice Detail, GL Account = "261510000000000"-2699999999999999"

GL Account and Title	Vendor	Vendor Name	Inv Date	Invoice No	Description	Amount
26-55112-49-325-000 DODGE CO LIBRY - SUPPLIES						
26-55112-49-325-000	133	ALL PROMOTIONS LLC	05/31/2023	13830	SHORT SLEEVE TSHIRT	149.66
26-55112-49-325-000	2775	QUILL CORPORATION	06/09/2023	32942608	#C5982742 LIBRARY SUPPLIES	98.83
26-55112-49-325-000	2775	QUILL CORPORATION	06/13/2023	32976147	#C5982742 LIBRARY SUPPLIES	63.98
26-55112-49-325-000	5264	AMAZON CAPITAL SERVICES	06/03/2023	17WC-93MG-CX9X	LIBRARY SUPPLIES	39.99
26-55112-49-325-000	5264	AMAZON CAPITAL SERVICES	05/13/2023	1HRX-3KY4-F9C6	LIBRARY SUPPLIES	17.99
26-55112-49-325-000	5264	AMAZON CAPITAL SERVICES	05/30/2023	1WJF-M4CJ-97DJ	LIBRARY SUPPLIES	32.73
26-55112-49-325-000	5264	AMAZON CAPITAL SERVICES	06/11/2023	1XXC-4JX6-HFJC	LIBRARY SUPPLIES	31.28
26-55112-49-325-000	5264	AMAZON CAPITAL SERVICES	06/04/2023	1YPF-H3NQ-HW9F	LIBRARY SUPPLIES	72.28
Total 26-55112-49-325-000 DODGE CO LIBRY - SUPPLIES:						506.72
26-55112-49-377-000 DODGE CO LIBRY - SUPPLIES						
26-55112-49-377-000	2258	JEFFREY B MCMULLEN	06/06/2023	JUNE 2023	COMEDY MAGIC SHOW	430.00
26-55112-49-377-000	2572	ORIENTAL TRADING COMPANY INC	05/26/2023	72472591601	MISC. SUPPLIES - LIBRARY	367.19
26-55112-49-377-000	2572	ORIENTAL TRADING COMPANY INC	05/26/2023	72472591602	SUPPLIES	27.94
26-55112-49-377-000	5264	AMAZON CAPITAL SERVICES	06/07/2023	1VYH-LKG4-D6XR	LIBRARY SUPPLIES	32.97
26-55112-49-377-000	5264	AMAZON CAPITAL SERVICES	06/04/2023	1YPF-H3NQ-HW9F	LIBRARY SUPPLIES	457.51
26-55112-49-377-000	5508	SCHOOL LIFE, A DIV. OF IMAGESTUF	05/18/2023	INV-200070047	BOOKS	274.95
26-55112-49-377-000	5510	SAWYER, AMBER	05/17/2023	0000001	PRESENTATION	75.00
26-55112-49-377-000	5513	CAROLINA BIOLOGICAL SUPPLY COM	06/05/2023	52190270 RI	BUTTERFLY CLASSROOM KIT	107.45
26-55112-49-377-000	5514	RANDY PETERSON	06/16/2023	JULY 2023	LIBRARY PERFORMANCE	325.00
Total 26-55112-49-377-000 DODGE CO LIBRY - SUPPLIES:						2,098.01
Grand Totals:						2,604.73

Dated: 2/13/23Library Board: Yvonne H. Jones, Pres
Sue Smith

GL Account and Title	Vendor	Vendor Name	Inv Date	Invoice No	Description	Amount
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Dated:

7/13/23

Library Board:

Kent Hines, President

Sue Smith

Report Criteria:

Detail report.

Invoices with totals above \$0 Included.

Only paid Invoices Included.

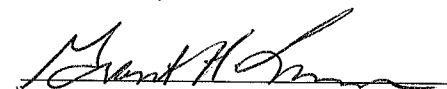
Invoice Detail, GL Account = "731510000000000"- "739999999999999"

GL Account and Title	Vendor	Vendor Name	Inv Date	Invoice No	Description	Amount
73-55110-79-808-000 LIBRARY TRUST - BOOKS						
73-55110-79-808-000	644	CENGAGE LEARNING - GALE	05/04/2023	81125446	#152287 BOOKS	218.33
73-55110-79-808-000	672	CHILDREN'S PLUS INC	06/13/2023	231148	BOOKS	1,964.48
Total 73-55110-79-808-000 LIBRARY TRUST - BOOKS:						2,182.81
73-55110-79-809-000 LIBRARY TRUST - AV						
73-55110-79-809-000	2328	MIDWEST TAPE LLC	05/02/2023	503728881	DVD	16.99
73-55110-79-809-000	5264	AMAZON CAPITAL SERVICES	06/04/2023	13MP-JMCH-HN7W	LIBRARY SUPPLIES	44.25
73-55110-79-809-000	5264	AMAZON CAPITAL SERVICES	05/21/2023	168F-19J1-RP6Q	LIBRARY SUPPLIES	33.95
73-55110-79-809-000	5264	AMAZON CAPITAL SERVICES	06/11/2023	16D6-NTDW-K8VR	LIBRARY SUPPLIES	24.96
73-55110-79-809-000	5264	AMAZON CAPITAL SERVICES	06/03/2023	17WC-93MG-CX9X	LIBRARY SUPPLIES	90.85
73-55110-79-809-000	5264	AMAZON CAPITAL SERVICES	06/03/2023	17WC-93MG-CX9X	LIBRARY SUPPLIES	22.96
73-55110-79-809-000	5264	AMAZON CAPITAL SERVICES	06/01/2023	19L7-KKD9-6XRJ	LIBRARY SUPPLIES	19.95
73-55110-79-809-000	5264	AMAZON CAPITAL SERVICES	05/14/2023	1CL1-JW96-FV1T	LIBRARY SUPPLIES	35.92
73-55110-79-809-000	5264	AMAZON CAPITAL SERVICES	05/24/2023	1GNX-LYM3-1GR7	LIBRARY SUPPLIES	130.84
73-55110-79-809-000	5264	AMAZON CAPITAL SERVICES	05/01/2023	1QG3-KKKN-9TFH	LIBRARY SUPPLIES	11.99
73-55110-79-809-000	5264	AMAZON CAPITAL SERVICES	05/27/2023	1QGQ-YVCV-L99Y	LIBRARY SUPPLIES	44.95
73-55110-79-809-000	5264	AMAZON CAPITAL SERVICES	06/11/2023	1QTK-NJWH-KM6F	LIBRARY SUPPLIES	114.71
73-55110-79-809-000	5264	AMAZON CAPITAL SERVICES	06/03/2023	1R3D-RJT3-DN3X	LIBRARY SUPPLIES	24.24
73-55110-79-809-000	5264	AMAZON CAPITAL SERVICES	06/13/2023	1RJK-91L1-9CFY	LIBRARY SUPPLIES	14.96
73-55110-79-809-000	5264	AMAZON CAPITAL SERVICES	06/10/2023	1VG7-WGYK-FWTJ	LIBRARY SUPPLIES	12.79
73-55110-79-809-000	5264	AMAZON CAPITAL SERVICES	05/30/2023	1WJF-M4CJ-97DJ	LIBRARY SUPPLIES	61.13
73-55110-79-809-000	5264	AMAZON CAPITAL SERVICES	06/13/2023	1XWL-97GT-91RP	LIBRARY SUPPLIES	48.91
73-55110-79-809-000	5264	AMAZON CAPITAL SERVICES	06/12/2023	1Y9R-1PKQ-N8TH	LIBRARY SUPPLIES	39.91
Total 73-55110-79-809-000 LIBRARY TRUST - AV:						724.36
Grand Totals:						2,907.17

Dated:

7/13/23

Library Board:


 Sue Smith

Mayville Public Library Treasurer's Report

June 2023

MSB Money Market

June 1, 2023	Starting Balance	\$22,129.46		
June 30, 2023	Interest		\$9.23	
June 30, 2023	Ending Balance	\$0.00	\$9.23	\$22,138.69

MSB Money Market Building Fund

June 1, 2023	Starting Balance	\$1,069,924.49		
June 5, 2023	Zimmerman Architectural	\$7,773.58		
June 8, 2023	Mayville Utilities	\$150.81		
June 13, 2023	Town & Country	\$49,369.00		
June 22, 2023	Bachhuber Foundation		\$1,150,000.00	
June 23, 2023	Integriss	\$11,250.00		
June 23, 2023	Findorff #7	\$1,023,161.29		
June 28, 2023	Findorff #8	\$1,010,725.05		
June 28, 2023	Zimmerman Architectural	\$9,103.98		
June 30, 2023	Donation Zimmerman Arch.	\$144.51	\$5,000.00	
	Interest		\$810.48	
June 30, 2023	Ending Balance	\$2,111,678.22	\$1,155,810.48	\$114,056.75

Mayville Savings Bank

Mayville Public Library Memorial Fund

June 1, 2023	Starting Balance	\$45,891.85		
June 30, 2023	Dominion Energy Dividend		\$26.70	
	Interest		\$18.86	
June 30, 2023	Ending Balance	\$0.00	\$45.56	\$45,937.41

Library Trust Account with the City of Mayville \$112,204.74

Dodge County Grant Account with the City of Mayville \$221,699.93

Total Investments \$516,037.52

Director's Report: June 2023

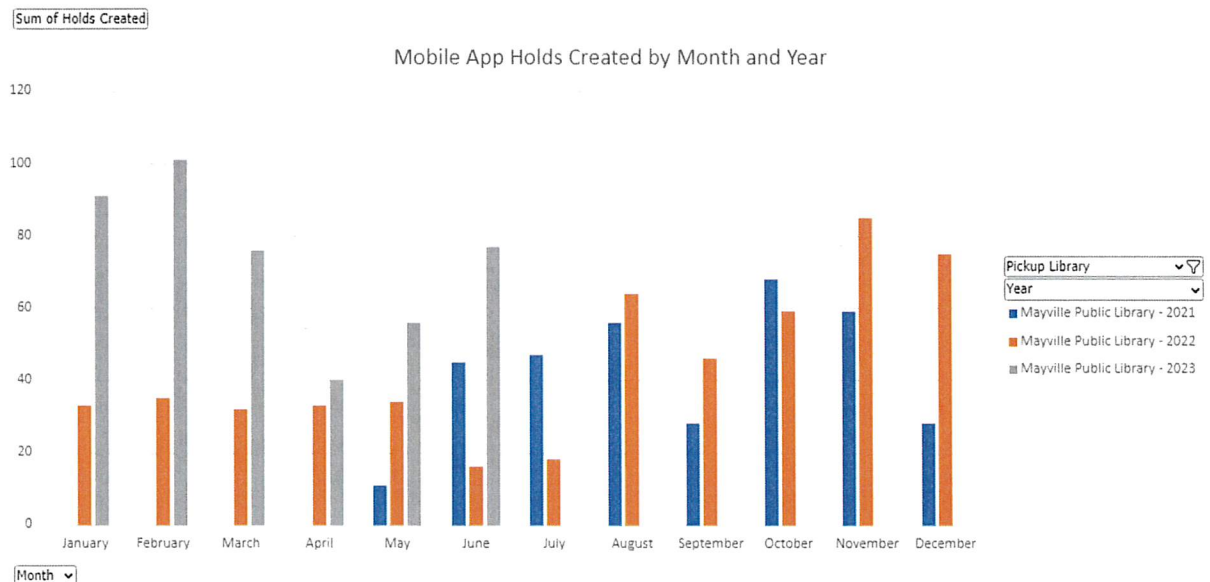
Delivered in July 2023

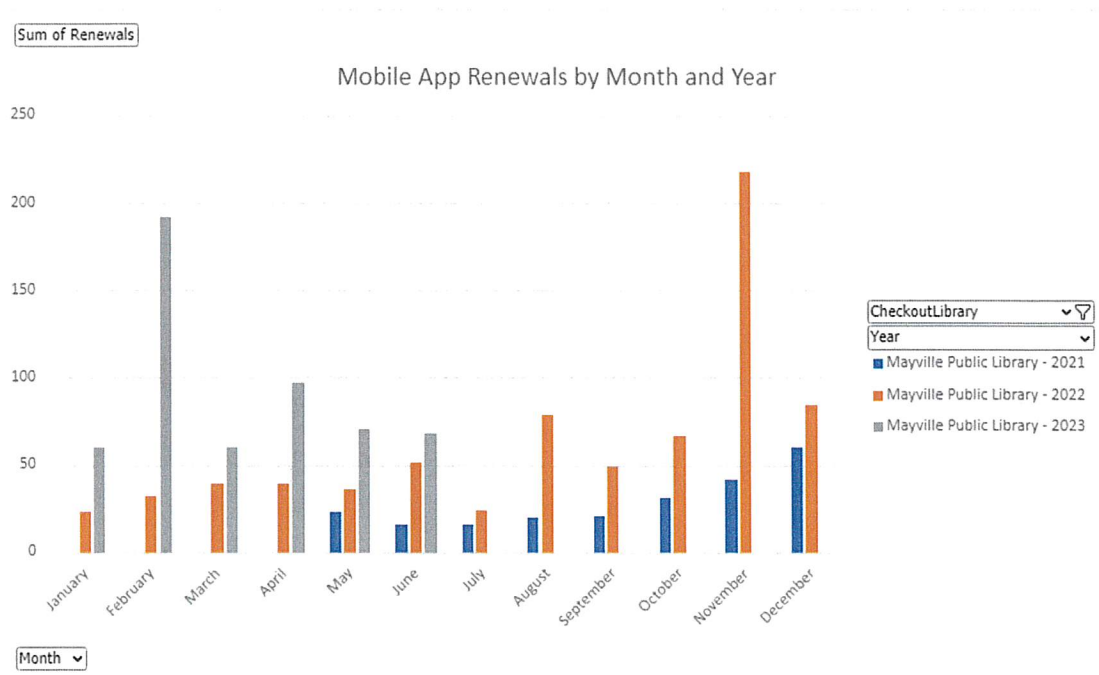
New Building

- Preparation for the move
 - Clean-up of the basement is progressing more quickly now that many of the papers have been gone through. Lucas has joined the effort and is using his organizational talent to push the project forward at a faster pace. He investigated what was needed to digitize our VHS, procured the appropriate supplies, and began transferring the data.
 - Sheila and Sue completed the project of going through the papers in storage. This was a huge task, and kudos go out to them both!
 - In preparation of the move and per suggestion by Yerges moving, Lucas began measuring books so that we have a better picture of how the books will fit on the shelves.
- Regarding the exterior of the new building: stone has been brought in, the curb and gutter work have been completed, and paving will start next week. Landscaping will follow next week.
- Regarding the interior: The drywall work is complete, the bathrooms have all been tiled, and cabinets have been installed. Painting is wrapping up, and ceilings are going in now. The flooring is due to start on July 11. Also, the air handler arrived last week and will be installed in July.

Library Statistics Highlights

- The Monarch2Go app is seeing increased use as more people learn about it. The top graph is holds, and the bottom gram is renewals.





Monarch System

- Vega promote was demonstrated for the directors at the June meeting. Promote with integrate with Polaris enabling libraries to promote events and collections to cardholders more easily. Vega promote will provide marketing assistance including email templates, design elements, and other useful sources. Our consortium will be the first to develop and use Promote.
- Governor Evers issued a press release on July 5th regarding his signing of the state's 2023-25 biennial budget which confirmed the increase of \$6 million requested by WLA (see attached) and then, proposed by Joint Finance Committee, for state library aid package.
- The System delivers library materials to member libraries in four Counties, 5 days a week, transporting more than 550,000 items per year. The Monarch Finance committee is recommending replacing their system's existing 18- and 20-foot trucks. This will be presented to the Board in the July meeting
- The ticketing system for the help desk is currently being evaluated.
- The Wi-Fi statistics seemed higher in May than they should have been, and a ticket has been submitted to Extreme Networks to find out what is causing the change in data. Therefore, there are no Wi-Fi statistics for June.

Operations and Building

- There are no updates regarding the operations and the current library building.

Personnel Activities and Professional Development

- Sheila and Sue finished the project of going through documents in the basement. Now Sheila is working on weeding the children's collection and boxing up the items in the basement. She is doing this along with managing the Summer Reading Program.
- Lucas has catalogued a variety of materials, which required learning new aspects of cataloging. He learned about how passes need to be catalogued differently from other items, updated the two zoo passes we have, and catalogued the new passes (see collection). He cataloged all the years of the *Rocket*, the Mayville Yearbooks we have retained in the library, as reference-only material, and he catalogued board games.
- Lucas discovered a community interest in the game *Dungeons and Dragons*. He has been reading up on this game, talking with members of the community, and reaching out to players in order to start a program at the library. As D&D is a complicated game, this research is necessary.
- I investigated the different ways notes are used in circulation and wrote up a draft for best practices regarding the various notes for the Circulation Committee. Often, we review and update best practice recommendations, but there was no single document regarding notes and best practices. The Circulation Committee reviewed this draft and made recommendations. I will present a second draft at the next committee meeting.
- I contacted many area businesses to the scavenger hunt and delivered all the posters to the businesses, making sure the posters were all up in time for the hunt.
- I attended the ALA conference and focused on issues of accessibility, outreach, legislation and current events, and collection development. I found the sessions regarding accessibility and creative programming for older adults especially interesting. I was able to obtain at least 70 books to add to the collection as well as a great number of books to be given as prizes for summer reading.
- Lucas attended ALA Conference and focused on the following areas:
 - keeping and cataloging historic records,
 - cataloging board games and other items related the Library of Things,
 - how to create game-focused programming that will attract teens and young adults,
 - and setting up online streaming events focusing on games and book readings.
- Jenny attended the ALA conference and focused on social media, marketing, accessibility, and teen needs and programming. Jenny was also able to obtain a number books in Spanish to add to our collection, which matches her interest in making the library more accessible for Spanish speaking members of our community.
- Lucas is investigating Discord and how we can use it to reach a younger audience. He is setting up an account, and before we go live, we will make sure that we can follow any required social media guidelines. This account will primarily be used for *Dungeons and Dragons* as a tool to share links and communicate about events at the Library.
- In addition to working with the website, running social media, and creating all our bookmarks and fliers for programs and two coupons for the scavenger hunt, Jenny ran the following programs: Coloring Club, Morning Homeschool Hangout, Afternoon Homeschool Hangout, Teen/Tween Third Thursday (T3—the two have been combined this summer). She also helped

with Monarch & Milkweed, the Summer Dance Party in the Park, Miss Kim's Amazing Animals, the Magician show, and filmed the butterfly release. She also sets up and manages our Beanstack challenges, so worked to have it ready to go for the Summer Reading Program for the Summer

- After hearing the difficulty Jenny was experiencing using one screen to do her work, Lucas used two monitors he located in storage to add a second monitor for Jenny and for Jennifer as well. Both are delighted with the increased ease of working with multiple documents and sites and are grateful that Lucas stepped in to help.
- Owen graduated from high school, and we wish him the very best in his next step in life! Owen started with us as a page in 2021, and he will work with us through the end of Summer. Olivia has taken the position of Page and is starting her training in July.

Social Media

- The number of both of our Facebook and Instagram followers increased over 5% in the last six months (from January 2023 to the end of June 2023).
- Using the content downloads, we had a total of 54 posts in April for Facebook. 46 (85%) of the 54 had a reach of 100 or more people on Facebook and 18 (33%) of the 54 posts had a reach of 200 or more.
- We had a total of 49 posts for Instagram. The reach numbers ranged from 24 at the highest to 7 at the lowest for June.
- The reach for 5 of our 54 Facebook posts was in the 450 range.

Displays

- We obtained two butterfly habitats, and it took hands on work by Sheila and Jennifer to get all the tiny caterpillars into the small containers. Then I had to replace much of the tissues used in each container, and when they were in their chrysalis form, I had to pin them all to the sides. But the work was well-worth it. The display was enticing, and patrons enjoyed watching the caterpillars change and grow. This educational display/activity also coordinated with one of our programs, Monarchs and Milkweeds.
- With a tip-off from Sue Smith, I was able to secure a traveling exhibit focusing on German heritage in Wisconsin. The exhibit will be delivered via library vans at the end of October and will coincide with our special Open House in November.

Programming

The summer is when we provide many special programs in the Library, and this summer is no different. Below is a list of all of our programs for the summer, not including the ongoing reading program, which will end in August. Notable is the attendance to the butterfly release. We only had one day to notify the public about the upcoming release since we couldn't be sure about the exact date the creatures would be ready. The fact that 31 people attended proves the excitement they generated during their short stay in the library. Also of note is the Birding Basics Program. Part 1 of this three-part Birding series was offered in June. The next talk in July will be on Whooping Crane Recovery.

June 2023			
Event	Age Targeted	Group or Self-Directed	Number of Participants
Coloring Club	General Interest	Group	2
AM Homeschool Hangout	General Interest	Group	15
Birding Basics	Adult (19+)	Group	3
Immanuel Luth School Visit	Children (6-11)	Group	20
Scavenger Hunt	General Interest	Individual	111
Flying Bug Craft--a.m.	Children (6-11)	Group	3
Flying bug Craft-- p.m.	Children (6-11)	Group	10
Monarchs & Milkweeds	General Interest	Group	14
Game Night	Young Adult	Group	1
PM Homeschool Hang Out	General Interest	Group	3
Dance Party	Children (6-11)	Group	2
Adult Book club	Adult (19+)	Group	12
Miss kim's Amazing Animals	General Interest	Group	159
Lego club	General Interest	Group	3
Genealogy Round Table	Adult (19+)	Group	12
Model Magic Bug--a.m.	Children (0-5)	Group	9
Model Magic Bug--p.m.	Children (6-11)	Group	3
Magic Show	General Interest	Group	58
Butterfly Release	General Interest	Group	31
Craft Make and Take	General Interest	Individual	112

Community Activity

- The We had approximately the same amount of interaction in the scavenger hunt this year as last year, with 111 participants completing the hunt. The scavenger hunt also helps to increase awareness about the library among business owners in the community, and it helps to increase participant awareness about Mayville businesses.

Collection Notes

- The Library will be getting AtoZ Databases in July. This database offers tremendous reference and marketing capabilities to our community. It can help entrepreneurs conduct prospecting, people searching for jobs, people trying to find specific executives in businesses, and more.
- The following passes have been added to the collection and are now available through our library:
 - 3 passes to the Milwaukee Domes, which circulate for 1 week
 - A pass for Schlitz Audobon
 - A pass for the Wisconsin Historical Society which provides entry into 11 sites. This pass circulates for 1 week as patrons may be traveling to more distant locations.
 - A pass for the Children's Museum of Fond du Lac, which also gains entry into Above and Beyond, the children's museum located in Sheboygan
 - A pass for the Horicon Pool, which the city of Horicon provided for free to all libraries who requested a pass during a specific time frame.
- All of our Mayville High School yearbooks have been catalogued so they can be located in the catalogue. However, they are reference-only materials.
- Lucas is putting cataloging information he gained from the ALA conference to immediate use as he is currently cataloging board games to add to our Library of Things.

2023 Statistics	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total for year
CIRCULATION (PHYS ITEMS)													
Total Circulation 2023	2637	2474	2,828	2178	2166	2829							15112
Total Circulation in 2022	2429	2362	2,788	2687	2451	2843							15560
Difference	208	112	40	-509	-285	-14							-448
Dodge C Non-Lib 2023	743	715	835	593	553	729							4168
Dodge C Non-Lib 2022	566	689	731	757	570	718							4031
Difference Rural Circ	177	26	104	-164	-17	11							137
Interlibrary Loan Borrowed	17	41	9	10	1	7							85
Interlibrary Loan Lent	28	18	15	22	36	13							132
Successful Self Check/renew			132	109	93	221							555
Monarch Crossover Borrowing	-59	56	30	91	122	110							350
Monarch New Item Crossover	41	75	97	129	161	190							693
PATRON COUNT													
Total Registrations	16	18	13	14	52	30							143
Online registrations	5	6	1	1	3	5							21
Current number of Patrons in System	3124	3132	3147	3164	3209	3241							N/A
Online and Digital Resources													
Ancestry.com total searches	0	39	11	0	6	76							132
Ancestry.com total retrievals	0	22	23	0	2	19							66
CreativeBug Views	14	63	0	0	0								77
AtoZ Food America page views	0	3	0	0	0	0							3
AtoZ World Foods page views	0	4	0	0	0	0							4
AtoZ World Travel page views	0	2	0	0	0	0							2
Hoopla Instant Circ	107	124	142	133	164	149							819
Cost for Hoopla Circ	\$254.42	\$280.59	\$326.22	\$293.47	\$370.85	\$356.56							\$1,882.11
Overdrive eBook Overdrive circ	471	404	433	392	416	433							2549
Overdrive Audiobook circ	312	272	334	339	331	350							1938
Overdrive eMagazines circ	84	58	64	56	70	62							394
Transparent Languages sessions	0	0	8	6	12	14							40
INTERNET & WIFI USE													
Computer logins	136	128	152	137	167	171							891
Computer session	141	123	148	136	153	165							866
Computer session Hours:Min	149:56:00	126:10:00	169:03:00	153:08:00	144:47:00	189:11:00							932:15:00
Average Session Min	1:04:00	1:02:00	1:09:00	1:08:00	0:55:00	1:09:00							1:04:30
WiFi: Total Session Count	297	290	362										949
WiFi: Session Time (Hrs)	615.08	419.83	562.27										1597.18
WiFi: Monthly Unique Visitors	86	82	78										246
Monarch IT Wifi Stats	304	290	354	357	566								
OPAC Logins	627	549	674	567	503	603							3523

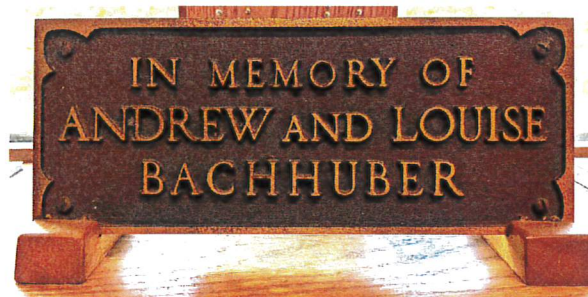
Starting in April, Monarch IT started keeping Track of sessions, which the IT workgroup defines as a

unique ID per device per day. This differs from the WhoFi stats we used through March

However, issues with the system showed up in May, and a ticket has been submitted to the tracking system

2023 Statistics Continued		Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total for year
Type of New Materials														
Adults Fiction (F)		49	35	48	50	48	51							281
Adults Non Fiction (NF)		18	39	24	20	27	7							135
Young Adults Fiction (YA)		4	10	8	18	7	4							51
Young Adults Non Fiction		0	1	0	1	2	0							4
Juvenile Fiction (+)		23	19	23	21	12	12							110
Juvenile Non Fiction		13	29	10	9	28	58							147
Easy Fiction (E, ER, BB)		7	22	6	53	52	24							164
Easy Non Fiction		0	20	4	2	20	25							71
DVD , Blu-Ray & TV Series (AD)		20	14	21	15	45	28							143
DVD , Blu-Ray & TV Series (JUV)		2	2	5	6	6	0							21
CD/Music		0	0	1	0	1	2							4
Audiobooks on CD		1	0	0	6	0	3							10
Video Games		2	0	0	0	2	6							10
Kits and Media-Library of Things		9	0	0	0	2	8							19
Total		148	191	150	201	252	228	0	0	0	0	0	0	1170
Universal Class statistics (System-Wide)														
New Registrations		126	139	100	82	51	41							539
Login Sessions		203	324	149	120	253	222							1,271
New Courses Started		171	168	345	331	88	77							1,180
Lessons Viewed		1,952	3,150	3,330	2616	2596	2339							15,883
Videos Watched		1,717	2,490	2,538	1944	1722	1595							12,006
Student Submissions		2,016	3,113	3,132	3200	5602	2187							19,250
In June, 91 items that were not new were added to the catalog as well, including the Mayville Racket Yearbooks														

2023 RECEIPTS											
DATE	FINE/FEE	COPY/ PRINT	FAX	ROOM RENT	SALE SHELF	OTHER	2023	2022	2021	2020	
JANUARY	\$ 86.60	\$ 126.90	\$ -	\$ -	\$ 32.50	\$ -	\$ 246.00	\$233.10	\$29.95	\$527.27	
FEBRUARY	\$ 167.39	\$ 88.05	\$ 22.00	\$ 10.00	\$ 13.50	\$ -	\$ 300.94	\$ 192.72	\$ 118.85	\$ 446.25	
MARCH	\$ 86.45	\$ 93.40	\$ 19.00	\$ -	\$ 22.75	\$ 2.00	\$ 223.60	\$ 435.96	\$ 161.90	\$ 143.45	
APRIL	\$ 31.00	\$ 102.75	\$ 25.00	\$ 20.00	\$ 23.00	\$ -	\$ 201.75	\$ 273.64	\$ 118.00	\$ -	
MAY	\$ 89.20	\$ 149.50	\$ 35.00	\$ -	\$ 24.25	\$ -	\$ 297.95	\$ 197.40	\$ 135.40	\$ -	
JUNE	\$ 52.90	\$ 83.35	\$ 39.00	\$ -	\$ 29.00	\$ -	\$ 204.25	\$ 182.43	\$ 338.35	\$ 170.12	
JULY							\$ -	\$223.35	\$83.05	\$242.55	
AUGUST							\$ -	\$200.70	\$140.35	\$87.60	
SEPTEMBER							\$ -	\$ 214.44	\$ 171.55	\$ 115.85	
OCTOBER							\$ -	\$ 236.55	\$ 198.07	\$ 115.64	
NOVEMBER							\$ -	\$179.70	\$402.53	\$100.55	
DECEMBER							\$ -	\$163.20	\$117.42	\$88.85	
TOTAL	\$ 513.54	\$ 643.95	\$ 140.00	\$ 30.00	\$ 145.00	\$ 2.00	\$1,474.49	\$2,733.19	\$2,015.42	\$2,038.13	



MAYVILLE HISTORY 2-16-62

Mrs. Melvin Dornfeldt, librarian at the Mayville Public Library, is seen in the "history corner" that has been made possible by contributions from Dr. C. A. Bachhuber of Los Angeles in memory of his parents, Mr. and Mrs. Andrew Bachhuber. Mrs. Dornfeldt holds an old picture of a Mayville school faculty. Other interesting items on display are autograph albums from the 1880's, old views of Mayville, records from the public school, cemetery association records dating back to 1850, a copy of the Kekoskee bullhead story, the book published for Mayville's centennial in 1947. Clippings from The News are in a scrapbook listing marriages, deaths, city progress, and school development from 1950 on. New items are added regularly, Mrs. Dornfeldt said.

Photo by Edgar Mueller.

OUR MAYVILLE FLAG



Judy Bauer found this article in the Beaver Dam Daily Citizen

Audubon Days 2000 parade 'Dancin' down the street' is theme for annual event

Citizen Staff

MAYVILLE -- "Dancin' down the street" is the theme for this year's Audubon Days Parade which begins at noon on Sunday.

"We hope to offer the viewers a parade of colorful dancing, bright costumes, cheerful music and unique entertainment," said Audubon Committee member Lisa Amundson.

"This year we are inviting many ethnic groups to participate in this year's big event to share with the community their native music or dance. This will add a whole new dimension to the event."

SPECIAL GUESTS at the

parade will be Rick Rose and Steph Klett of the television show, "Discover Wisconsin."

The 120-member Chilton High School Band and color guard will perform "Phantom of the Opera" under the direction of Dick Gilles. The Clan Donald Pipes and Drums from Fond du Lac will add the sounds of Scottish bagpipes. They are celebrating their 10th anniversary, and there will be a post-parade performance at 2 p.m. at the Food Court Stage.

The Mayville Middle School band will perform "Entry of the Centaurs" under the direction of Maria Richards. Sponsored by Back in Action, this band is made of up 60 students from sixth, seventh and eighth grades.

The Mayville High School Band, sponsored by M&I Bank of Mayville will bring the sound of Latin music under the direction of Amy Paider.

THIS YEAR'S PARADE marshalls are Tyler Wild, Tom Wellner and Charlotte Stortz, creators and designers of the Mayville city flag.

The Ko-Tri-African Dance Company artists are trained in the history, mythology and techniques of art forms within the African Diaspora. A post-parade show is scheduled at 2 p.m. at the Park Pavilion stage.

Jimbo's Marching Tubas will make an appearance with a dozen tubas. The Tripoli Shrine Motor

Corps from the Milwaukee area will be roar down the street in ultra classic and sportster Harley Davidsons motorcycles, Honda scooters and miniature Volkswagen convertibles.

The Horicon High School marching band will perform "Aztec Fire," under the direction of Donn Gasner. The 110 students will be recording their performance for their audition tape for their trip to Disney World in 2001.

Under the direction of Robert Dittmer, the West Bend High School marching band will perform "Axel F." The Heartland Rockin' Country Dancers will bring country sounds and line dancing to the streets of Mayville.

Riding for children's charities such as the Ronald McDonald House, and camps such as Camp Wabek, Camp Gray and Badger Camp are The Knights of Columbus Clowns.

The Oneida Drum & Dancers Diversified will perform their native songs and dance as they provide a culture exchange performance. A post-parade performance is scheduled for 2:30 at the Food Court Stage.

The Yankee Dutchmen Solar Powered Precision Marching Band is a comical group of musicians who wear mismatched band uniforms and perform nostalgic marching band songs. The 125 member Elkhorn Area High School marching band and

flag squad will perform in the parade under the direction of Fred Palmer.

The River City Irregulars mark their second year in the Audubon Days parade. The community marching band from the Washington County area is under the direction of David Schief.

The Syl Groeschl Band will bring their German sounds to the parade and during a post-parade performance scheduled from 1 to 2 p.m. at the Food Court Stage.

THE PARADE is also filled with people from local schools, businesses and community organizations.

A former retired teacher Carol Trenthum and the mayor at the time may have decided Mayville needed a flag.

The flag was the result of a design contest planned by two Mayville Middle School students, Tyler Wild and Tom Wellner. The winning flag design was created by Charlotte Stortz, who was presented with the first flag by Mayor Rick Gudex.

The Library has a Mayville Flag and there is one in the Chamber/Main Street Office. There is also a flag hanging on a wall in the White Limestone Museum.

There was also one hanging on the wall of the School Board meeting room in the early 2000's. City Hall and other places around town during that time were likely to have had the flag too.

Dawn Krueger from the Dodge County Pioneer: - Mayville Flag in a "Remember When" article that was published in the newspaper on March 16, 2000: **Mayville now has a city flag, the result of a design contest planned by two Mayville Middle School students, Tyler Wild and Tom Wellner. The winning flag design was created by Charlotte Stortz, who was presented with the first flag by Mayor Rick Gudex.**

Dawn Gindt from Main Street Mayville: I went looking and **I have one in the Chamber/Main Street Office.** Dave Westphal said it was a city flag.

Website / brand recap

Michael Diedrick <m@bytestudios.com>

Thu 2023-07-13 4:39 PM

To: Jennifer Stasinopoulos <jstasinopoulos@monarchlibraries.org>

Jennifer -

Thanks for taking the time today to chat branding and websites.

We talked about branding process and costs, the ranging being 3-5k for a normal brand process, which the low end includes a bunch of ideas and a few revisions to find the best ones for you, and the high end includes more formats like print, t-shirts, etc., and the brand depth exploration that we'd do for secondary elements for the website, print, etc.

We also talked about the website process and costs, first starting with patron research, use cases, a content audit of current site and off-site content, all building to a content strategy. We then start the design side, which includes more brand depth explorations, wire framing, site design and then building and content management. There's the regular custom way of building it — everything specific to you, and full branding — and those cases are 7-20k for similar libraries, and I'd suggest 12k all in would be a good number to tell people for the site side. There's a cheaper, less specific and less branded version as well, so we can go through those options as needed.

And easy example that shows the whole process is <https://www.greenfieldlibrary.org/> Other Monarch-member sites we've done include <https://cedarburglibrary.org/> and <https://westbendlibrary.org/> and others include <https://www.wfblibrary.org/> (lots of brand depth there from someone else's logo) and <https://www.shorewoodlibrary.org/> and of course <https://mpl.org/>

Whatever you decide, I'll get you a proposal that includes all the features you might like, including:

- Campaigns
- Book Lists
- Events (or events importing)
- E-resources (databases)
- Pathfinders (including all tagged blogs, events, book lists, etc.)
- Blogs

Remember to start taking notes when you see a cool library logo, brand or just general logo or brand. As well, if you've got an inner circle that you want buy-in from, ask them for any favorites as well.

Any other questions, I'm around. Good luck!

Michael

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Facts for Budget 2024

We currently have an FTE of 3.9. The average number of staff for libraries in WI that have an extended service population of

- 5600 to 9963 is 4.16.
- 7086 to 9161 is 4.30
- 7086 to 8943 is 4.22 (ten above and ten below)

The range of FTE staff for libraries serving extended populations sized

- 5600 to 9963 is 2.15 to 9.0 FTE
- 7086 to 9161 is 2.15 to 8.2
- 7086 to 8943 is 2.15 to 7.76

This year, we have used more hours than last due to clean up and training, so our average is closer to 4.0. I propose adding a ten hour week position of programming assistant, and that will put us right on the average for our service population.

For Dodge, the average staff is 3.94, but many of the libraries in Dodge County serve a much smaller service population. Waupun is double our municipality size but less than double our service population. They has a FTE of 9.28. If we were to match their FTE in terms of service population, then we would have 60% of their FTE (our service population is 60% the size of the Waupun service population), and that would give us an FTE of 5.57, a full one and a half more FTE than we currently have!

Salary Comparisons

Average Salary of all positions with key words Children, programming, youth, etc. In their title.

This is for one column only—After I found that there were multiple columns

- Average of all: \$19.72
- Average of all (subtracting two under \$9.00): \$20.19
- Average of Non-MLS degreed: \$18.20
- Ave of non MLS degreed- (subtracting two under \$9.00): \$18.81