

CITY OF MAYVILLE  
WATER/WASTEWATER UTILITIES COMMISSION MEETING  
JANUARY 11, 2011  
WWTP  
**MINUTES**

The meeting was called to order by President Hilbert and roll call was taken at 7:00 P.M.

PRESENT: Hilbert, Hintz, Frechette, Del Ponte  
ABSENT: Bushke  
TARDY: None  
ALSO PRESENT: Wellner, Don Neitzel (Kunkel)

I. CALL TO ORDER AND ROLL CALL

II. CITIZENS COMMENTS  
There were no citizen comments.

III. CONSENT AGENDA  
Motion by Del Ponte, seconded by Hintz, to approve the following Consent Agenda.

- A. Minutes of December 7, 2010 Commission Meeting
- B. Water Utility bills January 11, 2011- \$37,383.79
- C. Wastewater Utility bills December 7, 2010 - \$64,360.78

Motion carried unanimously.

IV. CONSTRUCTION PROJECTS

- A. Henninger St/S High St-Engineering/Discussion/Possible Action
  - 1. After review of the bid tabulations and award recommendations the bid went to the low bidder Town & Country Construction of Mayville, WI by the engineer. Motion by Hintz, seconded by Frechette, to recommend to Council award of Contract A Utility Improvements to the low bidder Town & Country Construction of Mayville, WI in the amount of \$427,887.45 as recommended by Kunkel Engineering. Motion carried unanimously.

V. HYDRO DESIGN

- A. Report/Discussion/Possible Action
  - 1. An amended proposal has not been received from Hydro Design.

VI. WATER PROJECTS

- A. Wells
  - 1. Well #3 Radium/Discussion/Possible Action.
    - a. DNR Response  
Ron presented the Commission with the letter from the DNR stating

that we must reduce radium as ordered and that increased radium monitoring would not satisfy this requirement.

b. Discussion/Possible Action

After review of engineering proposals from Crispell-Snyder, Kunkel Engineering and MSA Engineering the contract for design engineering and construction related services of a HMO radium removal system, motion by Del Ponte, seconded by Frechette, to award the engineering contract to the low bidder, MSA of Baraboo, WI in the amount of \$10,500 the low bid for design and CRS of the HMO construction related system. Motion carried unanimously. MSA will also represent Mayville in scheduling a meeting with the DNR in regards to the radium removal time table.

2. Well #3 VFD Water Well Solutions began installation of the VFD, but found the breaker not to be working and wires are brittle. The problem is thought to be from single phasing earlier in 2010. A new breaker has been ordered and repairs will be made when the breaker arrives after which the VFD will be installed.
3. Well #2 the SCADA System radio failed this past month, and has been replaced. There are no spares now available. Ron has ordered the new system wide SCADA radios as approved with the Capital Improvement budget process.

B. Towers

1. Elevated Tank/Verizon Antenna/Discussion/Possible Action

Ron reviewed the City Attorney's lease comments. The City Attorney is now working directly with Tom Reece, Verizon Representative, to iron out a contract. Ron requests that he be allowed to set up a joint meeting with the Finance Committee at their regularly scheduled meeting in February. The Commission gave its approval providing that the contracts are complete.

C. System

1. There was nothing to report.

VII. WASTEWATER PROJECTS

A. WWTP

1. Discussed hydraulic lift failure for the unit that lifts the sludge air diffusers. Ron has contacted the manufacturers representative and found out the piece equipment is no longer manufactured, it is obsolete and parts are no longer available. The piece of equipment is 30 years old. Mulcahy/Shaw Corp. suggested that we attempt to have the hydraulic unit repaired at a local machine shop.

B. Collection System

1. There was nothing to report.

C. Lifstations

1. Wool Road Liftstation  
There was nothing to report.

VIII. PERSONNEL

- A. Personnel Manual/Discussion/Possible Action
  1. No action taken

IX. ADJOURNMENT

With no further business motion by Hintz, seconded by Frechette, to adjourn at 7:46 P.M. Motion carried unanimously.

Ronald A. Wellner  
Director of Utilities