

## PLANNING COMMISSION MINUTES-REVISED

Mayville City Hall, 15 S. School Street, Mayville, WI

May 28, 2014

**1.) Call to Order and Roll Call.**

Meeting called to order at 5:00PM

Members Present: Mike Schmidt, Bob Smith, Bob Redeker, Merlin Kahlhamer, and Dolores Neumeyer.

Absent: Ron Henkel, DJ Legas

Others Present: None

**2.) Approve Agenda.**

Motion by Kahlhamer, second by Neumeyer to approve agenda. Motion carried 5-0.

**3.) Citizen Comments**

(Citizen Comments are to be kept to a maximum of five minutes per speaker unless the chairperson allows an extension of time. Each citizen is to make comments at the podium after stating name and address. Each citizen may comment only one time per public hearing / meeting.).

No comments.

**4.) Approve the Minutes of the April 10, 2014 and April 23, 2014 meetings.**

Motion by Smith, second by Kahlhamer to approve the minutes as submitted. Motion carried 5-0.

**5.) Discussion with Possible Action for Approval of Extraterritorial Parcel #042-1217-1723-000.**

Don Neitzel stated that Jeff Butzke with Compass Surveying had not arrived yet to discuss this issue, so he requested that this item be reviewed later in the meeting.

Motion by Smith, second by Kahlhamer to take this item out of order. Motion carried 5-0.

Jeff Butzke arrived just after the above motion was made.

Motion by Smith, second by Kahlhamer to withdraw previous motion. Motion carried 5-0.

Jeff Butzke discussed the proposed changes to the parcel, reviewed the CSM, and explained why the County required he bring this before the Mayville Plan Commission.

Motion by Smith, second by Neumeyer to approve the CSM as presented. Roll call vote was taken. Motion carried 5-0.

**6.) Discussion with Possible Action of Conditional Use Permit Application for Julia Lambert, 307 N. Main St., Mayville, Requesting to Rent Part of the House.**

Don Neitzel explained that the property has RB-1, Mixed One and Two Family District Zoning. Ordinance states that conversion from one family to two family requires a public hearing. Don stated that a public hearing was not noticed.

Merlin Kahlhamer and other members of the Plan Commission stated that this previously had been a two family apartment, so it must have had prior approval. It was also noted that the property always seemed to be maintained well.

Don stated that the property had changed ownership and therefore a new conditional use permit may be required. He would have to check on this to make sure.

No action was taken.

7.) **Discussion with Possible Action of Variance Application for Francis Eilbes, 37 N. Clark St., Mayville, Requesting Placement of a New Garage in the Side Yard.**

The application for a variance was reviewed and discussed. No one representing the Eilbes's was present to discuss this issue. Mayor Redeker asked if the new garage would be constructed within the same foot print as the old garage. Don Neitzel stated that based upon the application and attachments that were submitted that it would be constructed within the same foot print.

Motion by Kahlhamer, second by Neumeyer to recommend approval of the Variance Application to the Zoning Board of Appeals. Roll call vote was taken. Motion carried 5-0.

8.) **Zoning Petition (Introduction)  
Mike & Julie Halsne, aka OEI Investments Request for Rezoning. Parcel #251-1216-2324-089 from R-A Single Family District to B-2 Outlying Business District Zoning.**

Don Neitzel reviewed the Rezoning Application with the Plan Commission and informed them that this was for introduction only and that it would be acted upon by the Plan Commission, as a recommendation to Council, at the next scheduled Plan Commission.

9.) **Discussion of Next Meeting Date with Possible Action.**

The date of the next regular scheduled meeting is Wednesday, June 25<sup>th</sup>, 2014 at 5:00 p.m.

10.) **Adjournment.**

Motion made by Smith, second by Kahlhamer to adjourn. Motion carried 5-0; Meeting adjourned at 5:27 p.m.