

The meeting was called to order by Ald. Toellner at 6:00 p.m. with the following Roll Call:

Members Present: Ald. Smith, Ald. Toellner, Ald. Bartelt

Members Absent: none

Others Present: Lois Krueger, Ald. Frings, Ald. Schmidt, Ald. Olson, Mike Kurutz, Sara Decker, Nathan Kempke, Brad Mark, Jon Borst, Joe Hohman

Item #2 – Approve Minutes of August 22, 2016, meeting.

Motion by Ald. Smith, second by Ald. Bartelt to approve the minutes of the August 22, 2016, meeting.

Motion carried 3-0.

Item #3 – Citizens Comments.

None.

Item #4 – Monthly Utilities Report.

A. Sanitary Sewer Lateral Replacement Update.

See Attached Report.

B. Water Distribution System Update.

See Attached Report.

C. Wastewater Treatment Plant Operations Report.

See Attached Report.

D. Date and Time of Next Meeting: October 4, 2016, at 6 p.m. at City Hall.

Item #5 – Monthly Engineering & Planning Report.

A. 2016 Street & Utility Improvements Update.

See Attached Report.

B. Development Interest Update.

See Attached Report.

C. 2016 Resurfacing Update.

See Attached Report.

D. STH 28/67 Update.

See Attached Report. DOT wants to see plans for the City's portion of the River walk section by 05/01/2017

E. Discuss/Recommend Possible Amendment to Ordinance 430-72. Driveways, regarding the widths of driveways for commercial properties.

See Attached handout. Current ordinances prohibit wider driveways, which makes it difficult when doing site plan reviews and there are businesses that have larger truck traffic. Nathan Kempke provided proposed language to add to the existing ordinance. He has been allowing some wider driveways in plan reviews now and indicates it is an exception to ordinance.

Ald. Smith makes a motion to recommend amendments to the ordinance, second by Ald. Bartelt. Motion carried 3-0.

Item #6 – Monthly DPW Report.

Mike Kurutz reported.

A. Bulk Material Drop-off Report.

Last bulk-material drop off day for 2016 was Saturday. It was slower than expected.

B. Brush Pick-Up Report.

Brush Pick-up started today and will be finished tomorrow. October is the last month for 2 times/month pick up. November through March it is done the last Monday of month; 1 time per month.

C. Day to Day Operation Report

Painting is done, including new streets and crosswalks. They are working on doing Audubon Days prep work and making sure electrical requirements are working in Foster Park. DPW took an early fill of salt last week. They didn't get a late fill last year which worked out well because prices were cheaper for an early fill this year. They are getting work done on plow routes, ex. low hanging trees are being trimmed. Mike got a notice in paper about leaf pick up which will be starting 10/10. The stop light on Main/Horicon is installed.

D. Flood Event Report from September 7, 2016

Dam adjustments were a 10 day event. Levels are now controlled and there are no problems. DPW hauled sand and monitored creeks. Good to have sand on hand for emergencies like these. There was some damage north of St. Johns on properties from vehicles driving on the properties. They will get those repairs done.

There was debris coming down river that caused a lot of problems the weekend before last. Bogs were coming out of Theresa Marsh. It created a lot of work to get it under control. Mike has talked with Theresa and discussed communication and alternatives. Ald. Toellner has had people suggest clearing the creek. Mike has a phone call into DNR as the creek is water of the state. The Creek is very long and runs through some City and some private property with a lot of culverts and debris. Options on how to attend to creek should be an item of future discussion.

Item #7- Discuss/Recommend business occupancy request form and related ordinance for new businesses opening.

Ald. Smith discussed that currently the city has no occupancy permitting except for new construction. Many other towns have regulations that apply to existing buildings; mainly commercial. The Occupancy Application would allow for the City to know what businesses are coming into town and that all inspections have been done. It is not meant to be aggressive or discourage business but rather encourages communication between the City and incoming businesses. Lois indicated that she'd like to see feedback from departments. The form in the packet is not the most up-to-date version and would need some adjustments. The City Clerk did circulate proposed form to department heads and received limited feedback. There was discussion on fees. It will depend on the inspections needed.

Motion by Ald. Smith to table it to make sure language on the form is current, to get all departments to approve the form and then bring it back for a recommendation to approve the form. Second by Ald. Toellner. Motion carried unanimously.

Item # 8 – Adjournment.

Meeting adjourned at 6:38 p.m. by Ald. Toellner.

Sara Decker, City Clerk