

PLANNING COMMISSION MINUTES
Mayville City Hall, 15 S. School Street, Mayville, WI
March 22, 2017

1.) Call to Order and Roll Call.

Meeting called to order at 5:00 PM

Members Present: Bob Smith, Rob Boelk, Dolores Neumeyer, Merlin Kahlhamer, and John Gable, Arlitt Del Ponte, D.J. Legas.

Absent: None.

Others present: Amber Neu, Jessica Weinberger, Chad Weinberger, William Tighe, Susan Tighe, Rick Ruenzel.

2.) Approve Agenda.

Motion by Del Ponte, second by Kahlhamer to approve agenda. Motion carried 7-0.

3.) Citizen Comments

None.

4.) Approve the Minutes of the February 22, 2017, meeting.

Motion by Gable, second by Neumeyer to approve minutes of the February 22, 2017 meeting. Motion carried 7-0.

5.) Discuss/Recommend Certified Survey Map for Parcel #251-1216-2343-035, 407 Seitz Avenue.

The property owner had requested to be added to this agenda for the meeting, expecting to have a CSM for review. Nathan Kempke stated that he talked with the property owner yesterday (3/21) and they had still not yet received the CSM from the surveyor. No CSM was submitted prior to the start of the meeting today (3/22).

Motion by Kahlhamer, second by Del Ponte to table the item until the CSM is received. Role call vote was taken; Motion carried 7-0.

6.) Discussion with possible action extraterritorial meeting with Williamstown Board.

Rob Boelk mentioned that he sent a letter to the Town of Williamstown in response to their letter stating that the City of Mayville is interested in being involved in future planning discussions for the Town. Boelk added he had not yet received a response to his letter. After further discussion, the consensus was to wait until a response is received from the Town before taking any action. No motion taken.

7.) Zoning Petitions (Introduction).
a. Susan Tighe Request for Rezoning Parcel #251-1216-2313-098 and #251-1216-2313-097.

Nathan Kempke stated that this is an Introduction item. Any discussion or recommendations for this rezone will take place at the next Planning meeting. He added that the future property owner has requested an earlier date for the next Planning meeting (something prior to the scheduled 4/26 meeting date) to discuss/recommend the rezone. Kempke proposed a Special Planning Commission Meeting to take place the week of April 10-14 – possibly April 12 at 5:00 p.m. – to stay within the guidelines for posting notices for a public hearing to take place in May. Kempke will follow up with the Commissioners to make sure a quorum can be present at that date and time.

Motion by Kahlhamer to introduce the Rezoning Petition.

8.) Adjournment.
Motion made by Kahlhamer, second by Smith to adjourn. Motion carried 7-0. Meeting adjourned at 5:08 p.m.

Minutes prepared by Nathan Kempke