

CITY OF MAYVILLE
WATER/WASTEWATER UTILITIES COMMISSION MEETING
MAY 6, 2014
WWTP
MINUTES

The meeting was called to order by President Bushke and roll call was taken at 6:00 p.m.

PRESENT: Detuncq, Steinbach, Toellner, Bushke, Heim, Finke, Schmidt
ABSENT: None
TARDY: None
ALSO PRESENT: Wellner, Reyers (Baker Tilly), Gail Clark, Lois Krueger

I. CALL TO ORDER AND ROLL CALL

II. CITIZENS COMMENTS
None

III. CONSENT AGENDA/DISCUSSION/APPROVAL

Motion by Detuncq, seconded by Finke, to approve the following Consent Agenda.

- A. Minutes of March 26 & April 8, 2014 Commission Meetings
- B. Water Utility bills May 6, 2014 -\$24,860.14
- C. Wastewater Utility bills May 6, 2014 -\$58,050.25

Motion carried unanimously.

Heim arrives at 6:04 p.m.

IV. 2013 AUDIT REPORT/DISCUSSION/POSSIBLE ACTION

- A. Bethany Reyers presented the 2013 Audit Report and sand fielded questions.

V. 2013 PSC REPORT/DISCUSSION/POSSIBLE ACTION

- A. Bethany Reyers presented the 2013 PSC Report. There were no questions.

Bethany Reyers leaves.

VI. REFINANCE WATER DEBT/DISCUSSION/POSSIBLE ACTION

- A. Ron reviewed the refinancing proposal of Ehlers and Associates of the Series 2003 water revenue bonds, explaining that they are callable this year and that by refinancing we will see a savings of approximately \$305,000.

Motion by Toellner, seconded by Detuncq to recommend to Council the refinancing of the 2003 water revenue bonds as per Phil Cosson of Ehlers and Associates.
Motion carried unanimously.

VII. 593 N GERMAN ST-METER TAMPERING/DISCUSSION/POSSIBLE ACTION

- A. Ron explained the meter tampering circumstances and that the customer has already been back billed for the estimated water used. After discussion Ron was instructed to

bring it back to the Commission if the customer complains or does not pay the back billing for possible Commission action.

VIII. CONSTRUCTION PROJECTS

A. Standpipe Replacement Project Preliminary Plan Review/Discussion

1. Ron stated that the engineer said they are in the process of designing the new tower and will be taking soil borings to insure proper placement of the tower.

IX. SANITARY SEWER LATERAL INSPECTION-REPLACEMENT

A. Pilot Study Program/Discussion/Possible Action

1. Ron presented the Commission with a cost estimate to perform the pilot study in the East Dayton St drainage basin area. Ron also discussed possible clean water refinancing issues. Gail is checking into possible cost reimbursement from the Clean Water Fund the year after construction.

B. Financing/Discussion/Possible Action

1. Financing of lateral televising and repairs. Motion by Schmidt, seconded by Heim to recommend to Council deferred payment agreements to pay for lateral lining or replacement expenses to the homeowner that has been ordered to repair their lateral. Motion carried unanimously.

X. WATER REPORT

A. Hydrant Flushing

1. Progress Report

- a. Ron informed the Commission that Mike was currently in the Main St area flushing at this time proceeding east. Flushing will be moving to the east side of the river later this week.

2. Emmer St/Main Break

- a. While flushing a hydrant west of Emmer St on Breckenridge St the hydrant blew apart striking and injuring Mike Engel. The hydrant slammed shut causing two main breaks on Emmer St which were repaired the same day. A main break the following day may also have been caused by the water hammer. This main break has also been repaired.

XI. WASTEWATER REPORTS

A. Kekoskee-Leroy/Discussion

1. Discussed Kekoskee/Leroy. Vote by the Council has been delayed until the 5/12/14 Council meeting. Ron encouraged the Commission to attend.

B. April Flooding-Bypassing/Discussion

1. Discussed the flooding and bypassing of April 20 & 21, 2014. Ron believes that if a farmer had not knocked the top section of a manhole off the bypassing would not have occurred, even though there was nearly 6" of rain. The manhole has been repaired, raised and bollards have been installed to protect the manhole as this was the 2nd time this has occurred at the same manhole. Last occurrence was 6 years ago.

C. Rae Lane-Sewer Lining Proposals/Discussion/Possible Action

1. Michaels Pipeline Proposal - \$12,073.00
Visu Sewer Proposal - \$10,245.00

Motion by Detuncq, seconded by Schmidt, to approve acceptance of the Visu Sewer proposal of \$10,245.00 for the sewer lining of Rae Lane and to spray coat the eastern manhole of the section as per time and material quote. Motion carried unanimously.

XII. ADJOURNMENT

With no further business motion by Schmidt, seconded by Detuncq, to adjourn at 7:47 P.M. Motion carried unanimously.

Ronald A. Wellner
Director of Utilities