

CITY OF MAYVILLE
SPECIAL WATER/WASTEWATER UTILITIES COMMISSION MEETING
DECEMBER 18, 2013
MINUTES

The meeting was called to order by President Hilbert and roll call was taken at 5:30 P.M.

PRESENT: Hilbert, Bushke, Detuncq, Redeker, Toellner
ABSENT: Steinbach, Heim
TARDY: None
ALSO PRESENT: Wellner

- I. CALL TO ORDER AND ROLL CALL TAKEN
- II. CITIZEN COMMENTS
None
- III. CONSENT AGENDA
Motion by Bushke, seconded by Toellner, to approve the following Consent Agenda
 - A. Water Utility Bills, December 18, 2013-\$306,713.78
 - B. Wastewater Utility Bills, December 18, 2013-\$44,985.38

Motion carried unanimously.
- IV. CONSTRUCTION PROJECTS
 - A. Hwy 28/67 DOT Construction Project/Discussion
 1. Ron informed the Commission that Kunkel Engineering was awarded the engineering contract for the project by the Common Council, for a total of not to exceed \$124,100.
- V. 5-YEAR CAPITAL IMPROVEMENT PROGRAM/DISCUSSION/POSSIBLE ACTION
 - A. Motion by Toellner, seconded by Bushke, to add engineering services expense for the Hwy 28/67 projects to the 5-Year Capital Improvement Program as follows:
2014 - \$33,500 water \$40,600 wastewater and 2018 \$20,700 water and \$29,300 wastewater. The amount of engineering remaining unspent after 2014 to be placed in the following year's capital improvement list. Motion carried unanimously.
- VI. SANITARY SEWER LATERAL REPLACEMENT/DISCUSSION/POSSIBLE ACTION
 - A. After lengthy discussion it was decided to come up with three options to deal with the expense of lateral replacement for the following meeting. Possible options were as follows:
 1. A \$30 annual fee to all homes to pay for lateral repair/replacement
 2. Lateral insurance program
 3. Ron's proposed plan, a lien placed on the property to be paid with a small increments on the utilities bill until paid in full, with the remaining balance to be paid at the time of sale of the property.
 4. Homeowner financing the entire amount.

VII. PERSONNEL

- A. Convene into Closed Session Pursuant to Section 1985 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion by Bushke, seconded by Toellner, to convene into closed session at 7:00 p.m. Motion carried unanimously.

1. Review Utility Accountant Applications
2. Reconvene into Open Session/Possible Action

Motion by Toellner, seconded by Detuncq to reconvene into open session at 7:22 p.m. Motion carried unanimously.

- B. Request for Holiday Break Employment/Discussion/Possible Action

Motion by Bushke, seconded by Toellner, to hire Mike Trevarthen for Holiday break employment at his 2013 summer help wage. Motion carried unanimously.

VIII. FUTURE MEETING PLACE AND TIMES/DISCUSSION/POSSIBLE ACTION

- A. Effective 1-1-14 future meetings will be held at City Hall. Motion by Detuncq, seconded by Toellner, to change the meeting time to 6:00 p.m. Motion carried unanimously.

IX. CHEMICAL PURCHASE PROPOSALS FOR 2014/DISCUSSION/POSSIBLE ACTION

- A. After review of the 2 proposals, motion by Toellner, seconded by Detuncq, to award the contract to Martelle Water Treatment, the lower bidder, for 2014. Motion carried unanimously.

X. ADJOURNMENT

With no further business, motion by Toellner, seconded by Bushke, to adjourn at 7:30 p.m. Motion carried unanimously.

Ronald A. Wellner
Director of Utilities