

PLANNING COMMISSION MINUTES
Mayville City Hall, 15 S. School Street, Mayville, WI
April 26, 2017

1.) Call to Order and Roll Call.

Meeting called to order at 5:00 PM

Members Present: Bob Smith, Rob Boelk, Dolores Neumeyer, Merlin Kahlhamer, and John Gable.

Absent: Arlitt Del Ponte, D.J. Legas.

Others present: Bob Toppel, Sok Toppel, Don Wendorff, Sam Teeters.

2.) Approve Agenda.

Motion by Smith, second by Neumeyer to approve agenda. Motion carried 5-0.

3.) Citizen Comments

Bob Smith stated that he believes the residents of Williamstown may be incurring extra costs due to the Town not executing the Mayville extraterritorial ordinance on residents wanting to subdivide their parcels.

Rob Boelk stated that he has been in discussions with the Mayville City Attorney and the City is within its rights to enforce its extraterritorial ordinance. He added that the Town of Williamstown has been misrepresenting residents by not executing Mayville's extraterritorial ordinance. The City Attorney has advised the City to continue to enforce the ordinance requiring residential parcel splits to be a maximum of 2 Acres in size.

4.) Approve the Minutes of the April 12, 2017, meeting.

Motion by Gable, second by Kahlhamer to approve minutes of the April 12, 2017 meeting. Motion carried 5-0.

5.) Discuss/Recommend Certified Survey Map for Parcel #251-1216-2343-035, 407 Seitz Avenue.

Merlin Kahlhamer asked about the 9.5' offset in the shape of the parcel. Bob Smith stated the intent of the offset was to provide enough room for the proposed driveway to meet the required setback from the neighboring parcel.

Motion by Smith, second by Kahlhamer to recommend approval of the CSM to Common Council. Motion carried 5-0.

6.) Discussion with possible action of Land Division split for Robert Toppel, Parcel #048-1216-2221-001, W3519 Greenhead Road, Mayville.

Nathan Kempke gave a quick summary of the proposed land split. He stated the Letter of Intent received from Dodge County is asking for the City's response to a proposed 4-Acre parcel split with a residential use. He added that this split does not comply with the Mayville extraterritorial ordinance allowing a maximum split of 2 Acres for a residential parcel. Bob Toppel stated that the potential buyer did not want to purchase the south 4 Acres of his 8-Acre parcel. Bob Smith stated that the City is bound by the extraterritorial ordinance and that exceptions cannot be made in this circumstance.

Motion by Smith, second by Neumeyer for a response of "Deny" on the Letter of Intent from Dodge County. Motion carried 5-0.

8.) Adjournment.

Motion made by Smith, second by Kahlhamer to adjourn. Motion carried 5-0. Meeting adjourned at 5:18 p.m.

Minutes prepared by Nathan Kempke