

Mayville Public Library Board Meeting Minutes

March 8, 2012

The meeting was called to order at 6:00 PM by Board President H. Heinrich. Also present: B. Pagel, J. Schultz, G. Larson, P. Antony, B. Redeker, M. Schmidt and Librarian Alixe Bielot.

During the time allotted for Public Comment, Board Member J. Schultz questioned the advisability of changing the bylaws to include an addendum on how to include an item to the agenda. She had wished to enter item on the Agenda whereby any Board Member may include an item for consideration and/or Action, but was advised that she could not attempt this. At that time the Board was advised that only the President or Librarian may enter an item on the Agenda. After discussion, it was noted that an item will be added to the next Agenda to change the Library By-Laws to include the provision that any Board Member could request inclusion of an item on the Agenda.

Minutes: Motion by B. Redeker to approve the minutes of the February 9, 2012 meeting; second by G. Larson. Motion unanimously approved.

City Budget Report: After review, motion by G. Larson to approve the February, 2012 City Budget report; second by M. Schmidt; motion unanimously approved.

Payment of Bills: After review, the motion to approve payment of the February 2012 bills was made by G. Larson; second by M. Schmidt; motion unanimously approved. The totals are as follows: General Fund: \$5,425.21; Dodge County Library: \$2.19; Library Trust \$2,302.91; Total: \$7,550.31.

Library Treasurer's Report: G. Larson noted that a Safe Deposit Box was obtained at the Mayville Savings Bank. Alixe Bielot and G. Larson have keys. Motion by B. Pagel to approve the February 2012 Report as presented, second by J. Schultz; motion unanimously approved.

Library Director's Report: **LIBRARY STATISTICS:** Alixe presented the February 2012 Statistics. She also proctored an exam on February 17. **BUILDING:** The basement sump pumps are working fine after replacement. The furnace and hot water were also given an okay. It was suggested that Alixe check into the feasibility of having a water alarm installed in the basement. **AUTOMATION:** The SIRSI Automation System (Version 3.4.1) was upgraded on February 21, 2012. **STAFF/ACTIVITIES/OTHER:** Katherine Dutra and S. Steger attended an Overdrive Workshop at Watertown Public Library on February 22, 2012. The Annual Magazine Give-Away starts on Saturday, March 3, 2012 and will run for three Saturdays. A motion to approve the reports was made by M. Schmidt, second by B. Redeker; motion unanimously approved.

Unfinished Business: (A) Discuss 2012 Goals Exploratory Committee Report. Postponed for future discussion.

(B) Discussion with Action on Changes to Library's Personnel Policy. Postponed for future discussion.

New Business: (A) Discussion with Action on Library's 2011 Annual Report. Motion by G. Larson to approve the Report, second by M. Schmidt; motion unanimously approved.

The next meeting will be April 12, 2012 at 6:00 PM. Motion to adjourn by M. Schmidt; second by J. Schultz; motion approved with adjournment at 7:45 PM.

Barb Pagel
Secretary