

CITY OF MAYVILLE
WATER/WASTEWATER UTILITIES COMMISSION MEETING
OCTOBER 14, 2014
WWTP
MINUTES

The meeting was called to order by President Bushke and roll call was taken at 6:00 p.m.

PRESENT: Bushke, Heim, Detuncq, Finke, Toellner, Steinbach, Schmidt
ABSENT: None
TARDY: None
ALSO PRESENT: Wellner, Clark, Krueger, Engel, Steger, Bethany Ryers (Baker Tilly)

I. CALL TO ORDER AND ROLL CALL

II. CITIZENS COMMENTS

Jody Steger commented that he was in attendance to honor Ed Hilbert and his contribution to the Utilities.

III. CONSENT AGENDA/DISCUSSION/APPROVAL

Motion by Heim, seconded by Steinbach, to approve the following Consent Agenda.

- A. Minutes of September 9, 2014 Commission Meeting
- B. Water Utility bills October 14, 2014 -\$18,820.00
- C. Wastewater Utility bills October 14, 2014 -\$38,760.80

Motion carried unanimously.

IV. ED HILBERT/WISCONSIN WATER ASSOCIATION-WATER STEWSHIP AWARD PRESENTATION

- A. Ed Hilbert was nominated and won the Wisconsin Water Association Stewardship Award for his contributions to the City of Mayville Utilities. Unfortunately Ed was unable to attend this presentation, due to hospitalization on 10/12/14. Presentation to Ed will be made at the November 11, 2014 meeting.

V. WATER RATE STUDY/REVIEW/POSSIBLE ACTION

A. Presentation by Baker Tilly

- 1. The rate study was presented by Bethany Ryers (Baker Tilly) and questions were fielded by Ms. Ryers. The study was presented with options of a rate of return between (3.0% to 5.75%) with optional supplemental charges to be presented to the Wisconsin Public Service Commission for a rate ruling. Motion by Schmidt, seconded by Heim, to present to the Wisconsin Public Service Commission a rate of 3% return and a \$15/per building closing realtor fee to cover the cost of the Utilities expenses for final billing. Motion carried unanimously.

Ryers, Clark and Krueger leave.

VI. CONSTRUCTION PROJECTS

- A. Standpipe Replacement Project Preliminary Plan Review/Discussion

1. Soil borings have been completed, no past tower footings were discovered while boring.

VII. WATER REPORT

- A. Well & System Report/Discussion
 1. There was nothing to report in regards to the wells.
- B. Payment Service Network (PSN)
 1. Credit card and ATM payments are now accepted and the system is operational on line at the City's web site.
- C. Hydrant Flushing Report
 1. Hydrant flushing is complete.

VIII. WASTEWATER REPORTS

- A. Kekoskee-Leroy/Discussion
 1. The Commission received copies of the Kekoskee/Leroy Agreement and loan application. Ron spoke with MSA at the Wastewater convention last week and was informed that the Kekoskee/Leroy Commission signed an agreement with MSA to design the liftstation and sewer mains to bring their wastewater to Mayville. He told Ron that he would get him a copy of the contract. Design has begun.
- B. Sanitary Sewer Laterals/Discussion
 1. Reviewed the preliminary proposal this item will be placed on the November 14, 2014 for further review.
- C. Sewer Cleaning Progress Report
 1. Sewer books are completed, a few manholes we do annually are left to do.

IX. 2015 OPERATING BUDGETS/REVIEW/POSSIBLE ACTION

- A. Reviewed the 2015 Water and Wastewater operating budgets. Motion by Detuncq, seconded by Steinbach, to approve the budget as presented. Motion carried unanimously. Ron will put together percentage increases or decreases for revenues and expenditures totals to be presented at next months meeting

X. ADJOURNMENT

With no further business motion by Detuncq, seconded by Schmidt, to adjourn at 7:43 P.M. Motion carried unanimously.

Ronald A. Wellner
Director of Utilities