

Mayville Public Library Board Meeting

December 8, 2011

The meeting was called to order at 6:00 PM by Board President H. Heinrich. Present: B. Pagel, J. Schultz, G. Larson, B. Redecker, L. Zarnott (subbing for P. Antony), and Librarian Alixe Bielot. Absent: M. Schmidt.

Minutes: Motion by G. Larson to approve the minutes of the November 10, 2011 meeting; second by J. Schultz; motion unanimously approved.

City Budget Report: After review, motion by B. Pagel to approve the November 10, 2011 City Budget report; second by B. Redeker; motion unanimously approved.

Payment of Bills: After review, the motion to approve payment of the November, 2011 bills by G. Larson; second by J. Schultz; motion unanimously approved. The totals are as follows: General Fund: \$3,813.72; Dodge County Library: \$1,809.36; Library Trust \$2,170.79; Total: \$7,793.87.

Library Treasurer's Report: Motion by J. Schultz to approve the November, 2011 Report as presented, second by B. Redeker; motion unanimously approved.

Library Director's Report: LIBRARY STATISTICS: Alixe presented the November, 2011 Statistics. MEETINGS/ACTIVITIES: On Nov. 2 & 3 A. Bielot attended WLA in Milwaukee. She attended the Director's Council on Nov. 10, and also attended a Special meeting to discuss the Personnel Handbook on Nov. 15. She also attended the S.H.A.R.E. meeting at WLS. On Nov. 22 and 28 Alixe proctored exams. BUILDING: On 11/11 Bernhardt Plumbing fixed a leaky pipe in the men's room. The City crew unclogged the outside drain on the Southwest corner of the building – they found a piece of concrete wedged in pipe which may have been the cause of water backup around the foundation. AUTOMATION: On Nov. 9 an Inventory Workshop was held at the library. Also, an update on bulk e-reader and computer purchase through S.H.A.R. E. was reviewed. STAFF/ACTIVITIES/OTHER: On Nov. 30 a Special Story Time in conjunction with the 4K program with Judy Farrow-Busack a storyteller – had really good attendance. Refreshments were served. Also, Geek the Library presentation was give by K. Durta. A motion to approve the report was made by G. Larson, second by J. Schultz; motion unanimously approved.

Unfinished Business: (A) Alixe explained that the postage charges on the previous vendor list were entered from invoices submitted with the Petty Cash account. (B) The discussion on changes in the Library Personnel Handbook was post-poned until the next meeting. (C) Geek the Library Update: G. Larson and A. Bielot gave a brief update on their presentation at the Rotary Club on Dec. 1, 2011.

New Business: (A) Motion by G. Larson, second by B. Pagel to convene in Closed Session for the purposes of Discussion of Proposed Salaries with the 2012 Budget Pursuant to Wisconsin Statutes 19.85 (1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body had jurisdiction or exercises responsibility. Motion unanimously approved.

- (1) Discussed proposed salaries within the 2012 Budget.
- (2) Reconvene into Open Session with Possible Action.

Motion by B. Pagel to reconvene into Open Session, second by G. Larson. Motion unanimously approved.

Motion by B. Pagel to approve the 2012 Salary Schedule as presented, second by J. Schultz; motion unanimously approved.

The next meeting will be on January 12, 2012 at 6:00 PM. Motion to adjourn by B. Pagel, second by J. Schultz; motion approved with adjournment at 7:15 PM.

Barb Pagel
Secretary