

CITY OF MAYVILLE
WATER/WASTEWATER UTILITIES COMMISSION MEETING
MARCH 3, 2015
WWTP
MINUTES

The meeting was called to order by President Bushke and roll call was taken at 6:00 p.m.

PRESENT: Toellner, Finke, Schmidt, Steinbach, Pasbrig
ABSENT: Detuncq
TARDY: None
ALSO PRESENT: Wellner, Bob Smith, Mayor Redeker, Ald Hohmann, Ald Boelk,
Ald Longo, Ed Zagorski (Dodge County Pionier)

I. CALL TO ORDER AND ROLL CALL

II. CITIZENS COMMENTS

A. None

III. CONSENT AGENDA/DISCUSSION/APPROVAL

Motion by Schmidt, seconded by Toellner, to approve the following Consent Agenda.

- A. Minutes of February 3, 2015 Commission Meeting
- B. Water Utility bills March 3, 2015 -\$35,358.25
- C. Wastewater Utility bills March 3, 2015 -\$28,291.39

Motion carried with Pasbrig abstaining.

IV. USDA PRESENTATION/DISCUSSION

- A. The USDA representatives were not present. Motion by Toellner, seconded by Steinbach, to allow the USDA to speak during another portion of the meeting when they arrive. Motion carried unanimously. Ron was instructed to try to get in touch with them.

V. CONSTRUCTION PROJECTS

A. Standpipe Replacement Project Preliminary Plan Review

1. Bid Results/Discussion/Possible Action

- a. Motion by Toellner, seconded by Finke, to recommend to Council award of the Tower Drive elevated tank construction project to the low bidder, Maguire Iron Inc of Sioux Falls, SD in the amount of \$1,074,00.00 as recommended by the engineer. Motion carried unanimously.

B. 2016 Capital Improvement Project-Clark St and Lincoln Ln

- 1. Nothing new to report

VI. SANITARY SEWER LATERALS/DISCUSSION/POSSIBLE ACTION

- A. Ron presented a system map showing current PVC sanitary sewer mains. Ron also read the proposed ordinance to date.

- VII. SCADA SYSTEM COMPUTER/DISCUSSION/POSSIBLE ACTION
 - A. Ron discussed computer problems and presented the proposal of LW Allen to make SCADA system updates. After discussion, motion by Schmidt, seconded by Toellner, to approve the proposal from LW Allen to upgrade the SCADA System in the amount of \$28,759.00. Motion carried unanimously.
- VIII. IMPACT FEES/DISCUSSION/POSSIBLE ACTION
 - A. Discussed impact fees and the reasons for a possible impact fee study update. With the proposed cost from Baker Tilly being \$13,000, Ron was instructed to call Baker Tilly to attempt to get a lower price for the study, then bring the item back to the Commission next month.
- IX. WATER REPORTS
 - A. Well Report/Discussion
 - 1. Nothing to report.
 - B. Main Breaks
 - 1. None to report..
 - C. Service Breaks
 - 1. None to report.
- X. WASTEWATER REPORTS
 - A. WWTP & Liftstations Report/Discussion
 - 1. There was nothing to report.
 - B. Kekoskee-Leroy/Discussion
 - 1. Discussed the USDA visit with Ron in regards to Leroy/Kekoskee funding.
 - C. Phosphorus/Discussion
 - 1. Discussed the proposal from LW Allen to further upgrade ferric chloride addition controls. This item will be placed on the 2016 Capital Improvement list.
 - D. CMOM
 - 1. Ron reviewed the DNR CMOM program and requirements. Ron will be attending the Collection System Seminar this June as CMOM is one of the agenda items.
 - E. MEC Industrial Sampling/Discussion/Possible Action
 - 1. MEC representatives were not in attendance. No action was taken.
- XI. ELECTION OF OFFICERS/DISCUSSION/POSSIBLE ACTION
 - 1. Motion by Toellner, seconded by Finke, to reappoint Burt Bushke as Water/Wastewater Commission President. Motion carried unanimously.
 - 2. Motion by Toellner, seconded by Finke, to appoint Ald Mike Schmidt as Water/Wastewater Commission Vice President. Motion carried unanimously.
- XII. ADJOURNMENT

With no further business motion by Toellner, seconded by Finke, to adjourn at 6:40 P.M. Motion carried unanimously.

Ronald A. Wellner
Director of Utilities