

SPECIAL JOINT COMMON COUNCIL AND WATER/WASTEWATER COMMISSION SUB-COMMITTEE MEETING **JUNE 30, 2015**

The meeting was called to order at 7:00 p.m. by Mayor Redeker with the following roll call:

Members Present: Ald. Hohmann, Ald. Neumann, Mayor Redeker, Commissioner Bushke,
Commissioner DeTuncq, Commissioner Toellner

Members Absent:

Others Present: Darlene Smith

Citizens Comments.

None.

Discuss the Creation of a Job Description for a Utility Director/City Engineer/Planner with possible action.

Certification categories for both operators and wastewater facilities will change July 1, 2015 from having four levels (Grades 1-4) to only two levels (basic and advanced). A point system is established for advanced level certification to allow for more flexibility beyond just asking an exam. Ten points total is required to obtain advanced certification. At least four of the points must be obtained through hands on experience; the operator must have at least 4 years of hands on experience in order to apply for advanced certification. Mayville is a level 4 plant which is considered an advanced plant. Ron Wellner and Jody Steger are both advanced operators. A draft job description of Utility Director/City Engineer/Planner was presented and reviewed. After review and discussion of the draft job description some changes were made. Motion by Ald. Hohmann, second by Ald. Neumann to recommend to the Special Joint Common Council and Water/Wastewater Commission the creation of the draft job description for a Utility Director/City Engineer/Planner with the changes agreed upon. Motion carried unanimously.

ADJOURNMENT.

Motion by Commissioner Toellner, second by Ald. Neumann to adjourn the meeting at 8:27 p.m. Motion carried unanimously.

Darlene Smith, City Clerk