

CITY OF MAYVILLE  
WATER/WASTEWATER UTILITIES COMMISSION MEETING  
MAY 5, 2015  
WWTP  
**MINUTES**

The meeting was called to order by President Bushke and roll call was taken at 6:00 p.m.

PRESENT: Toellner, Schmidt, Bushke, Detuncq, Pasbrig, Finke  
ABSENT: Steinbach  
TARDY: None  
ALSO PRESENT: Wellner, Mayor Redeker, Ald Hohmann, Clark, Reyers (Baker Tilly)  
Leal

I. CALL TO ORDER AND ROLL CALL

II. CITIZENS COMMENTS

A. None

III. CONSENT AGENDA/DISCUSSION/APPROVAL

Motion by Schmidt, seconded by Toellner, to approve the following Consent Agenda.

- A. Minutes of April 14, 2015 Commission Meeting
- B. Water Utility bills May 5, 2015 -\$40,905.24
- C. Wastewater Utility bills May 5, 2015 -\$48,885.52

Motion carried unanimously.

IV. AUDIT REPORT/BAKER TILLY PRESENTATION

A. Bethany Reyers (Baker Tilly) presented the audit report and fielded questions.

V. CONSTRUCTION PROJECTS

A. Standpipe Replacement Project Report

- 1. The preconstruction meeting was held 5/5/15. Scheduled start date is July 2015, completion June 2016.

B. 2016 Capital Improvement Project-Clark St and Lincoln Ln

- 1. Nothing new to report.

VI. SANITARY SEWER LATERALS/DISCUSSION/POSSIBLE ACTION

A. Reviewed proposed lateral ordinance changes from last month's meeting made changes to items 2, 14 and item A. Ron is to rewrite the ordinance and place on next month's agenda for review/approval.

VII. WATER REPORTS

A. Well & System Report/Discussion

- 1. Ron has contacted General Asphalt in regards to patching main break areas.
- 2. Valve exercising to begin when summer help arrives.

3. Hydrant flushing should be complete by the end of next week.
4. The Consumer Confidence was complete today, publication will take place in the beginning of June.

B. Water Rate Study

1. Ron informed the Commission that the PSC is nearly complete with the rate case. Vacant lot numbers will be provided to the PSC tomorrow and a public hearing date will be set. Reyers and Clark leave.

VIII. WASTEWATER REPORTS

A. WWTP & Liftstations Report/Discussion

1. The new SCADA system is installed, still getting the bugs out.
2. The 2014 CMAR is due this year in July as the DNR is updating their software. This item will be on the June agenda.
3. The UV system is installed and operating.
4. Sewer cleaning will begin later this month.

B. Kekoskee-Leroy/Discussion

1. Ron met with Kekoskee /Leroy engineers. The Federal government has approved their funding with 45% loan forgiveness, they are still applying for state funding. They are now in the progress of designing the project and land acquisition. They do not expect connection to Mayville until 2016.

C. Phosphorus/Discussion

1. Ron has met with MSA in regards to the report progress due to the DNR this year. The progress was reviewed and the completed report should be to the Commission by next month's meeting. Ron also asked MSA for a budget number for next years engineer requires by the DNR, by July.

D. Dan Leal- 345 Rae Ln Sewer Backup/Discussion/Possible Action

1. Dan Leal presented a complaint in regards to a sewer backup at the residence. Discussion. Ron was instructed to review the site with Don Neitzel and bring back the findings next month.

IX. ADJOURNMENT

With no further business motion by Toellner, seconded by Finke, to adjourn at 7:29 P.M. Motion carried unanimously.

Ronald A. Wellner  
Director of Utilities