

Minutes from the December 6, 2023 Park/Rec/Tag Meeting

1. Call to order at 1 pm with Roll Call

Members Present- Andy Shoemaker, Margie Sather, Gene Frings, Nick Stoeckel, Mike Schuett, John Wild, Micaela Luehring Members Not Present- Kim Olson

2. Citizens Comments

None

3. Approve the Minutes from the September Meeting.

The minutes were not sent to the board members. Motion by Gene Frings to table approving the minutes of the Sept meeting till the next meeting in January. Second by Mike Schuett. Motion passed 5-0

4. Parks Directors Report

- a. Buildings Report- Rentals are good yet at the Senior Center and the Pavilion. The building maintenance at Ziegler Park and Malthouse is put on hold because of building the decorations on Main St as well as decorating Main St. All buildings are winterized for the season and will be opened back up in late March to early April.
- b. Grounds Report- Dan has done a final cleanup of all the grounds which includes mowing and leaf pick up. He is planning on trimming trees this winter. We have had a bunch of vandalism and kids hanging out at Theiler Park. There is only 1 parking lot light left as the others have been taken down because of damage of the concrete pillars tipping. Encore electric has been hired to install a new 3 headed light fixture on the only light pole which will light up the grounds really well. I am hoping that this will keep the kids from hanging out after dark at Theiler. This will help with security.
- c. Senior Center Report- The numbers of memberships are now up to over 40. The seniors continue playing cards weekly and bingo every other week. We are planning on doing some building improvements in the next few weeks.
- d. Discuss with possible action- Fencing at Ribbons Park- This year again there was a vehicle that drove on the soccer field at Ribbons and caused lots of damage. Flyway soccer is planning on installing fence along their property line to keep vehicles off the fields. They have offered to install the same fencing on the cities portion also. The topic was quickly discussed with a motion made to allow the fence to be installed on our portion. Motion made by Margie Sather, 2nd by Nick Stoeckel. Motion passed 5-0

- e. Discuss with possible action- Rental agreements and Fee updates for Pavilion, Senior Center, and Shelters. The fees for all the buildings were discussed and wither to raise them or keep them the same. The cost of utilities and supplies has increased dramatically and needs to be offset so these facilities do not lose money. The Senior Center rental rate is staying the same at \$185.00 per day. The change at the Senior Center will be that all rentals must be cleaned up and out of the building by 10pm. The reason for the change is we had rentals last year that went till morning hours and many noise complaints happened. No open flames allowing in the building except for round gel canisters used to keep food warm. The outdoor shelter rates are unchanged. The Pavilion is having the rates changed and are listed below.

<u>Non Wedding 1 day rental</u>	<u>Old Price Resident/Non Res</u>		<u>New Price Resident/Non Res</u>	
Upper or Lower	\$225	\$250	\$275	\$325
Whole Building	\$430	\$480	\$495	\$575

Wedding 3 Day Rental

Upper or Lower	\$390	\$450	\$495	\$650
Whole Building	\$595	\$695	\$750	\$895

The other changes are that there is no open flames except for the round gel canisters used to keep food warm. The rate charged for us to clean the building if it is left in poor shape is going from \$20/hr to \$40/hr. There will be a final check over sheet that is given to each renter when they pick up the key for their rental. This sheet will be printed in English and Spanish as to make sure everyone is clear with the final clean up and check list. A motion was made by Mike Schuett to approve the new changes to the agreements and the fees. 2nd by Nick Stoeckel. Motion passed 5-0

- f. Discus with Possible Action- Part Time Parks Employee.

The parks employee that is being discussed is Dan Spittel. Dan has been with the Parks Dept. for 4 years now. He is the reason that our parks look amazing. Dan is paid for 23 hours a week at a very minimal rate and he works every week between 40 and 50 hours. He is donating at least 20 to 30 hours a week back to the city as he helps other departments in the city also. I proposed a stipend of \$1200 or \$100 per month as a thank you to Dan. I also wanted to buy Dan a pair of work boots and work shoes along with a work sweat shirt as we have done in the past. The board discussed this topic shortly and agreed that Dan is very valuable to the city and needs to be taken care of as to not lose him. A motion was

made to give him the stipend and buy him the work equipment by Mike Schuett, 2nd by Gene Frings Motion passed 5-0

g. Discuss with Possible Action-Pavilion Rental for the Rotary

The Mayville Rotary is running their annual Bierfest the week in January. They rent the Pavilion for this event and are not requesting a free rental. I am proposing this free rental to the board because of all the money the Rotary has spent in the parks the last 5 years. They donated the lights on the Pavilion bridge, kayaks, kayak pier, new kayak shed, Frisbee golf, free bikes, new pickle ball courts. This would be our way to say thank you to them. I feel this money would be used for more projects anyways. A motion was made to give the Rotary a free rental for the 2024 Annual Bierfest by Gene Frings, 2nd by Margie Sather, Motion passed 4-0 with Mike Schuett abstaining because he is on the Rotary.

5. Recreation Directors Report

Submitted by Micaela Luehring

6. Tag Center Report

- a. Maintenance Report
- b. Staffing Report

Submitted by Micaela Luehring

7. Set Date and Time of the Next Meeting

Wednesday January 10th 1pm at the Tag Center

8. Adjournment

Motion by Mike Schuett, 2nd by Margie Sather motion passed 5-0

Adjourned at 2:40 pm