

Mayville Public Library Board Meeting

January 19, 2012

The meeting was called to order at 6:00 PM by Board President H. Heinrich. Present: B. Pagel, J. Schultz, B. Redeker, M. Schmidt, John Schlender (representative of the Mayville School District replacing Pat Antony) and Librarian Alixe Bielot. Absent: G. Larson.

Minutes: Motion by J. Schultz, second by M. Schmidt to approve the minutes of the December 8, 2011, meeting. Motion unanimously approved.

City Budget Report: After review, motion by B. Pagel to approve the December, 2011 City Budget report; second by B. Redeker; motion unanimously approved.

Payment of Bills: After review, the motion to approve payment of the December, 2011 bills was made by M. Schmidt, second by J. Schultz; motion unanimously approved. The totals are as follows: General Fund: \$1,421.51; Dodge County Library: \$412.16; Library Trust \$1,092.66; Total: \$2,926.33.

Library Treasurer's Report: B. Pagel moved to approve the December, 2011 Report as presented, second by B. Redeker; motion unanimously approved.

Library Director's Report: LIBRARY STATISTICS: Alixe presented the December, 2011 Statistics. MEETINGS/ACTIVITIES: On December 1, 2011 Alixe and Grant presented the "Geek the Library" Program with a Power Point Presentation prepared by library employee Katherine Dutra to the Mayville Rotary. Alixe proctored three exams on December 6, 9, and 16, 2011. BUILDING: Nothing to report. AUTOMATION: A new modem was installed for WI-FI by Charter on December 14, 2011. A new Time Management System was installed on Public Computers. Patrons can log themselves in and out on the computer. STAFF/ACTIVITIES/OTHER: Donations of \$25.00 and \$500.00 were received. A motion to approve the report was made by B. Pagel, second by B. Redeker; motion unanimously approved.

Unfinished Business: (A) Discussed the changes in the City Employee Policy and Procedures Manual. Final approval will be voted at the next meeting after the Library Board members have read through the manual. (B) Alixe stated that the "Geek the Library" program has been very popular.

New Business: (A) Discussion of the 2012 Goals was tabled until next meeting. (B) Discussion with Action on Purchase of New Computers/Laptops: Motion by M. Schmidt to purchase the 4 Dell computers at a total cost of approximately \$2,600.00. The account for payment will be determined at the next meeting. The computers will be purchased through a bulk purchase by the Lakeshores Public Library System and will come with a 3-year warranty. Second by B. Redeker; the motion was unanimously approved.

The next meeting will be February 9, 2012 at 6:00 PM. Motion to adjourn by M. Schmidt, second by B. Redeker; motion approved with adjournment at 7:10 PM.

Barb Pagel
Secretary