

**MEETING: LIBRARY BOARD MEETING**

**PLACE: Ted & Grace Bachhuber Memorial Library, 234 N. John St. Mayville, WI 53050**

**Date: December 14, 2023**

**Time: 6:00 pm**

**MEETING AGENDA**

**(A Quorum of Council Members May Be Present)**

1. Meeting Called to Order and Roll Call –
2. Public Comment –
3. Approval of Minutes of Previous Meeting –
4. Discussion with Action on City Budget Reports for November 2023
5. Discussion with Action on Payment of Bills for November 2023
6. Discussion with Action on Library Treasurer’s Report for November 2023
7. Discussion with Action on Library Director’s Reports for November 2023
8. Library statistics for November 2023
  - A. Meetings and Activities:
    1. Update on Monarch Library System/Directors Council
    2. Update on Friends’ group activities
  - B. Building:
  - C. Staff/Upcoming Events
9. Unfinished Business
  - A. Update on new Library project:
    1. Library Building Project: continued discussion with possible action based on Library Board recommendations.
    2. Discuss with possible action: Purchasing additional items for the library (Bulletin board, circulation desk storage, children’s library feature, etc.)
  - B. Discuss with possible action: Recommendation of website developer and branding
  - C. Discuss with possible action: Approval of 2024 Budget.
10. New Business –
  - A. Discuss with possible action:
    1. Convene into Closed Session Pursuant to Section 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibilities:
    2. Discuss with possible action: Update in staffing and staff pay rates
    3. Reconvene into open session with possible action.
  - B. Discuss with possible action: Changes to Mayville Savings Bank accounts.
  - C. Discuss with possible action: Circulation Policy
  - D. Discuss with possible Action: Library Page job description
  - E. Discuss with possible Action: Signs for Time Capsule (The time capsule was sealed behind this wall commemorating the dedication of this building November 2023
  - F. Discuss with possible action: adding a Library Assistant I position
11. Adjournment: -- Discuss with possible action: next meeting January 11, 2024, at 6:00 pm

Jennifer Stasinopoulos  
Library Director