

CITY OF MAYVILLE  
WATER/WASTEWATER UTILITIES COMMISSION MEETING  
FEBRUARY 3, 2015  
WWTP  
MINUTES

The meeting was called to order by President Bushke and roll call was taken at 6:00 p.m.

PRESENT: Toellner, Finke, Schmidt  
ABSENT: Detuncq, Steinbach, Bushke  
TARDY: None  
ALSO PRESENT: Wellner, Mark Gruber (Campbellsport Director of Public Works),  
Dale Klueger, Mayor Redeker, Ald. Hohmann

- I. CALL TO ORDER AND ROLL CALL
- II. CITIZENS COMMENTS
  - A. None
- III. CONSENT AGENDA/DISCUSSION/APPROVAL

Motion by Toellner, seconded by Finke, to approve the following Consent Agenda.

  - A. Minutes of January 6, 2015 Commission Meeting
  - B. Water Utility bills February 3, 2015 -\$13,392.47
  - C. Wastewater Utility bills February 3, 2015 -\$39,911.23

Motion carried unanimously.
- IV. CONSTRUCTION PROJECTS
  - A. Standpipe Replacement Project Preliminary Plan Review/Discussion
    1. Bid opening is rescheduled for 2/25/15, with construction completion 5/31/16. Composite towers will now be allowed as a bid alternative.
  - B. 2016 Capital Improvement Project-Clark St and Lincoln Ln
    1. Survey work is underway.
- V. SANITARY SEWER LATERALS/DISCUSSION/POSSIBLE ACTION
  - A. Mark Gruber presented Campbellsport's lateral replacement program.

Laterals other than PVC are all replaced through into the home at the time of a street project. If a homeowner replaces their complete lateral they may apply for reimbursement for up to \$4600 through the village for the portion of the lateral within the road right of way. Reimbursement amount to be determined by the village. Ron discussed Inflow & Infiltration issues, discussed the possibility of using Campbellsport's lateral replacement policy for construction projects would eliminate televising of laterals and the expense during street reconstruction projects. The homeowners would be responsible for the private property replacement only during the street projects. Ron also requested a joint meeting with the Council in March.
- VI. SCADA SYSTEM COMPUTER/DISCUSSION/POSSIBLE ACTION
  - A. Ron discussed computer problems for the SCADA system. The current system was installed in 2000 and the computer is very much outdated and in need of replacement. Bethany from Baker Tilly is checking into

if the SCADA System can be placed in the replacement fund list. Ron has placed 3 calls to LW Allen to discuss replacement, still awaiting a return call. This item will be placed on next month's agenda.

VII. VEHICLE BIDS UNIT #2 REPLACEMENT/DISCUSSION/POSSIBLE ACTION

- A. We received 6 bids and the low bidder Ewald Automotive Group of Oconomowoc, WI. Motion by Toellner, seconded by Finke, to award Ewald Automotive Group, the low bidder, the contract for purchase of a 2015 Chevrolet Equinox as the bid in the amount of \$22,610.00. Motion carried unanimously. Bids on file, all bidders will be notified of results.

VIII. WATER REPORTS

- A. Well Report/Discussion  
1. Nothing to report.
- B. Main Breaks  
1. None to report..
- C. Service Breaks  
1. None to report.
- D. Unit #22 Vehicle Bids/Discussion/Possible Action  
1. This was placed on agenda in error.

IX. WASTEWATER REPORTS

- A. WWTP & Liftstations Report/Discussion  
1. There were 2.2 million gallons of sludge hauled in 2014.  
2. Toxicity testing is scheduled for next week.
- B. Kekoskee-Leroy/Discussion  
1. Contract Extension Request/Discussion/Possible Action  
a. Kekoskee/Leroy is requesting a contract extension from 1-15 to 12-31-15, due to frozen soil. Motion by Toellner, seconded by Finke, to recommend to Council allowance of the requested extension.
2. Request to Operate WWTP/Discussion/Possible Action  
a. Kekoskee requested for a proposal as described in the MCO contract (on file).
- C. Phosphorus/Discussion  
1. A progress report is required to be submitted to the DNR by June..
- D. Leachate-Auditor Opinion Letter/Discussion  
1. Ron presented the letter from Baker Tilly on allowable rates for leachate acceptance. Also discussed was action taken by the Public Works Committee of the Whole. This item will be removed from future agendas.

X. ADJOURNMENT

With no further business motion by Toellner, seconded by Finke, to adjourn at 7:26 P.M. Motion carried unanimously.

Ronald A. Wellner  
Director of Utilities