

Mayville Public Library Board Meeting Minutes

July 14, 2011

The meeting was called to order at 6:00 PM by Board President H. Heinrich. Also present: B. Pagel, J. Schultz, G. Larson, B. Redeker, M. Schmidt, and Librarian Alixe Bielot. Absent: P. Antony.

There were no citizens present, thus no public comment.

Minutes: B. Redeker moved to approve the minutes of the June 9, 2011, meeting. Second by J. Schultz. Motion unanimously approved.

City Budget Report: After review, G. Larson moved to approve the June, 2011, City Budget report; second by M. Schmidt; motion unanimously approved.

Payment of Bills: After review, the motion to approve payment of the June 2011 bills was made by B. Redeker; second by G. Larson; motion unanimously approved. The totals are as follows: General Fund: \$4,093.98; Dodge County Library: \$1,505.08; Library Trust \$1,261.39; Total: \$6,859.95

Library Treasurer's Report: J. Schultz moved to approve the June, 2011 Report as presented, second by M. Schmidt; motion unanimously approved.

Library Director's Report: LIBRARY STATISTICS: Alixe presented the June, 2011 Statistics. MEETINGS/ACTIVITIES: Alixe proctored exams for four individuals this summer. Alixe attended the Director's Council on June 2, 2011. BUILDING: On June 6, 2011 the crank case heater was replaced on the air conditioner. From June 6 to June 8, 2011 the wall on the north side of the building was prepped and seeded for Crown Vetch. (All asphalt was removed). On June 16 and 17, 2011 Fox Den refreshed mulch and planted flower barrels. AUTOMATION: Staff continues to work on organizing and updating the library. STAFF/ACTIVITIES/OTHER: The Library received a donation from the Raymond Foundation. Various End-of-the-Year School Tours were given. Parkview and Mayville Middle School toured the Library on June 1st, 2nd, and 3rd, 2011. A special Storytime was held on June 22, 2011 to Kick Off Summer Reading Program on June 29, 2011. A motion to approve the reports was made by M. Schmidt, second by B. Redeker; motion unanimously approved.

Unfinished Business: (A) Alixe noted that the 2012 Budget figures were not available, awaiting State decisions.

New Business: (A) ELECTION OF LIBRARY BOARD MEMBERS: J. Schultz moved to nominate the present slate of officers for one year terms, second by M. Schmidt. Motion was unanimously approved. The Library Board Officers are: President – Helen Heinrich, Vice President – Beth Redeker, Secretary – Barb Pagel, Treasurer – Grant Larson. (B) "GEEK YOUR LIBRARY INFORMATION: After Alixe presented the information to the Board Members, G. Larson moved to accept "Geek the Library" – A community awareness program. J. Schultz seconded the motion; and the motion was unanimously approved. (C) POSSIBLE JOB OPENING FOR LIBRARY ASSISTANT: After receiving the resignation of an employee Alixe recommended that a new employee be hired. G. Larson moved to approve the hiring of a Library Assistant for 12 hours a week at \$8.25 per hour. Second by B. Pagel, and the motion was unanimously approved.

The next meeting will be August 11, 2011, at 6:00 PM. Motion to adjourn by G. Larson; second by B. Redeker; motion approved with adjournment at 6:50 PM.

Barb Pagel
Secretary