

CITY OF MAYVILLE  
WATER/WASTEWATER UTILITIES COMMISSION MEETING  
MARCH 7, 2017  
WWTP  
**MINUTES**

The meeting was called to order by President Bushke and roll call was taken at 6:00 p.m.

PRESENT: Bushke, Toellner, Smith, Pasbrig, Steinbach, Guse, Detuncq

ABSENT: None

TARDY: None

ALSO PRESENT: Nathan Kempke (Utilities Director), Trakel

I. CALL TO ORDER AND ROLL CALL

II. CITIZEN COMMENTS

None

III. CONSENT AGENDA/DISCUSSION/APPROVAL

Motion by Guse, seconded by Pasbrig, to approve the following Consent Agenda.

- A. Minutes of February 7, 2017 Meeting
- B. Water Utility bills March 7, 2017 - \$51,720.65
- C. Wastewater Utility bills March 7, 2017 - \$41,931.35

Motion carried unanimously.

IV. CONSTRUCTION PROJECTS

A. Kekoskee/Leroy Project Report/Discussion

- 1. Kekoskee and Leroy's meter are not adding up to the Utilities meter, off by 8-12,000 gallons. The issue appears to be the sampler where it is located, it appears to have been running through the meter twice. The sampler will be moved before the Utilities meter rather than after the meter.
- 2. A few punch list items need to be taken care of such as a leak in the wall by the floor joint and door locks need to be adjusted or changed as not to break keys off.
- 3. Restoration needs to be finished, a parking lot and fencing.

V. WATER REPORTS

A. Well & System Report/Discussion

- 1. Well #2's plans for a submersible pump are being reviewed by the DNR and no cost estimates are yet available.
- 2. The iron filter inspection was done this week (3/6/17).
- 3. Meter changes have begun for the year.
- 4. Interviews for Water Operator Position will be Thurs, 3/9/17, hoping to have replacement starting the first week of April to overlap with Mike.

VI. WASTEWATER REPORTS

A. WWTP & Liftstations Report/Discussion

- 1. Inflow has been around 1MGD with the rain and snow melt.

2. Still waiting for estimates on the FE pump, received 2 estimates and a meeting with third contractor 3/8/17 for an estimate, and should have estimates for next meeting.
  3. The transducer on RE300 tank was replaced last week this will help with accurate numbers as to what is left in tank and how much chemical we are using.
  4. Received replacement parts for the UV system, new bulbs, control panel and 2 ballasts. The current bulbs are past useful life and control panel was obsolete.
- B. Sanitary Sewer Lateral Replacement Update/Discussion
1. Nathan presented the Commission with the results from the German St, Easy St main, Washington St. 60 laterals in all were televised, 29 fail, 28 Pass and 3 not televised due to foreclosure and locations on cross-streets, also the failed laterals the Utility will be paying for the replacement from existing PVC ending to property line, including sections where homeowners passed but the Utility section did not.
  2. Shared lateral for 45 N German St and 60 Barwig has failed with roots. 45 N German and 60 Barwig St will have to separate based on ordinances, 45 N German St will have to either connect into German St or into Burchard Av (Nathan will check as-built plans to confirm a main exists) and 60 Barwig St will have to either get an easement or relocate the lateral. Checked with Dodge County there is no easement.
  3. Discussed the ordinance language from the attorney for Section 355-25A. Motion by Guse, seconded by Smith to recommend to Council the amendment to Section 355-25A, Sewer Lateral Replacement Regarding Separation of Joint Laterals to read as follows: "Joint private sewer laterals found during inspection will be assessed by the Utility Commission on a case by case basis. Unless the Utility Commission determines (in its sole judgment) that the costs of separation will be excessive compared to a typical hookup situation, and that separation would result in severe financial hardship to the property owner(s), the joint laterals shall be separated within 90 days of the Utility Commission's determination." Motion carried unanimously.
  4. Nathan is to send out a voluntary questionnaire on the replacement cost and what type of sewer lateral was used for future reference.
  5. Nathan also had a spreadsheet showing the inflow/infiltration for the past 2 years showing the difference between flow and precipitation. Results found more precipitation in fall 2016 than 2015. More data will be needed to see improvements in I&I from replacing sewer laterals.

## VII. PARK ST FORCEMAIN BIDS

### A. Discussion/Possible Action

1. Discussed the Park St force main bid, estimated bid for project was \$80,000, motion by Steinbach, seconded by Smith to accept the bid from Advance Construction, Green Bay, Wisconsin in the amount of \$60,160.00.

## VIII. PILOT AGREEMENT ADJUSTMENT

### A. Discussion/Possible Action

1. According to Resolution 3954-2004, City should be paying monies in lieu of taxes for for Well #1 not the Utility. Also, the Utility has not been paying on Property for Future Use. The correction result would be \$7,557 from the City to the Utility. Motion by Smith, seconded by Toellner to reduce the 2017 Pilot payment from the Water Utility to the City in the amount of \$7,557 to correct prior errors. Motion carried unanimously.

IX. ADJOURNMENT

With no further business motion by Guse, seconded by Toellner, to adjourn at 6:59 P.M. Motion carried unanimously.

Nancy Trakel  
Administrative Assistant