

**CITY OF MAYVILLE
APPLICATION FOR VARIANCE**

Identification and Information on Applicant(s)

Applicant's Name: _____

Applicant's Mailing Address: _____ Phone: _____

Owner of Property Site as of Date of Application, according to Current Property Tax Records: _____

Street Address of Property (if vacant land, describe in detail the property location): _____

Legal Description of Property (Name of Subdivision, Block and Lot, or other legal description: _____

Agent or Representative Assisting in the Application (Engineer, Architect, Attorney, Etc.)

Name: _____ Firm: _____

Office Address: _____ Phone: _____

Contractor: _____

Existing and Proposed Uses

Current Principal Use: _____

Accessory or Secondary Uses: _____

Proposed Use: _____

Variance(s) Requested _____

Have you been granted any variances in the past, on any properties, whether fully or partially owned by you? Yes _____ No _____

If YES, list addresses of those properties and whether the requirements of the variance granted have been completed: _____

Plans to Accompany Application

Applications for permits shall be accompanied by drawings of the proposed work, drawn to scale, showing, when necessary, floor plans, sections, elevations, structural details, computations and stress diagrams as the building inspector may require.

Plot Plan

When required by the building inspector, there shall be submitted a plot plan in a form and size designated by the building official for filing permanently with the permit record, drawn to scale, with all dimension figures, showing accurately the size and exact location of all proposed new construction and its relationship to other existing or proposed buildings or structures on the same lot, and other buildings or structures on adjoining property, within 15 feet of the property lines. In the case of demolition, the plot plan shall show the buildings or structures to be demolished and the buildings or structures on the same lot that are to remain.

Zoning District in which the property is located: _____

No. of Occupants Proposed to be Accommodated: _____ No. of Employees, if applicable: _____

Section of City of Mayville Zoning Ordinance that prohibits the proposed usage of the property. It is this section of the Ordinance for which a variance is requested: _____

Standards

The following are Standards that the City of Mayville Zoning Ordinance sets for decisions on variances. Explain how your proposal meets these standards.

Standard 1: The particular physical surroundings, shape or topographical conditions of the specific property involved would result in a particular hardship upon the owner as distinguished from mere inconvenience, if the strict letter of the regulations were to be carried out.

Standard 2: The conditions upon which the application for a variance are based would not be applicable generally to other property within the same zoning classification.

Standard 3: The purpose of the variance is not based exclusively upon a desire for economic or other material gain by the applicant or owner.

Standard 4: The alleged difficulty or hardship is caused by this ordinance and has not been created by a person presently having an interest in the property.

Standard 5: The granting of the variance will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located.

Standard 6: The proposed variance will not impair an adequate supply of light and air to adjacent property or substantially increase the congestion in the public streets, or increase the danger of fire or endanger the public safety or substantially diminish or impair property values within the neighborhood.

Conditions

The City of Mayville Zoning Ordinance authorized the Board of Zoning Appeals to place conditions on approved variances. Please keep this in mind and supply ALL pertinent information.

Signature of Applicant _____ Date _____

Application Fees/Notices
(to be completed by City)

Fee for Variance Application - \$200.00

Date Fee Received by City _____ Receipt # _____

Received by _____

Date Notice sent to owners of record: _____ By: _____

Date Published in Mayville News: _____

Date Set for Hearing Before Board of Zoning Appeals: _____