

CITY OF MAYVILLE
WATER/WASTEWATER UTILITIES COMMISSION MEETING
AUGUST 6, 2013
WWTP
MINUTES

The meeting was called to order by President Hilbert and roll call was taken at 7:00 P.M.

PRESENT: Hilbert, Bushke, Toellner, Cheesebro
ABSENT: Redeker, Heim
TARDY: None
ALSO PRESENT: Wellner

- I. CALL TO ORDER AND ROLL CALL
- II. CITIZENS COMMENTS
 - A. There were no citizen comments.
- III. CONSENT AGENDA
 - Motion by Bushke, seconded by Cheesebro, to approve the following Consent Agenda.
 - A. Minutes of July 9, 2013 Commission Meetings
 - B. Water Utility bills July 9, 2013 - \$83,214.87
 - C. Wastewater Utility bills July 9, 2013 - \$54,537.42
 - Motion carried unanimously.
- IV. KEKOSKEE/LEROY
 - A. Negotiation Progress Report/Discussion
 - 1. There was nothing new to report.
- V. CONSTRUCTION PROJECTS
 - A. Well #3 Radium Removal Progress Report/Discussion
 - 1. Finishing up punch list items, radium <3.00 Pci/l.
 - B. Standpipe Replacement Progress Report/Discussion
 - 1. Contracts have been signed and returned to AECOM for Engineering Services.
 - C. South St Water Main Progress Report/Discussion
 - 1. Preconstruction meeting was held at City Hall, construction is scheduled to begin in September.
- VI. WATER REPORT
 - A. Well #4 Rehab/Discussion
 - 1. Request for proposals have been mailed and are due back in time for review/approval at next month's meeting.

- B. Valve Exercising Progress Report
 - 1. There are forty valves left to be exercised. The electric valve wrench has still not been returned.
- C. Elevated Tank Cleaning/Discussion
 - 1. Although Water Tower Clean & Coat has been hired to clean the tower at the same price as 5 years ago, Ron has been unable to get in touch with them to find out when they will be here.
- D. Day to Day Operations
 - 1. The water utility has received an award from the Wisconsin Department of Health on our excellent fluoridation practices. The certificate will be framed and posted in the front desk area of the Utilities office.

VII. WASTEWATER REPORTS

- A. WPDES (Wisconsin Pollution Discharge Elimination System) Permit-Phosphorus/Discuss
 - 1. Discussed phosphorus reductions as described in our new permit. Discussed hiring an engineering firm to assist with the phosphorus reduction study.
- B. Sanitary Sewer Lateral Replacement/Discussion/Possible Action
 - 1. Ron distributed more information on private lateral inspection and possible replacement. Ron asked the Commission to read the reports prior to next months meeting. Ron reviewed what was discussed in the July meeting.
- C. Sewer Jetting Progress Report
 - 1. Ron expects the jetting to be completed within the next two weeks. Bruce from Municipal has offered a demonstration on a new jetter/vac this week. If arrangements can be made we will have Bruce jet and vacuum Forrest Dr and Green Bay Dr.
- D. Day to Day Operations
 - 1. A broken valve in the effluent sampler line has been scheduled for repair.
 - 2. Two of the three Dayton St manholes (bolt down covers) have been taken care of and the third is in need of a riser, which is on order.
 - 3. Final effluent strainer #2 is not working and is scheduled for repair this Thursday.

VIII. BUDGETS 2013 & 2014/DISCUSSION

- A. 2013 Year to Date Report
 - 1. Ron reviewed the year to date budgets and reviewed accounts that are over budget and explained as to why.
- B. 2014
 - 1. Discussed the 2014 budget; the budget will be on the September agenda for review/recommendation.

IX. ADJOURNMENT

With no further business motion by Bushke, seconded by Toellner, to adjourn at 8:18 P.M. Motion carried unanimously.

Ronald A. Wellner
Director of Utilities