

CITY OF MAYVILLE
WATER/WASTEWATER UTILITIES COMMISSION MEETING
MARCH 1, 2016
WWTP
MINUTES

The meeting was called to order by President Bushke and roll call was taken at 6:00 p.m.

PRESENT: Bushke, Pasbrig, Toellner, Schmidt, Andes, Toellner
ABSENT: Steinbach
TARDY: None
ALSO PRESENT: Herwig (MSA), Kempke (Director/City Engineer/Planner, Mayor Redeker, Engel, Ald. Hohmann, Clark, Neitzel, Sam Kempf, Annette Kempf, Trakel

I. CALL TO ORDER AND ROLL CALL

II. CITIZENS COMMENTS

None

III. CONSENT AGENDA/DISCUSSION/APPROVAL

Motion by Schmidt, seconded by Toellner to approve the following Consent Agenda.

- A. Minutes of February 10, 2015 Meeting and Minutes of February 9, 2016
Joint Personnel of the Whole & Water/Wastewater Commission Meeting
- B. Water Utility bills March 1, 2016 - \$42,766.60
- C. Wastewater Utility bills March 1, 2016 - \$33,226.76

Motion carried 5-1

D. Financial Reporting

- 1. Nothing to Report

IV. CONSTRUCTION PROJECTS

A. Standpipe Replacement Project Report

- 1. Mike Engel talked to Dennis Saari, Alliant is to have power ready by the end of March, weather permitting painting complete by 5/15, Electrical start 5/17, and then two weeks after tower on line start to dismantle old standpipe. Mike will be meeting with Mark Payne of LW Allen in regards to moving the controls from old standpipe to new tower 3/2. Commission needs to decide whether to hire their own electrician or use LW Allen. Mike is to get pricing from LW Allen in regards to the Utilities electrical work for the new tower.

B. 2016 Capital Improvement Project-Clark St and Lincoln Ln & Center St

- 1. Bid Review/Recommendation
 - a. Don Neitzel presented the bid tabulation and after a brief discussion motion by Toellner, seconded by Pasbrig to recommend to Council award of contract section A Utility Improvements to the low bidder Ptaschinski of Beaver Dam WI in the amount of \$660,626 as recommended by Kunkel Engineering. Motion carried unanimously.

V. WATER REPORTS

A. Well & System Report/Discussion

1. Main Break by Middle School on 3/1/2016 and repair 3/1/2016. School had to be closed for the day.

B. Well Maintenance Proposal-Utility Service Co/Discussion/Possible Action

1. After talking with Mark Thurow, Mike reports to Commission the contract does not cover anything electrical other than the motor and if a bridge was to occur in the well. During the contract Utility Service Co. pull each well twice during the 10 year period, they put a stainless steel pipe down the well and use aqua guard a chemical to clean the well annually. Herwig talked briefly about the benefit it would have to the Utility. The contract is \$9,000 per well plus a 5% accumulative for 10 years. After a brief discussion a motion by Schmidt, seconded by Pasbrig, to approve the Well Maintenance Proposal for all wells for 10 years only with the City Attorney's approval of the contract. Motion carried unanimously.

C. Iron Filter Rehabilitation and Asset Management Plan - Utility Service Co/Discussion/Possible Action

1. After a brief discussion about the life span of the filters and problems with iron filters prior a motion by Schmidt, seconded by Detuncq to approve the Iron Filter Rehabilitation and Asset Management Plan Proposal for 10 years only with the City Attorney's approval of the contract. Motion carried unanimously.

VI. WASTEWATER REPORTS

A. WWTP & Liftstations Report/Discussion

1. The clarifier that was down had a broken scum arm repaired also stabilization rods. After repairs it was then put on line because of a problem with algae in the second clarifier being down for cleaning.
2. Roof unit went out that was recently repaired.

B. Kekoskee-Leroy/Discussion

1. Don Neitzel reviewed the contract, talked about the funding that was holding up the contract. Kekoskee/Leroy want the liftstation on line and working in November, 2016.

C. Phosphorus Report/Discussion

1. Goal is to meet permit with Sorbex, Herwig talked to Fitzwilliams and are going to do some adjusting with the phosphorus level by going in the other direction to see if sorbex is better for keeping us with in the permit limits.

D. Lawn Mower Purchase/Discussion/Possible Action

1. Discussed the reason for cutting grass around plant, and why needing another lawn mower. Motion by Toellner, seconded by Schmidt to table until next month to talk to Mike Kurutz (Parks Dept) if they could cut grass in field. Motion carried unanimously.

- E. Emergency Generator Phase Monitor/Switch/Discussion/Possible Action
 - 1. Herwig reported power failure at the plant, Alliant dropped a phase, and plant generator's transfer switch was damaged. If power fails an employee would have to manually turn generator on. The switch has to be repaired or replaced. The Utility should investigate where monies will come from insurance, replacement, or budget. Motion by Toellner, seconded by Schmidt to repair the plant generator in the amount of \$8035. Motion carried 5-1.

- F. Sanitary Sewer Lateral Replacement/Discussion/Possible Action
 - 1. Discussion of lateral replacement as ordinance reads now Utility organizes the 100 homes for televising and repairs. The homeowners pay for the televising and repairs. The City brought up that the Utility should pay for the televising. Discussed the reason for televising. Televising is done for location of sewer lateral and to see the condition of the lateral this helps with what method to use for replacement. Mayor informed the Commission that bids went out to 9 different companies for televising inspection. Bid opening is March 10, 2016. Motion by Toellner, seconded by Schmidt to change (1) Wastewater cross connection Inspection Section (b) to read as follows:
(b) Private sewer laterals shall be inspected and televised between the building to the main. Inspections and televising will be organized and scheduled by the Utility or their designee. The Utility will contract with a licensed provider to perform said inspections and televising. The Utility will bear the costs of inspections and televising of scheduled properties. Motion carried unanimously.

- G. Gleason Reel Sampling/Discussion/Possible Action
 - 1. The Utility is doing investigative sampling at Gleason Reel Tab Plant since they moved their paint line. After six weeks of sampling they had two samples that were high in phosphorus. Gleason's reason was it was employee error. The Commission was to determine if Gleason Reel Tab plant should continue being sampled. The Utility is to continue sampling Gleason Reel Tab Plant for another month. No action taken.

VII. ADJOURNMENT

With no further business motion by Schmidt, seconded by Toellner to adjourn at 7:33 P.M. Motion carried unanimously.

Nancy Trakel
Administrative Assistant