

CITY OF MAYVILLE  
WATER/WASTEWATER UTILITIES COMMISSION MEETING  
APRIL 14, 2015  
WWTP  
**MINUTES**

The meeting was called to order by President Bushke and roll call was taken at 6:00 p.m.

PRESENT: Toellner, Schmidt, Bushke, Detuncq  
ABSENT: Steinbach, Pasbrig, Finke  
TARDY: None  
ALSO PRESENT: Wellner, Mayor Redeker, Ald Hohmann

I. CALL TO ORDER AND ROLL CALL

II. CITIZENS COMMENTS

A. None

III. CONSENT AGENDA/DISCUSSION/APPROVAL

Motion by Schmidt, seconded by Toellner, to approve the following Consent Agenda.

- A. Minutes of March 3, 2015 Commission Meeting
- B. Water Utility bills April 14, 2015 -\$26,220.40
- C. Wastewater Utility bills April 14, 2015 -\$44,544.12

Motion carried unanimously.

IV. CONSTRUCTION PROJECTS

- A. Standpipe Replacement Project Report
  - 1. Contracts have been signed and distributed. The preconstruction meeting has yet to be scheduled.
- B. 2016 Capital Improvement Project-Clark St and Lincoln Ln
  - 1. Plans will be completed this fall.

V. SANITARY SEWER LATERALS/DISCUSSION/POSSIBLE ACTION

- A. Reviewed proposed lateral ordinance. Ron is to change item 9 regarding lateral inspection and replacement if needed prior to the sale of a home and require television inspection of the lateral, making the purchaser aware of the findings and submitting a copy to the Utility. No replacement will be required at the time of sale, also joint laterals will not be allowed. This item will be placed on the May 5th agenda.

VI. IMPACT FEES/DISCUSSION/POSSIBLE ACTION

- A. Discussed impact fees. Motion by Toellner, seconded by Schmidt, to approve the impact fee study for \$12,000 to Baker Tilly. Motion carried unanimously.

## VII. WATER REPORTS

### A. Well & System Report/Discussion

1. A main break at Clark St & Mayer Ln has been repaired the break was only 5' from the break earlier this season. Ron will put this street on the capital improvement list.

### B. Cross Connection Inspections/Discussion/Possible Action

1. Ron presented the completed cross connection study. Ron asked the Commission how they wanted to handle noncompliance and entry rights refusal. Ron was instructed to go through the disconnection process steps to gain compliance and entry.

### C. Water Rate Study

#### 1. Fire Protection Fees/Discussion/Possible Action

- a. Ron informed the Commission that the PSC will no longer allow us to charge public fire protection fees to non serviced lots with building if we do not charge buildable vacant lots the same. We either must bill all non serviced buildable lots or no non serviced lots as regulations have changed since our last rate case. After discussion, motion by Schmidt, seconded by Toellner, to bill all vacant buildable lots fire protection service. Motion carried unanimously.

## VIII. WASTEWATER REPORTS

### A. WWTP & Liftstations Report/Discussion

1. There was nothing to report. Dan Leal of 345 Rae Ln has requested to be put on next month's agenda. Discussed issue from 2014.
2. Discussed 347 S John St claim.

### B. Kekoskee-Leroy/Discussion

1. The communities have a meeting with USDA this Thursday to finalize project funding.

### C. Phosphorus/Discussion

1. Ron has sent an email to MSA to find out the progress of the phosphorus study.

## IX. ADJOURNMENT

With no further business motion by Schmidt, seconded by Toellner, to adjourn at 7:22 P.M. Motion carried unanimously.

Ronald A. Wellner  
Director of Utilities