

CITY OF MAYVILLE  
WATER/WASTEWATER UTILITIES COMMISSION MEETING  
FEBRUARY 10, 2016  
WWTP  
**MINUTES**

The meeting was called to order by President Bushke and roll call was taken at 6:01 p.m.

PRESENT: Bushke, Steinbach, Toellner, Schmidt, Andes, Detuncq  
ABSENT: Pasbrig  
TARDY: None  
ALSO PRESENT: Herwig (MSA), Ald. Hohmann, Clark, Mayor Redeker, Trakel

I. CALL TO ORDER AND ROLL CALL

II. CITIZENS COMMENTS

- A. Mayor Redeker talked about the results from Council Meeting on Monday, February 8, 2016 meeting on the Sewer Lateral Replacement Ordinance. Some amendments were added, wording changes, nothing major.
- B. Randy Herwig (MSA) congratulated the Commissioners on the new hire of the Utility Director/City Engineer/Planner position.

III. CONSENT AGENDA/DISCUSSION/APPROVAL

Motion by Schmidt, seconded by Toellner, to approve the following Consent Agenda.

- A. Minutes of January 5, 2016 Commission Meeting
- B. Water Utility bills February 10, 2016 - \$37,521.60
- C. Wastewater Utility bills February 10, 2016 - \$73,649.81

Motion carried 5-0

D. Financial Reporting

- 1. Herwig presented a new financial Budget statement that gives the Commissioners budgeting results. He wanted to give them the option whether to have the new statement or the old statement. He also suggested to reduce the line items by combining some accounts together.

IV. CONSTRUCTION PROJECT

- A. Standpipe Replacement Project Report
  - 1. Nothing new to report.
- B. 2016 Capital Improvement Project-Clark St and Lincoln Ln & Center St
  - 1. Bid opening is February 17, 2016 at 11:00 a.m.

V. WATER REPORTS

- A. Well & System Report/Discussion
  - 1. Nothing new to report.

- B. Well Maintenance Proposal-Utility Service Co/Discussion/Possible Action
  - 1. Herwig had MSA look at the contract with the following conclusions, if you have reserves use the reserves and take chances as to what happens with the wells, or take the contract have piece of mind and budget accordingly. Also mentioned if material costs go up the Utility would not be responsible for the cost. If you have problems with the wells on a holiday you would not be paying holiday pay included in contract. Suggestions were brought up to go to another company. Herwig said he only knows one other company that does this probably not in business as long as this company. Discussion on the limit of work that would be done also with contract. The contract was \$9,000 per well plus 5% accumulative for 10 years. If the Utility enters the contract the Utility should complete the 10 year plan due to the amount it would cost to get out of the contract. Suggestion was brought up to have the City Attorney look at the contracts. The well cost spread sheet handout had extra cost not related to the well maintenance. The Commission would like to see actual costs that was spent on wells last eight years plus inflation. Gail is to adjust her well cost spread sheet and get numbers back to them for the March 1, 2016 meeting. Motion was made by Toellner, seconded by Schmidt to table the Well Maintenance Proposal until next meeting March 1, 2016. Motion carried unanimously.
  
- C. 4th Street Tower Cleaning Proposal/Discussion/Possible Action
  - 1. After discussion motion by Toellner, seconded by Schmidt, to accept the \$4,750 Proposal from Utility Service Co. Also the leaky expansion joint to be repaired at the same time. Motion carried unanimously.
  
- D. Iron Filter Rehabilitation and Asset Management Plan- Utility Service Co/Discussion/Possible Action
  - 1. After a brief discussion motion by Toellner, seconded by Schmidt, to table until next meeting to get the numbers spent on iron filters for the last 8 years from Gail. Motion carried unanimously.

## VI. WASTEWATER REPORTS

- A. WWTP & Liftstations Report/Discussion
  - 1. Discussed Sorbex and size of the pumps, suggested a smaller pump purchase prize is around \$3000-\$4000.
  - 2. Discussed Gleason Reel/Hubbell sampling at Tab and Clark St plants.
- B. Kekoskee-Leroy/Discussion
  - 1. Connection Fees/Discussion
    - a. Information was given to the Commission that the Council waived right away excavation permit fee.
  - 2. Plan Review/Discussion/Possible Action
    - a. Discussed plan review and letter from the City in accepting the plan and sending a letter. Don Neitzel is reviewing, sending letter. No action taken.
- C. Phosphorus Report/Discussion
  - 1. Nothing new to report
- D. Discuss Open House for Sewer Lateral Contractors on February 27, 2016.
  - 1. Discussed the open house vendors with different methods such as open cut, bursting, lining of sewer laterals will be available to talk to. Open house is February 27th at the Pavilion from 10-2.

Steinbach leaves at 7:11 p.m.

E. Lawn Mower Purchase/Discussion/Possible Action

1. Lawn mower was approved on capital purchases, Commission questioning the purchase of another lawn mower. Motion by Toellner, seconded by Schmidt, to table the purchase until March 1, 2016 Commission meeting. More information is required from the staff. Motion carried unanimously.

VII. ADJOURNMENT

With no further business motion by Toellner, seconded by Detuncq, to adjourn at 7:16 P.M. Motion carried unanimously.

Nancy Trakel  
Administrative Assistant