

CITY OF MAYVILLE  
WATER/WASTEWATER UTILITIES COMMISSION MEETING  
NOVEMBER 2, 2010  
WWTP  
**MINUTES**

The meeting was called to order by President Hilbert and roll call was taken at 7:00 P.M.

PRESENT: Hilbert, Hintz, Frechette, Bushke, Del Ponte  
ABSENT: None  
TARDY: None  
ALSO PRESENT: Wellner, Mayor Moede, Ald. Pasbrig, Reed Snedecker

I. CALL TO ORDER AND ROLL CALL

II. CITIZENS COMMENTS  
There were no citizen comments.

III. CONSENT AGENDA  
Motion by Del Ponte, seconded by Hintz, to approve the following Consent Agenda.

- A. Minutes of October 5, 2010 Commission Meeting
- B. Water Utility bills November 2, 2010- \$13,603.07
- C. Wastewater Utility bills November 2, 2010 - \$49,554.33

Motion carried unanimously.

IV. CONSTRUCTION PROJECTS

- A. Henninger St/S High St-Engineering/Discussion/Possible Action
  - 1. Bid letting will be in December and final plans will be here at the December meeting.

V. WATER PROJECTS

- A. Wells
  - 1. Well #3 Radium/Discussion/Possible Action.  
Reed Snedecker made a presentation on HMO radium removal and fielded questions. Reed leaves after presentation. Ron discussed a possible meeting date to select an engineer for the radium study. The Commission did not want a special meeting and will review proposals at the December meeting. Ron will call and talk to the DNR about the radium plans and schedule.
  - 2. VFD Proposals for Well #3 – Water Well Solutions \$7,980.00  
Layne Northwest \$16,616.00  
Municipal Well \$11,729.00

After review of the 3 proposals motion by Hintz, seconded by Bushke, to accept the proposal of Water Well Solution in the amount of \$7,980.00 the low proposal for the installation of a VFD at Well #3. Motion carried unanimously.

B. Towers

1. Elevated Tank/Verizon Antenna/Discussion/Possible Action

Ron attended the Planning Commission Meeting as the tower was on the Agenda, no action taken.

C. System

1. Hydrant flushing Schedule

Hydrant flushing is complete.

2. 245 Marguerite Ct

The plumbing bill for 245 Marguerite Ct was reviewed, motion by Frechette, seconded by Del Ponte to reimburse the Westfall's in the amount of \$156.00 for a plumbing invoice as the scheduled work could not be done when the Utility could not operate the defective curb stop. The Utility is to shut down mains if a similar situation arises and the curb stop is inoperable. Motion carried unanimously.

VI. WASTEWATER PROJECTS

A. WWTP

1. A seal failure on the newly installed FE pump will be repaired by Crane Engineering.

B. Collection System

1. Lateral Ordinance (Mayville Municipal Codes §355-5 Service Pipes, §355-23 Definitions)/Discussion/Possible Action

Codes were read aloud and reviewed. The Commission saw no need to amend the current ordinances and will hear each case on an individual basis.

C. Liftstations

1. There was nothing to report.

D. Directors Travel Expenses/Discussion/Possible Action

1. After review of the travel expense voucher for the WWOA conference in Wisconsin Dells. Motion by Bushke, seconded by Hintz, to approve the travel expenses as presented in the amount of \$193.75. Motion carried unanimously.

VII. PERSONNEL

- A. Motion by Del Ponte, seconded by Frechette, to convene into closed Session Pursuant to Section 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

at 8:15 p.m. Motion carried unanimously. Mayor Moede and Ald. Pasbrig leave.

1. Discuss/Recommend Proposed Increase for the following positions for 2011, Director of Utilities, Utilities Accountant, Administrative Assistant.
2. May Reconvene into open Session for Recommendation/Possible Action

Motion by Del Ponte, seconded by Frechette, to reconvene into open session. Motion carried unanimously. Mayor Moede and Ald. Pasbrig return.

- B. Personnel Manual/Discussion/Possible Action
1. No action taken

#### VIII. ADJOURNMENT

With no further business motion by Bushke, seconded by Hintz, to adjourn at 8:32 P.M. Motion carried unanimously.

Ronald A. Wellner  
Director of Utilities