

CITY OF MAYVILLE  
WATER/WASTEWATER UTILITIES COMMISSION MEETING  
AUGUST 3, 2010  
WWTP  
**MINUTES**

The meeting was called to order by President Hilbert and roll call was taken at 7:00 P.M.

PRESENT: Hilbert, Hintz, Del Ponte, Frechette  
ABSENT: Bushke  
TARDY: None  
ALSO PRESENT: Wellner

I. CALL TO ORDER AND ROLL CALL

II. CITIZENS COMMENTS  
There were no citizen comments.

III. CONSENT AGENDA

Motion by Hintz, seconded by Frechette, to approve the following Consent Agenda, withholding payment to Town & Country Engineering in the amount of \$7480.74, until contract totals can be verified.

- A. Minutes of July 13, 2010 Commission Meeting
- B. Water bills August 3, 2010- \$18,730.07
- C. Wastewater bills August 3, 2010 - \$56,652.77

Motion carried unanimously.

IV. CONSTRUCTION PROJECTS

A. Henninger St/S High St-Engineering  
There was nothing to report.

V. WATER PROJECTS

A. Wells

- 1. The iron filter backwash tanks at wells 2 & 4 cleaning complete.

B. Towers

Discussed Verizon request to install antennas on the standpipe.

C. System

- 1. Valve exercising is complete.
- 2. Scada System PLC failures caused communication loss to all wells and towers July 14<sup>th</sup> at 4:00 p.m. and July 22<sup>nd</sup> at 4:30 p.m. LW Allen was called in to make repairs both times the system was run in manual until repairs were made. A programming omission was thought to have caused

the problem. The program was rewritten and the PLC has worked normally since.

D. Private Well Operating Permit

After review of the 5-year well operating permit application for 936 Metalcraft Dr, motion by Hintz, seconded by Frechette, to approve the well operating permit for 936 Metalcraft Dr. Motion carried unanimously.

VI. WASTEWATER PROJECTS

A. WWTP

1. Discussed PLC failures and the affect on the WWTP and liftstations.
2. Heavy rains and power outages caused Ron to be called out July 15<sup>th</sup> at 12:30 a.m. until 8:30 a.m. and July 22<sup>nd</sup> at 4:30 p.m. until 9:10 p.m. No bypassing occurred although on the 22<sup>nd</sup> high flows caused sewerage to backup 3 feet onto the bar screen room floor.

B. Sanitary Sewer Collection System

Sewer Jetting is about ½ complete. The sewer on south Main St was nearly clogged with cheese from Old Fashioned Foods. Ron will write Old Fashioned Foods a letter in regards to the discharges.

C. Liftstations

1. Golfview Liftstation

Golfview liftstation now operating normally.

2. 4<sup>th</sup> Liftstation

The liftstation has been having periodic high level alarms that clear after about 10 minutes. Ron has raised the high level alarm float and lowered the start levels of both the lead and lag pumps. We will operate the liftstation as now programmed to see if this eliminates the alarms. There is room for further adjustment if need be.

VII. CAPITAL IMPROVEMENT BUDGET

After review of the 5-year capital improvement plan and proposed purchases for 2011, motion by Del Ponte, seconded by Hintz, to approve the budget as presented. The budget is on file.

VIII. PERSONNEL

A. Non-Union Personnel Manual

Reviewed the non-union personnel manual sections 5.0 through 6.10. The review will continue with section 6.11 at the September meeting. Ron will make changes as instructed and present them for review at the September meeting also.

IX. ADJOURNMENT

With no further business motion by Hintz, seconded by Del Ponte, to adjourn at 8:52 P.M. Motion carried unanimously.

Ronald A. Wellner  
Director of Utilities