

FINANCE COMMITTEE OF THE WHOLE

October 24, 2016

The meeting was called to Order by Ald. Smith at 6:24 p.m. with the following Roll Call:

Members Present: Ald. Frings, Ald. Smith, Ald. Bartelt, Ald. Olson, Ald. Schmidt

Members Absent: Ald. Toellner

Others Present: Mayor Boelk, Alixe Bielot, Lisa Schmitt, Dave Pieper, Mike Kurutz, Chief MacNeil, Captain Vossekuil, Sheriff Schmidt, Lois Krueger, Sara Decker

Item #2 Citizens Comments.

None.

Item #3 Discuss Budget items.

Motion by Ald. Smith, second by Ald. Schmidt to take Item 3L out of order. Motion carried unanimously.

L. Police General Fund Training

Sheriff Dale Schmidt explained software transition and the training required for the change. Dodge County will own the software and it will be provided for all municipalities to use. They will need full-time employees to be trained. This system will replace all of the current software. There will not be a charge for maintenance for 2016 and 2017 if switching to the new system. There are currently 8 full-time officers plus one full-time office staff. Maintenance would start in 2019 for 6-7 computers. The training will be held late summer but may be pushed back. They could then tutor new hires in the future. The Chief can call Spillman if there are issues so a possible savings with internal IT. Motion by Ald. Smith, second by Ald. Schmidt to add \$6,500 to the budget for the training. Motion carried 5-0.

A. General Admin-Budget items held over (Mayville Chamber of Commerce)

A representative from the Chamber of Commerce couldn't be present due to staffing changes. There is \$5,000 budgeted for the Chamber.

Motion by Ald. Smith, second by Ald. Frings to approve \$5,000 for Chamber of Commerce in the budget. Motion carried 5-0.

B. Library General Fund, Fund 26, Fund 73

Lois explained that the library fund had a few changes. Dental insurance was better than anticipated. Modifications were made to the original wage and benefits packages. The library board approved with modified wages for director and staff. No change to library fund 73.

Motion by Ald. Smith, second by Ald. Schmidt to approve the library budget. Motion carried 5-0.

C. TAG Center (2nd review) Fund 64

Committee had already reviewed TAG Center budget. Reviewing it again in regards to the costs to add a new employee in January. Personnel made a modification to overlap for 1 month rather than January. No changes were required to the budget. They will be adequately covered if they stick to the plan.

D. Debt Fund 30

Lois explained that this is dependent on what happens with the capital improvements.

A new quote was received for the EMS roof repairs for \$5,000 under and \$20,000 was added for the river walk. Lois hasn't received full assessed values yet. No confirmation on spending constraint calculations.

Motion by Ald. Smith, second by Ald. Schmidt to make the changes as outlined. Motion carried 5-0.

E. Landfill Fund 22

No changes to this fund.

Motion by Ald. Smith, second by Ald. Schmidt to approve Landfill Fund 22 as outlined in Mayor's budget. Motion carried 5-0.

F. Garbage Collection Fund 25

No changes to this fund.

Motion by Ald. Smith, second by Ald. Frings to approve Garbage Collection Fund 25. Motion carried 5-0.

G. CDA Fund 21

There is \$10,000 budgeted for the CDA in the Mayor's budget.

Motion by Ald. Smith, second by Ald. Schmidt to approve of the funds budgeted for the CDA.

Motion carried 5-0.

H. TID 3, 4, 5 Fund 43, 44, 48

No change to these funds. The revenues that are earned are based on what is approved on the tax rate. Lois explained money from the schools. Lois went through expenses.

Motion by Ald. Frings, second by Ald. Smith to approve the TID budget. Motion carried 5-0.

I. Sewer Loan Fund 23

There are currently 5 people that have applied for loans for the sewer laterals. Originally thought there would be more. People that have received the loan are very grateful that this is available.

Motion by Ald. Smith, second by Ald. Barelt to approve Sewer Loan Fund 23. Motion carried 5-0.

J. General Fund Contingency

Budgeted for \$15,000 that is in general fund. Same as what was budgeted last year. It is for last resort funding. The money was used this year to fund the increase in Police department contract costs.

Deficit reduction will nearly be met.

Motion by Ald. Frings, second by Ald. Schmidt to accept General Fund Contingency budget. Motion carried 5-0.

K. Golf Course Equipment Fund 47

This is the only fund that hadn't been approved. There is no budget in it. If the city receives donations, the money goes in this fund and then directly out.

Motion by Ald. Smith, second by Ald. Bartelt to approve the Golf Course Equipment Fund 47.

Motion carried 5-0.

Item #4 Finalize 2017 Budget

Will finalized budget with modifications to the training. It was noted the the 9-year plan is almost to an end. Congratulations and thank you to everyone involved including previous councils to get to this point.

Motion by Ald. Smith, second by Ald. Schmidt to finalize the budget with changes to police training budget.

Motion carried 5-0.

Item #5 TAG Center Report.

A. Monthly Report.

Lisa Reported that the TAG Center Advisory Commission met last week. Meetings will be held the 3rd Wednesday of each month at 6:30pm. She discussed Network Health and the Silver Sneakers contract. Presented rental contract and have a November 1st deadline. Discussing additional space in rental rooms.

B. TAG Expansion.

Dave discussed UV lamps and status of expansion progress. Rain slowed a few things down.

Blacktopping of the driveway starts tomorrow. Will be shut down for a few days and working on being open by Friday.

Item #6 Golf Club Report.

A. Ald. Frings read Attached report.

Item #7 Treasurer's Report.

A. Monthly Financial Report

Lois gave report for September. Everything is as anticipated.

Item #8 Discuss/Recommend TAG Center four punch passes to property owners.

Discussion on giving taxpayers 4 punches, but not the option of \$50. Will be a good marketing tool for beginning of the year with the new construction. With new addition and expenses didn't want to discount members. Have to be a member to use the 24 hours. Must use the 4 punches during regular hours.

In 2016 approximately 60 people used 4 punches.

Motion by Ald. Frings, second by Ald. Bartelt to recommend the four punch pass for property owners.

Motion carried 5-0.

Item #9 Discuss/Approve Police Department Youth Dances for November 11, 2016 and December 2, 2016.

Motion by Ald. Schmidt, second by Ald. Bartelt to approve the Police Youth dances. Motion carried 5-0.

Item #10 Convene into Closed Session Pursuant to Section 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion by Ald. Schmidt, second by Ald. Frings to convene into closed session at 7:33 pm. Motion carried unanimously.

- A. Discuss law changes regarding overtime/salary positions.
- B. Discuss/Recommend bonus to City Hall Clerical Staff.
- C. Reconvene into Open Session for Possible Action/Recommendations.

Motion by Ald. Smith, second by Ald. Schmidt to reconvene into open session at 7:56 pm. Motion carried unanimously.

- A. Motion by Ald. Schmidt, second by Ald. Smith to pay the salary increase in December for Dave Pieper and Lisa Schmidt's position to abide by law changes. Motion carried 5-0
- B. Motion by Ald. Smith, second by Ald. Schmidt to give a total bonus of \$3,000 to the two City Hall clerical positions as appreciation for them covering as interim-clerk. It is to be divided equally in that each will receive \$1,500 with the second pay period in December. Motion carried 5-0.

Item #11 Adjournment.

Motion by Ald. Schmidt, second by Ald. Frings to adjourn at 8:04 p.m. Motion carried unanimously.

Sara Decker, City Clerk

Golf Course Operations Meeting Oct 12, 2016

- 1) Current YTD revenue is lower, -58k compared to 2015
- 2) Net 2016 income is down 36k compared to 2015
- 3) Bad weather, excessive rain contributed to the lower revenues.
- 4) Bar and Grille will be open on limited basis thru Oct.
- 5) Last Month: Hosted 3 weddings, 1 class reunion, and Wings Banquet.
- 6) Next Month they will host 2 weddings and 2 bussiness meetings
- 7) 15 wedings have been booked for 2017
- 8) Annual Membership meeting with election of new Board Members will be held Nov 6th at 6:00.

Gene Frings

Banns 5:15 PM