

CITY OF MAYVILLE
WATER/WASTEWATER UTILITIES COMMISSION MEETING
JULY 9, 2013
WWTP
MINUTES

The meeting was called to order by President Hilbert and roll call was taken at 7:00 P.M.

PRESENT: Hilbert, Bushke, Redeker, Toellner, Cheesebro, Heim
ABSENT: Baudhuin
TARDY: None
ALSO PRESENT: Wellner, Mitch Leisses (Kunkel), Don Schaefer (AECOM)

I. CALL TO ORDER AND ROLL CALL

II. CITIZENS COMMENTS

A. There were no citizen comments.

III. CONSENT AGENDA

Motion by Bushke, seconded by Cheesebro, to approve the following Consent Agenda.

- A. Minutes of June 4, 2013 Commission Meetings
- B. Water Utility bills July 9, 2013 - \$14,313.59
- C. Wastewater Utility bills July 9, 2013 - \$88,035.60

Motion carried unanimously.

IV. KEKOSKEE/LEROY

- A. Negotiation Progress Report/Discussion
 - 1. Ron discussed the last meeting of the negotiation team.

V. WATER REPORT

- A. Well #4 Rehab/Discussion
 - 1. Ron informed the Commission that the pulling of well #4 was due 4 years ago and the project has been delayed for several reasons. The project has been budgeted for 2013 and Ron will send requests for proposals to well rehab companies and place this item on the August agenda for discussion/approval as well #3 is now on line.
- B. Valve Exercising
 - 1. The electric valve wrench broke down and has been sent in for service. Mike Engel has continued to exercise valve by hand flagging the valves that are too hard to turn by hand.
- C. Main Break Repairs Status Report
 - 1. Restoration is complete on all projects.
- D. Day to Day Operations
 - 1. There was nothing to report.

VI. WASTEWATER REPORTS

A. Sanitary Sewer Lateral Replacement

1. Discussed Council action on July 6, 2013. Ron distributed the Milwaukee sewer lateral study performed by the University of Wisconsin and asked the Commission to read the report prior to the August 6, 2013 meeting. Discussed various options of handling lateral televising and repair or restoration of sewer laterals and the costs associated with the process.

B. Old Fashioned Foods & Wyman-Gordon Sewer

1. Backup/Mains/Discussion/Possible Action
 - a. Ron discussed the sewer (lateral) backup at both industries. What appeared to be a sewer main that was not on our map system has been determined to be a joint sewer lateral for both industries. Ron will write both companies a letter discussing our findings and responsibilities.

C. Sewer Jetting Progress Report

1. Jetting the west side of town this year. We are about 1/3 complete with jetting. Ron will attempt to have a jetter-vac demo done on Forest Dr when the sewer is scheduled for cleaning later this year.

D. Wool Road Liftstation Repair

1. The VFD that was down has been replaced and that pump is on line and is operating normally. The VFD for the second pump failed 3 days after the VFD on the first was replaced. A new VFD has been ordered and is expected in next week. It should be noted that the VFD is 23 years old and normal life expectancy is 10 to 15 years.

E. WPDES Permit/Discuss

1. Discussed new permit.

F. Day to Day Operations

1. Discussed the problem with the ABS pump at Golfview Liftstation. The pump has been pulled for repair. The pump is under warranty.

VII. PERSONNEL

A. Overtime/Call out Pay/Discussion/Possible Action

1. Ron reviewed the employees' request to have called out pay returned to a minimum of 2 hours pay rather than the 1 hour it was changed to. After discussion, no motion was made.

B. Newly Hired Employees/Discussion

1. Ron discussed the new hires of Chad Russ-intern and Margaret Ketter, janitor.

VIII. CONSTRUCTION PROJECTS

A. Well #3 Radium Removal Progress Report/Discussion

1. The system went on line 7/2/13 and employee training was conducted on 7/3/13. The DNR informed Mike Engel that he will be required to run a manganese test twice per week. Ron has ordered a HACH manganese test kit.

B. South Street Water Main Replacement

1. Bid review/Discussion/Recommendation to Council
 - a. Reviewed bids, engineer's recommendation to award the Bid to the low

bidder Town & Country Construction of Mayville and the fact the low bid was more than Ron budgeted due to concrete costs and the design length longer than Ron expects the limits to extend. Motion by Bushke, seconded by Cheesebro to recommend to Council to award the bid to Town and Country Construction of Mayville the lowest bid of \$198,894.20. Motion carried unanimously.

C. Standpipe Replacement on High St/Discussion

1. Convene into Closed Session Pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reason requires a closed session.

a. Discussion of the Engineering Proposals for Standpipe Replacement on High St.

b. Reconvene into Open Session/Possible Action

Motion to convene into closed session pursuant to Section 19.85 (1) (e) by Redeker, seconded by Toellner, at 8:19 pm, Motion carried unanimously. Leisses and Schaefer leave.

Motion to reconvene into open session at 8:30 pm by Bushke, seconded by Toellner. Motion carried unanimously. Leisses and Schaefer return.

2. Selection of Standpipe Replacement on High St Engineering Firm/
Discussion/Possible Action

1. Motion by Cheesebro, seconded by Heim, to award the Engineering contract to AECOM in the amount of \$79,369.00 Motion carried unanimously.

IX. ADJOURNMENT

With no further business motion by Bushke, seconded by Redeker, to adjourn at 8:31 P.M. Motion carried unanimously.

Ronald A. Wellner
Director of Utilities