

PLANNING COMMISSION MINUTES
Mayville City Hall, 15 S. School Street, Mayville, WI
March 23, 2011

1.) Call to Order and Roll Call.

Meeting called to order at 5:30PM

Members Present: Scott Mastalish, Merlin Kahlhamer, Jerry Moede, Bob Smith, Phil Luce, Ron Henkel

Members Absent: Gary Benter

2.) Approve Agenda.

Motion by Luce, second by Kahlhamer to approve the agenda. Motion carried on a voice vote; no objections.

3.) Approve the Minutes of the February 23, 2011 meeting.

Motion by Smith, second by Luce to approve the February 23, 2011, minutes.

Motion carried on a voice vote; no objections; one abstention (Henkel).

4.) Discussion of Proposed Adult Daycare Facility at 229 Mary Street.

Don Neitzel stated that everyone should have a copy of the business plan for Crossroads Adult Daycare Inc. in their packets. Mr. Neitzel also stated that he spoke with the Wisconsin Department of Health Services regarding this matter and was told that this department is responsible for inspecting and monitoring this facility to ensure it meets all of the required standards. According to the person at the Dept. of Health Services, this does not fall under a Home Occupation and should not require a Conditional Use Permit by the City. Mr. Neitzel also stated that the owner Dianna Williams would like to move the business from this address within a few years to a bigger facility within the City of Mayville. She feels that the City of Mayville is an ideal location for this type of facility.

Bob Smith asked what the City does with any complaints that they may receive regarding this facility. Mr. Neitzel stated that the complaints should be sent on to the Dept. of Health Services.

Ron Henkel felt that as the population continues to get older, there is going to be a growing need for this type of facility.

Merlin Kahlhamer asked if this was going to be a 24 hour a day facility. Mr. Neitzel stated that it would not. This is to be a daycare facility, with residents being dropped off and picked up daily.

5.) Discussion of Proposed Veterans Memorial in City Park.

Mr. Neitzel stated that the Plan Commission packets should contain a preliminary plan and rendition drawing for a proposed Veterans Memorial in City Park. The group that is proposing this is currently working on finding an architect to assist them in developing plans and bidding the project, so it could be completed by November 11, 2011.

6.) Adjournment.

Motion made by Luce, second by Kahlhamer, to adjourn. Motion carried on a voice vote; no objections. Meeting adjourned at 5:43 p.m.