

MEETING: LIBRARY BOARD MEETING

**PLACE: Ted & Grace Bachhuber Memorial Library, 234 N. John St. Mayville, WI 53050,
Board Room**

Date: August 8, 2024

Time: 6:00 pm

MEETING AGENDA

(A Quorum of Council Members May Be Present)

1. Meeting Called to Order and Roll Call –
2. Public Comment –
3. Approval of Minutes of Previous Meeting –
4. Discussion with Action on City Budget Reports for June 2024
5. Discussion with Action on Payment of Bills for July 2024
6. Discussion with Action on Library Treasurer's Report for June 2024
7. Discussion with Action on Library Director's Reports for July 2024
 - A. Library statistics for July 2024
 - B. Meetings and Activities:
 1. Update on Monarch Library System/Directors Council
 2. Update on Friends' group activities
 - C. Building:
 - D. Staff/Upcoming Events
8. Unfinished Business
 - A. Update on new Library project:
 1. Library Building Project: continued discussion with possible action based on Library Board recommendations.
 - B. Discuss with possible action: Chapter 3 of the 2020 Trustee Essentials Handbook, Bylaws—Organizing the Board for Effective Action
 - C. Discuss with possible action: Library Logo
 - D. Discuss with possible action: Library Website
 - E. Discuss with possible action: job description for Library Maintenance Manager
 - F. Discuss with possible action: Becoming a disaster shelter and heat cold emergency location.
 - G. Discuss with possible action: Contracted Services for landscape maintenance
9. New Business –
 - A. Discuss with possible action: Search for new library director
 - B. Discuss with possible action: possible room rental exclusions
 - C. Discuss with possible action: job description of Housekeeper/Custodian
 - D. Discuss with possible action: purchase of a floor scrubber, vacuum cleaners, and non-industrial carpet cleaner.
 - E. Convene into Closed Session Pursuant to Section 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibilities:

The closed session is for the following purpose:

a. Positions in library and possible staffing changes

F. Reconvene into open session with possible action.

10. Discuss with possible action: next meeting September 12, 2024, at 6:00 pm

11. Adjournment

Jennifer Stasinopoulos
Library Director