

Mayville Public Library Board Meeting

October 13, 2016

The meeting was called to order by Board President Grant Larson at 6:00 PM at City Hall due to Library Meeting room being remodeled. Present: Grant Larson, Dianne Slater, Mike Schmidt, Lee Zarnott, Jayne Gohr, Barb Pagel and Librarian Alixe Bielot. Excused absence: Geri Feucht.

Public Comment: None.

Minutes: After review, D. Slater moved to approve the minutes of the 9/8/16 meeting, motion seconded by G. Larson; motion unanimously approved.

City Budget Report: After review, B. Pagel moved to approve the September 2016 City Budget report; seconded by L. Zarnott; motion unanimously approved.

Payment of Bills: After review, the motion to approve payment of the bills for September 2016 was made by M. Schmidt, seconded by J. Gohr; motion unanimously approved. The totals were: General Fund: \$1,580.82; Library Trust Fund: \$1,902.76; Total: \$3,483.58.

Library Treasurer's Report: J. Gohr moved to approve the September 2016 Report as presented, seconded by B. Pagel; motion unanimously approved.

Library Director's Report: **LIBRARY STATISTICS:** Alixe presented the January to September 2016 Statistics. **MEETINGS/ACTIVITIES:** (1) Alixe reported on the progress made in the newly merged libraries. The system will be named "Monarch Library System". It plans to go on line by 12/15/16. The system will be down until all processes/procedures are functioning. Down time is conditional upon information sharing, etc. Of special concern is the closing of the library for the transfer of information/computer language, etc. Also, meetings are ongoing to decide the timing of delivery schedules, training modules, difference in circulation, etc. **FRIENDS GROUP:** A book sale was available during Audubon days. Candy bars were also available. Plans are being made for a Packer Program on October 26. **BUILDING:** (1) The Sure Dry refund check has been received. (2) J. Gohr moved to approve the bid of \$2,747.00 from Hechimovich Masonry to repair/replace the "brick/sidewalk" curb site in front of the library. L. Zarnott seconded the motion, motion unanimously carried with funds to be dispensed from the Dodge County Fund. (3) L. Zarnott moved to approve the bid from Town and Country Construction Company of \$3,500.00 to fix the "catch basin and south side drain issue". M. Schmidt seconded the motion, and motion was unanimously approved with funds to be provided from the Dodge County Grant. **STAFF/UPCOMING EVENTS:** (1) Due to the meeting room renovations, Fall Story Time will be in a different format. A meeting schedule has been posted and distributed. Motion to approve the report was made by G. Larson, seconded by B. Pagel; motion unanimously approved.

Unfinished Business: (A) The make-over in the Meeting Room will begin on Monday, and hopefully will be finished within a week. The computer area redesign continues with items ordered from Embury. B. Pagel moved to accept the report, seconded by D. Slater, motion unanimously approved.

New Business: (A) Library Budget: The Board reviewed recommendations from City Hall, etc. L. Zarnott moved to convene into Closed Session, seconded by M. Schmidt. Motion unanimously carried. Discussion was held on salaries for 2017 Library Budget. M. Schmidt then moved to reconvene into open session with a second by L. Zarnott. Motion carried. A motion to approve a \$0.25 an hour increase for all part time employees, and a 2.3% (rounded up to \$1,150.00) for the Librarian was made by B. Pagel, seconded by L. Zarnott. Motion unanimously carried.

The next meeting will be November 10, 2016 at 6 PM. Motion to adjourn by M. Schmidt, seconded by J. Gohr. Motion approved with adjournment at 7:20 PM.

Barb Pagel
Secretary

