

The meeting was called to order by Ald. Schmidt at 7:10 p.m. with the following Roll Call:

Members Present: Ald. Boelk, Ald. Schmidt, Ald. Shoemaker

Members Absent:

Others Present: Mayor Redeker, Lois Krueger, Darlene Smith, Ald. Hohmann, Ald. Longo,
Mike Kurutz, Don Neitzel

Item #2 – Approve Minutes of January 25, 2016, meeting.

Motion by Ald. Shoemaker, second by Ald. Boelk to approve the minutes of January 25, 2016, meeting. Motion carried 3-0.

Item #3 – Citizens Comments.

None.

Item #4 –Discuss Policy Requirement for Excavation/Right of Way Permit with possible action.

Don Neitzel stated, if it is a city bid or public bid contracted through the city he feels the city should waive the cost of the excavation/right of way permit.

Motion by Ald. Boelk, second by Ald. Shoemaker to recommend waiving the cost of the Excavation/Right of Way Permit when it is a City Contracted Project. Motion carried 3-0.

Monthly Utilities Report.

- A. Date and time of our next meeting is Tuesday, March 1, 2016, at 6:00 p.m. at City Hall.

Item #5 – Monthly Engineering & Planning Report.

A. 2016 Street & Utility Improvements Update.

Bids came in about \$160,000 under estimate. We had good interest.

B. Development Interest Update.

There is a preliminary site plan for a couple acre development out in the Industrial Park. They are looking at the lot just south of Merwin Oil. He cannot say who it is yet. He thinks it will be coming to Planning Commission shortly for site plan review. The facility is over 40,000 sq. ft. with a possible addition of 40,000 sq. ft. in the future.

C. STH 28/67 Update.

Plans are now moving forward towards 90%. The request for proposals for real estate appraisal and negotiating process is complete. Through our agreement with the state, the city is responsible for acquiring permanent property or permanent right away which is some of the corners (the intersection at John St. and Clark St.) to help with turning movements. Temporary Limited Easement (TLE) is when the DOT is doing the sidewalk so they are able to get an easement from the property owner. Proposals for that are due March 11th and the city is reimbursed for this expense. Don found six consultants on the DOT's website he will be sending this proposal to.

Item #6– Monthly DPW Report.

A. Snow Operations Update.

The city has been out year to date 15 times either plowing or salting (8 salting operations and 7 plowing & salting operations). We have taken 62% of our contracted amount of salt (829 tons). We have about 520 tons left to take delivery on.

B. Brush Pick-Up Dates.

The next brush pick up date is Monday, February 29th and then Monday, March 28th. Starting in April pick-up will be twice a month the 2nd and last Mondays of the month.

C. Day to Day Operations.

Scott has been busy with electrical work at the TAG Center and Library. New hallway heaters were installed at the Senior Center. The Park Pavilion heaters were also replaced. Twenty stop signs are being replaced with new reflective signs. Replacing street signs on Main Street from Horicon to Metalcraft Drive will take care of this year's budget. New street signs will be green with white lettering. The signs are currently black with white lettering which are faded and hard to read. It was recommended to order bigger size print and red with white lettering to be more visible and easier to read. On March 8th, the city is doing CPR recertification for the public works employees.

Item # 8 – Adjournment.

Motion by Ald. Boelk, second by Ald. Shoemaker to adjourn at 7:26 p.m. Motion carried unanimously.

Darlene Smith, City Clerk