

Mayville Public Library Board Meeting Minutes

April 12, 2012

The meeting was called to order at 6:00 PM by Board President H. Heinrich. Also present: B. Pagel, J. Schultz, G. Larson, P. Antony, M. Schmidt and Librarian Alixe Bielot. Excused: B. Redeker.

Minutes: Motion by G. Larson to approve the minutes of the March 8, 2012 meeting; second by P. Antony. Motion unanimously approved.

City Budget Report: After review, motion by B. Pagel to approve the March, 2012 City Budget report; second by M. Schmidt; motion unanimously approved.

Payment of Bills: After review, the motion to approve payment of the March 2012 bills was made by G. Larson; second by P. Antony; motion unanimously approved. The totals are as follows: General Fund: \$6,528.34; Dodge County Library: \$50.00; Library Trust \$4,632.10; Total: \$11,210.44.

Library Treasurer's Report: Motion by M. Schmidt to approve the March 2012 Report as presented, second by J. Schultz; motion unanimously approved.

Library Director's Report: LIBRARY STATISTICS: Alixe presented the March 2012 Statistics. MEETINGS AND WORKSHOPS: On March 8 Alixe attended the Director's Council at System, and on March 9 and 22, she proctored exams. BUILDING: Nothing to report this month. AUTOMATION: Installation of new computers is underway. STAFF/ACTIVITIES/OTHER: The Mayville Library will celebrate National Library Week from April 8 to 14, 2012. A Senior Seminar: Getting to know Medicare will be presented on April 26 at 1:00 PM, and April 30 at 6:00 PM. A motion to approve the reports was made by B. Pagel, second by M. Schmidt; motion unanimously approved.

Unfinished Business: (A) Discussion with Action on Changes to Library's Personnel Policy to Coincide with the City Personnel Policy. G. Larson moved to approve the changes as previously mentioned; second by M. Schmidt; motion unanimously approved.

New Business: (A) Discussion with Possible Action on the Installation of Water Alarms on Sump Pumps. No action taken. (B) Discussion with Possible Action on the Review of the Mayville Public Library Policies and Procedures – This Month: (1) Changes to Library's Internet Policy – New Time Authentication Program. Motion by G. Larson to approve the changes; second by J. Schultz; motion unanimously approved. (2) Review of Library By-Laws: Motion by P. Antony to approve the By-Laws as presented; second by G. Larson; motion unanimously approved. (C) Discussion with Possible Action on the Exploration of forming a Friends of the Mayville Public Library Group and the formation of a Teen Advisory Board. Motion by G. Larson to approve the formation of the two groups. Second by J. Schultz with formation of the two groups based upon the approval of the Librarian. Motion unanimously approved.

The next meeting will be May 10, 2012 at 6:00 PM. Motion to adjourn by M. Schmidt; second by G. Larson; motion approved with adjournment at 7:15 PM.

Barb Pagel
Secretary