

CITY OF MAYVILLE
WATER/WASTEWATER UTILITIES COMMISSION MEETING
AUGUST 4, 2015
WWTP
MINUTES

The meeting was called to order by President Bushke and roll call was taken at 6:00 p.m.

PRESENT: Schmidt, Bushke, Pasbrig, Detuncq, Finke, Steinbach
ABSENT: Toellner
TARDY: Pasbrig
ALSO PRESENT: Wellner

I. CALL TO ORDER AND ROLL CALL

II. CITIZENS COMMENTS

A. None

III. CONSENT AGENDA/DISCUSSION/APPROVAL

Motion by Schmidt, seconded by Finke, to approve the following Consent Agenda.

- A. Minutes of July 7, 2015 Commission Meeting
Minutes of June 8, 2015 Joint Personnel of the Whole/Commission Meeting
Minutes of July 14, 2015 Special Common Council/Commission Meeting
- B. Water Utility bills August 4, 2015 - 154,397.09
- C. Wastewater Utility bills August 4, 2015 - 65,530.81

Motion carried unanimously.

Pasbrig arrives.

IV. CONSTRUCTION PROJECTS

A. Standpipe Replacement Project Report

- 1. The water main has been installed and is live, the concrete tower base has been poured and the steel portion of the construction will begin September 1st.

B. 2016 Capital Improvement Project-Clark St and Lincoln Ln

- 1. Kunkel Engineering was taking field measurements for Center St. and found the manhole at Center & Henninger St. full of solids. Ron had crews jet the sewer. Ron recommended that the City take a serious look at the replacement of the sanitary sewer main on Henninger St from Center St to Breckenridge St as the main lies flat and will continue to have solids back up.

V. WATER REPORTS

A. Well & System Report/Discussion

- 1. The service line to the old gymnasium on John St has been properly abandoned since it was not properly abandoned when they took down

the building. Ron was instructed to bill the demolition contractor after all bills for the project have come in. Blacktop work is not yet complete.

B. Water Rate Study

1. The PSC rate order is complete and rates will go into effect October 1st. Meter reading cycles will be 34 days until October 1st, so the monthly service bills and meter reading dates match.

C. Valve Exercising

1. Valve exercising is complete.

VI. WASTEWATER REPORTS

A. WWTP & Liftstations Report/Discussion

1. A return activated sludge pump has been pulled for service, installed in 2003 the pump was making unusual noises.

B. Kekoskee-Leroy/Discussion

1. Ron reported that the Kekoskee/Leroy Attorney contacted him this afternoon as our City Attorney has not responded to him. The attorney sent Ron a copy of the letter that he sent to our attorney June 15th and a copy of the requested contract changes. Ron was instructed to contact City Hall to have them contact the City Attorney for a response to the letter from Kekoskee/Leroy.

C. Phosphorus/Discussion

1. Ron is pumping out the ferric chloride to begin a test period with Sorbx. Also discussed Old Fashioned Foods tampering with samples that were collected there. Ron has had a meeting with Old Fashioned Foods and numbers from the plant have been back to normal.

D. Wastewater Rate Study/Discussion

1. There is nothing new to report..

E. Sewer Jetting Report

1. Discussed possible collapsed sewer on S Clark St. Ron will have the sewer televised.

VII. PERSONNEL

At 6:36 p.m. motion by Schmidt, seconded by Pasbrig to convene into closed session Pursuant to Section (1) (c) considering employment, promotion, compensation of performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion carried unanimously.

A. Discuss Job Evaluations

B. Reconvene into Open Session for Possible Action/Recommendations

Motion by Schmidt, seconded by Detuncq, to reconvene into open session at 6:59 p.m.

Motion carried unanimously. No action was taken.

VIII. 2016 BUDGETS

A. 5 Year Capital Improvements- Discussion

B. Water Operating- Discussion

C. Wastewater Operating - Discussion

All budgets will be presented at the September 1, 2015 meeting.

IX. ADJOURNMENT

With no further business motion by Schmidt, seconded by Detuncq, to adjourn at 7:08 P.M. Motion carried unanimously.

Ronald A. Wellner
Director of Utilities