

CITY OF MAYVILLE
WATER/WASTEWATER UTILITIES COMMISSION MEETING
May 3, 2016
WWTP
MINUTES

The meeting was called to order by President Bushke and roll call was taken at 6:00 p.m.

PRESENT: Bushke, Pasbrig, Toellner, Schmidt, Andes, Detuncq
ABSENT: Steinbach
TARDY: None
ALSO PRESENT: Randy Herwig (MSA), Nathan Kempke (Utilities Director), Mike Engel,
Jerry Mountin (Piggly Wiggly), Lois Krueger, Gail Clark, Megan Decker,
(Baker Tilly Virchow Krause) Bethany Ryers (Baker Tilly Virchow Krause)

I. CALL TO ORDER AND ROLL CALL

II. CITIZENS COMMENTS

1. Jerry Mountin (Piggly Wiggly) updated the Commission on their problem of high usage over other stores. They did find a leak in the produce department also changed the water softener cycle and will check that night the meter if the meter moves after store is closed. He also thanked everyone for their help. Jerry Mountin leaves

III. CONSENT AGENDA/DISCUSSION/APPROVAL

Motion by Detuncq, seconded by Toellner, to approve the following Consent Agenda.

- A. Minutes of April 12, 2016 Meeting
- B. Water Utility bills May 3, 2016 - \$10,674.75
- C. Wastewater Utility bills May 3, 2016 - \$48,732.14

Motion carried 6-0

IV. BAKER TILLY AUDIT & WASTEWATER RATE PRESENTATION

1. Megan Decker presented the audit report. Water Utility rate of return is good. Wastewater Utility is falling short of revenues and is need of a rate increase.
2. Bethany Ryers presented the Wastewater Rate Study, the study recommends to the Commission a 10% rate increase or a \$3.90 increase on an average residential customer. After a lengthy discussion the Commission is considering to take action on a two step rate increase in years 2016 and 2018. Motion by Toellner, seconded by Pasbrig to recommend to Council a 4% or a \$1.36 rate increase on an average residential customer each years 2016 and 2018 and a 4% or a \$.42 increase on high strength wastewater rate each years 2016 and 2018. Motion carried 6-0.

(After further investigation it was discovered that the upcoming Horicon St construction project was not included in the wastewater rate study, therefore the Commission will be reviewing the revised draft of the wastewater rate study.)

V. SANITARY SEWER REPLACEMENT TELEVISIONING/DISCUSSION/POSSIBLE ACTION

brought forward to the Commission for them to discuss. After discussion of all the laterals the Commission agreed to the recommendations and provided direction on specific laterals with special concerns. No action taken

VI. CONSTRUCTION PROJECTS

A. Standpipe Replacement Project Report

1. Nathan updated Commission on Tower scheduling with painting starting 5/4/16 and will take a month, electrical will start in June and tower should be completed first week of July.

B. 2016 Capital Improvement Project-Clark St and Lincoln Ln & Center St

1. Completing lateral installation week of May 9th. Starting storm sewer week of May 9th and starting Center Street week of May 9th. On Center Street abandoning water and replacing sewer.

VII. WATER REPORTS

A. Well & System Report/Discussion

1. Hydrant flushing began 5/4/16.
2. Well rehab for well 5 started replacing bowl assembly, replacing 19 sections of pipe and air bursting. Starting iron filter maintenance after that.

B.. Consumer Confidence Report (CCR)

1. The CCR will be printed in the Dodge Cty Pionier Paper on May 12, 2016. The Utility was well within standard means, no violations.

VIII. WASTEWATER REPORTS

A. WWTP & Liftstations Report/Discussion

1. On May 3, 2016 power to the plant was disconnected from 9:00 a.m. to 3:00 p.m. due to repair of the generator switch.
2. Flows are down to 800,000 per day normal.

B. Kekoskee-Leroy/Discussion

1. Open bid for work on May 5th, another bid was sent to extend work until April. Plans are to have work done by Thanksgiving.

C. Gleason Reel Sampling/Discussion/Possible Action

1. Discussed Gleason Reel's sampling and having good results. Nathan asked the Commission if the Utility should reduce the sampling to 6 samples per month. Motion by Smith seconded by Toellner to sample Gleason Reel 6 samples per month. Motion carried 6-0.

IX. ADJOURNMENT

With no further business motion by Toellner, seconded by Pasbrig, to adjourn at 8:21 P.M. Motion carried 6-0.

Nancy Trakel
Administrative Assistant