

Ted & Grace Bachhuber Memorial Library

Board Meeting April 11, 2024 @ 6pm

Conference room

1. Meeting called to order by Mike Schmidt @ 6:09pm, Present: Director Jennifer Stasinopoulos, Moriah Hurst, Mike Schmidt, Marian Piling, excused: Grant Larson and Geri Feucht.

2. Public Comment- none

3. Approval of Minutes of previous meeting: Piling moved to approve, Schmidt seconded, motion carried.

4. City Budget Reports: Hurst moved to table, Piling seconded. Motion carried.

5. Payment of Bills: Hurst moved to table payment of the bills, Piling seconded. Motion carried.

6. Library Treasurer's Report: Hurst moved to table the Treasurer's report, Piling seconded. Motion carried.

7. Library Director's Report: Director Jennifer presented a report for March 2024, which included staff activities, statistics, social media, operations and building services, community activity, programming and collection notes. Hurst moved to accept the report, Piling seconded. Motion carried.

a. Stasinopoulos reported continued increase in computer usage, 30+ new library cards were registered in March. Hoopla popularity is increasing, which in turn also increases the price, will continue to monitor. Hurst moved to allow Director Jennifer to use her discretion to lower the number of Hoopla checkouts to 5/person when the monthly expense threshold is nearing \$650. Piling seconded. Motion carried.

b. Update from the Friends of the Library group; none.

c. Building: ongoing, extensive list shared with Findorff and OMNI, will need continuous follow up, may contact Kory Krieser for assistance if resolutions are not found.

d. Staff/Upcoming events: A special Thank You to Sheila Steger for tirelessly working extra time with the new staff and for the entire duration of this move. Her help has been invaluable.

8. Unfinished Business:

a. Old Library still for sale, has had a few interested parties.

9. New Business:

a. Installing additional cameras throughout the library for security, proposed two wide angle cameras facing the study rooms- Stasinopoulos to get estimates and present at next meeting.

b. Installing an OWL camera for meetings- table for next meeting, Director Jennifer is going to bring estimates to the next meeting.

c. Reimbursement of staff for Library Seed Program- is there a possibility to have petty cash available? Tabled until Board Treasurer and President available for review.

d. Library Key Policy form; Hurst moved to approve after grammar typo corrected and line item for Other. Piling seconded. Motion carried.

e. Library Patron Responsibility and Conduct Policy: tabled for review.

Hurst moved to adjourn meeting @ 8:00 pm, Schmidt seconded. Motion carried. Next meeting to be held May 9, 2024 @ 6pm.

Respectfully submitted by Board Secretary Moriah Hurst