

CITY OF MAYVILLE
WATER/WASTEWATER UTILITIES COMMISSION MEETING
MAY 2, 2017 2017
WWTP
MINUTES

The meeting was called to order by Burt Bushke and roll call was taken at 6:00 p.m.

PRESENT: Bushke, Smith, Guse, Detuncq, Pasbrig
ABSENT: Toellner, Steinbach
TARDY: None
ALSO PRESENT: Nathan Kempke (Utilities Director), Bethany Ryers, (Baker Tilly),
Clark, Krueger, Mike & Joann Engel, Trakel

I. CALL TO ORDER AND ROLL CALL

II. CITIZEN COMMENTS
None

III. CONSENT AGENDA/DISCUSSION/APPROVAL

Motion by Guse, seconded by Detuncq, to approve the following Consent Agenda.

- A. Minutes of April 11, 2017 Meeting
- B. Water Utility bills May 2, 2017 - \$53,431.92
- C. Wastewater Utility bills May 2, 2017 - \$55,350.77

Motion carried unanimously.

IV. RECOGNITION OF MIKE ENGEL-RETIREMENT AFTER 39 YEARS OF SERVICE

The Commission congratulated Mike Engel for his dedicated 39 years of service.

V. AUDIT REPORT/BAKER TILLY PRESENTATION

Bethany Ryers from Baker Tilly reported on the financial statements of the audit. The water utility sales decreased 8 % in 2016 mainly due to an overall decrease of gallons sold among all customer classes. The water utility has enough cash reserves for operations, also funds have been put aside as restricted for capital improvements. Water utility is doing very well.

The wastewater utility cash reserves are above the minimum recommended levels in 2016 due to the payoff of the 2008 revenue bonds. Obtaining financing for capital improvements is normally a necessity for capital improvement. The wastewater utility should keep the debt to a manageable level this allows the wastewater utility to be less aggressive seeking rate relief and provides more options to address unanticipated expenses. The target is to have 50% financed by equity and 50 % financed by debt, the wastewater utility is currently at 82% equity and 18% debt, suggesting the plant is old. Ryers suggests the wastewater utility to watch closely on upcoming capital improvements and upcoming expenses for debt coverage in the future.

Bethany Ryers, Clark, and Krueger leave.

VI. CONSTRUCTION PROJECTS

- A. Kekoskee/Leroy Project Report/Discussion
 - 1. Asphalt repair work, driveway, and fencing will be finished this spring.

VII. WATER REPORTS

- A. Well & System Report/Discussion
 - 1. Finishing up well #2's submersible pump and iron filter inspection is complete and waiting on results.
 - 2. Flushing hydrants has started.
 - 3. Water meter changes 75% complete.
- B. Lead Water Service Lateral Ordinance/Discussion/Possible Action
 - 1. Discussion on the Lead Water Service Ordinance continues. The Commission took no action and will continue to have on the Agenda as ongoing item. Nathan to find out cost of new water service line installation. Talked about putting a link on city website with information about lead services and testing.

Mike & Joann Engel leave.

VIII. WASTEWATER REPORTS

- A. WWTP & Liftstations Report/Discussion
 - 1. Low-Lying Area Manhole Inspections/Discussion
Commission would like the employees to check on manholes that are located in low areas during the wet spring weather for leakage.
 - 2. 1.5 to 2 million gallons pumped per day.
 - 3. New bulbs and control panel were installed on the UV system.
 - 4. Installed a manhole at the south end of the shared main at Burchard and Barwig Av, next Visu Sewer will install the lining.
 - 5. Force main on Park St is complete with a temporary hook-up until 2018 Horicon and Main St Project then it will be permanently connected.
 - 6. MSA will be completing the Final Phosphorus Compliance Report this summer. The Commission would like a summary of the report rather than a presentation.
- B. Sanitary Sewer Lateral Replacement Update/Discussion/Possible Action
 - 1. 30 sewer laterals will have to be replaced for the 2017 Sewer Lateral Replacement. Eight of the laterals have already been replaced.
 - 2. 45 N German has dropped his appeal and will be connecting into a manhole on Burchard Av. No action was taken

IX. ADJOURNMENT

With no further business motion by Smith, seconded by Detuncq to adjourn at 7:22 p.m. Motion carried unanimously.

Nancy Trakel
Administrative Assistant