

CITY OF MAYVILLE
WATER/WASTEWATER UTILITIES COMMISSION MEETING
May 1, 2012
WWTP
MINUTES

The meeting was called to order by President Hilbert and roll call was taken at 7:00 P.M.

PRESENT: Hilbert, Del Ponte, Bushke, Hintz, Heim
ABSENT: None
TARDY: None
ALSO PRESENT: Wellner, Price, Bethany Ryers (Baker Tilly)

I. CALL TO ORDER AND ROLL CALL

II. CITIZENS COMMENTS

1. There were no citizens' comments.

III. CONSENT AGENDA

Motion by Del Ponte, seconded by Hintz, to approve the following Consent Agenda.

- A. Minutes of April 10, 2012 Commission Meeting
- B. Water Utility bills May 1, 2012 - \$11,356.00
- C. Wastewater Utility bills May 1, 2012 - \$200,068.06

Motion carried unanimously.

IV. AUDIT REPORT

A. Discussion/Possible Action

1. Ryers presented the audit reports and fielded questions from the Commission. Ryers suggested that we consider a water rate case within the next two years as it will be 10 years since our last rate case in 2003. Ryers leaves after giving the audit report.

V. CONSTRUCTION PROJECTS

A. Barwig Liftstation

1. Progress Report

- a. Ron spoke with the electrician yesterday, as he was installing the control panels for the liftstation and the generator. The electrician stated that he was waiting for delivery of the electrical disconnect (delivery expected 4/30/12) and for Alliant to install gas and electric power to the site. Ron expects the liftstation to be started within the next few weeks.

B. Well #3 Radium Removal

1. Discussion/Possible Action

- a. Ron met with Dan Greve on 4/20/12 to review the drainage system plans changes. The need for the radium removal project was discussed. Hintz suggested that the Commission write a letter to the DNR questioning the need for the project. Ron is to gather radium data on the well and forward the information to the Commission.

VI. WATER PROJECTS

- A. Wells
 - 1. There was nothing to report.
- B. Towers
 - 1. Discussed cleaning of the elevated tank. It was suggested to wait until next year to have the tower cleaned. Ron suggested that the Commission takes a look at the tower sometime in the next month.
- C. System
 - 1. Hydrant Flushing
 - a. Progress Report
 - Hydrant flushing began last week. Mike is currently flushing John Street.
- D. South Street Water Main.
 - 1. Discussion/Possible Action
 - a. During Ron's meeting with Dan Greve they discussed possible lining of the South St. water main, Dan is investigating the process.
- E. 2011 Consumer Confidence Report
 - 1. Discussion/Possible Action
 - a. Ron presented the 2011 Consumer Confidence Report, the report has been sent to the DNR for review and will be published in the June 7th, Dodge County Pionier Press.
- F. 2011 PSC Report
 - 1. Kate presented the 2011 PSC report and fielded questions.
- G. Lake Country Corporation/Commerce St.
 - 1. Discussion/Possible Action
 - a. Lake Country wants to build on the lot between Commerce St and Meadow Ln. The problem is there is a water main that loops Commerce St to Meadow Ln passing through that lot and a copy of the easement can not be located. Lake Country is willing to split the cost of relocating the water main with the utility. The project was quoted at \$15,750.00 by Town and Country Construction. Del Ponte stated she would try to locate a copy of the easement, if a copy of the easement can not be found they would have no choice but to share in the expense.

VII. WASTEWATER PROJECTS

- A. WWTP
 - 1. WPDES Permit Application
 - a. Sampling for the priority pollution scan will continue through May 10th. When the results from the scan are received Ron will complete the application. Dan Heim reported on the DNR meeting in regards to phosphorus regulations held 4/20/12 in Horicon and what it means to Mayville.
 - 2. Sludge Holding Tank
 - 1. Discussion/Possible Action
 - a. We are getting a quote from Hechimovich Masonry to repair the holding tank, Ron is meeting with Schmidt Masonry to get a second quote.
 - 3. WWTP Disinfection
 - 1. Crews installed, turned on and tested the effluent for fecal coliform last week. The fecal count was 2, well within limits of 400.

- B. Collection System
 - 1. Sewer jetting will begin within the next month on the east side of town.
- C. Liftstations
 - 1. There is nothing new to report.
- D. 2011 CMAR
 - 1. Review/Possible Action
 - a. Ron presented the CMAR point tabulation page of the report. No vote was taken this item will be placed on the June 5th Agenda for approval.

VIII. ADJOURNMENT

With no further business motion by Bushke, seconded by Hintz, to adjourn at 7:58 P.M. Motion carried unanimously.

Ronald A. Wellner
Director of Utilities