

PUBLIC WORKS COMMITTEE

June 17, 2013

The meeting was called to order by Ald. Toellner at 6:23 p.m. with the following Roll Call:

Members Present: Ald. Toellner, Ald. Redeker, Ald Boelk

Members Absent:

Others Present: Mayor Moede, Ald. Pasbrig, Ald. Sertich, Ald. Schmidt, Deanna Boldrey, Kathie Wild, Don Neitzel, Mike Kurutz, Katie Leb, Megan Sheridan, Ben Brown

Item #2 – Approve Minutes of May 20, 2013, meeting.

Motion by Ald. Boelk, second by Ald. Redeker to approve the minutes of the May 20, 2013, meeting.

Motion carried unanimously.

Item #3 – Citizens Comments.

None.

Item #4 – Monthly Utilities Report.

- A. Construction Projects.
 - 1. Well #3 Radium – Progress Report.
 - 2. Stand Pipe Replacement – Progress Report.
 - 3. South Street Water Main Replacement – Progress Report.
- B. Hydrant Flushing.
- C. Valve Exercising.
- D. Main Breaks – Asphalt Patching.
- E. Wool Road Lift Station Repairs.
- F. Sewer Jetting.

Ald. Toellner read the attached Monthly Utilities Report from Ron Wellner.

Time and Date of next meeting is July 9, 2013, 7:00 p.m.

Item #5 – Monthly Engineering & Planning Report.

- A. 2013 Street Resurfacing.

Don Neitzel reported on the 2013 Street Resurfacing. The bid opening will be on June 28th. Don stated that the following streets are included: North German from Easy Street to the North, North Walnut from Dayton Street to Breckenridge Street (pulling out the railroad tracks), Dayton Street from Walnut Street to Clark Street, and North Henninger from Dayton to Breckenridge. Don stated he did have discussion with Ron based on the utilities underneath the streets. He also noted that with the railroad tracks, the island will be there. Also, the turning lane will stay.
- B. Discussion of Ownership/Responsibility of Bunker Alley.

Don handed out maps showing Bunker Alley off of North German Street. It is an alley that serves the property owners. There has been question if the City owns Bunker Alley. The City does plow it. He questioned if the City maintains the asphalt. Mike Kurutz noted that the City has to keep it open for emergency services. There are a few houses at the end that can only access their house from the alley, and they have mail delivery at the alley. Mike noted that he was told when he purchased his property that the City had proposed in the mid 80's that if all property owners would sign off, the City would take ownership of the alley. There was one property owner that did not sign off on ownership. All are German Street addresses. The alley is falling apart. Garbage trucks do go down the alley. It is approximately 12 foot wide. Don questioned if it is the City's intention to maintain it, then we should have an easement or have it dedicated

to the City or decide to do nothing. The alley was repaved in the Mid 80s. The alley is estimated to be about a quarter of a mile. Ald. Sertich noted to see what the bids are coming in at this year. The Mayor stated for the Alderpersons to take a look at it. It was also noted to leave the item on the agenda.

- C. Discussion on Ownership of Parking Lot on East Bridge Street, 251-1216-2314-120. Don had previously distributed maps on the item. He commented that this is the parking lot on Bridge Street between the auto parts store and the River. The City does own the parking lot. It was used for City Hall parking when City Hall was on the corner. Now there is a lot of traffic parking there. Ald. Sertich commented to the limit time frame for parking in that lot. Don commented that there is an easement for the property owner to go through that parking lot. There are cars parked there 24 / 7. Ald. Redeker questioned if these are licensed vehicles.

Ald. Sertich commented that she has received many phone calls on that area and the sidewalks being crossed / parked on.

Don commented that there is a pot hole that will be filled with recycled asphalt for now. When he was looking at the parking lot, there was someone working on a car in the lot.

Mike Kurutz noted that when City Hall was on the corner there was no place for City staff to park so the City purchased the Bridge Tavern and made a parking lot for City Hall Staff parking. The City is plowing the lot. The parking lot is not in great shape.

Ald. Redeker commented in asking the business owner if they have interest. Ald. Sertich commented that there are other businesses that need parking, and the historical society that uses the parking. She noted that there are other businesses with equal opportunity.

Ald. Boelk questioned limiting the parking in the lot. Ald. Toellner commented that it should be designated parking lot. It was noted to keep on the agenda and for the Alderpersons to view the lot.

Item #6 – Monthly DPW Report.

- A. Report on Weed Notices and Cutting.
Mike reported that 29 weed notices were sent out at the end of May. Most of the 29 cut their properties. Since then notices have gone down to two or three a week. Properties are inspected on Thursdays. The notices are issued on Friday and the property owner is given five days. If the City cuts the lawn, it is billed at \$100 per hour.
- B. Brush Pick Up Report.
Brush pick up has been very heavy. The last brush pick up was three plus days.
- C. Upcoming Bulk Material Drop Off Dates.
The next Bulk Material Drop-Off Date is June 29, from 8 a.m. to noon.
- D. Update on Day to Day Operations.
Mike reported that the DPW department has been crack filling, cleaning out catch basins, repairing catch basins, weed cutting, tree trimming, and some electrical work. He noted that six City flags are missing and that the flags and holders are starting to wear.

Item #7 Adjournment.

Motion by Ald. Boelk, second by Ald. Redeker to adjourn at 6:49 p.m. Motion carried unanimously.
Deanna Boldrey, City Clerk



Mayville Water & Wastewater Utilities

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TO: Utilities Report to Public Works
FROM: Ronald Wellner
DATE: 6/14/13

I will be out of town on 6/17/13, so I am submitting a written report.

- A. Construction Projects
 - 1. Well #3 Radium Removal
 - a. Concrete restoration, sidewalk and curbing should be complete by the time of this meeting, with road restoration scheduled for 6/21/13. Start of the system is scheduled for July 2nd, with staff training on July 3rd. The system should be in complete operation by the July 4th, with just some painting remaining on the schedule.
 - 2. Stand Pipe Replacement
 - a. Engineering proposals are due in by 6/24/13 and will be reviewed and possibly awarded/recommended to Council at the July 9th Commission meeting.
 - 3. South St Water Main Replacement
 - a. The project was advertised for bids in the June 13, 2013 Dodge County Pionier Press.
- B. Hydrant Flushing
 - 1. Hydrant flushing is complete, a broken hydrant at Ewald St & Horicon St has been bagged and will be repaired. This hydrant is on an old 4" main and is used for flushing purposes only as there is a 12" main on the opposite side of the street for fire protection purposes.
- C. Valve Exercising
 - 1. Began valve exercising 6/13/13. We are have problems with a switch in the valve wrench and it is in the shop for repairs.
- D. Main Breaks/Asphalt Repairs
 - 1. The areas to be patched have been cut and are scheduled to be patched in the next two weeks.

- E. Wool Road Liftstation Repairs
 - 1. The variable frequency drive unit was replaced on 6/10/13 and is operating normally. However, during the storm of 6/12/13 the opposite VFD unit failed a replacement unit has been ordered and will be installed when it arrives. It should be noted that these drives were 23 years old and life expectancy is between 10 and 15 years.

- F. Sewer Jetting
 - 1. Jetting is scheduled to begin the week of June 24th.

Date and time of next meeting is July 9, 2013, 7:00 p.m. at the WWTP.