

The meeting was called to order at 7:07 p.m. by Mayor Moede with the following roll call:

Members Present: Ald. Sertich, Ald. Pasbrig, Ald. Redeker, Ald. Toellner,

Members Absent: Ald. Schmidt, Ald. Boelk

Others Present: Mayor Moede, Deanna Boldrey, Kathie Wild, Ben Brown, Katie Leb, Chief MacNeill

Review/Discussion of Ordinance 22-5 Police and Fire Commission in Regards to the Term of Appointments.

The Clerk reported that at the organizational meeting she was asked to look at the term of appointments for the Police and Fire Commission and EMS Commission. She did follow up with the attorney and included his response in the packet. Ordinance 22-5 was also included in the packets. The attorney's response was that the Police and Fire (and EMS) Commission Members are appointed for a five year term and there is no discretion for a lesser term. The objective of the statute is to have staggered term appointments so that one member is appointed annually. There is no discretion for a lesser term.

Review/Discussion of Ordinance 22-1 Plan Commission with Possible Action in Regards to the Term of Appointments.

The Clerk reported that at the organizational meeting she was asked to look at the term of appointments for the Planning Commission. She did follow up with the attorney and included his response in the packet. His response was that the term for Planning Commission could be changed by Ordinance. The City has the authority to alter the appointments but the ordinance would need to be changed. Ordinance 22-1 was included in the packets and read. The Clerk noted other municipality ordinances for the Planning Commission Membership. Ald. Redeker commented that he believes the Planning Commission term should be two years. He believes three years is too long. He noted that there is something to be said for experience. The Mayor commented that Ron Henkel has been on the Planning Commission for a very long time. Ald. Sertich commented she like the two year term also. The Mayor commented that it is difficult to find experienced persons for the appointments. Ald. Toellner commented that he believes three years is fine. Ald. Pasbrig noted it is good to have people on there to know the history and it is not broke. Motion by Ald. Sertich, second by Ald. Redeker to bring the Planning Commission Ordinance back with a two year staggered term. Motion carried 4-0.

Resolution 4704-2013 – Approve Police Department Operation of Department Vehicles Policy.

Motion by Ald. Pasbrig, second by Ald. Redeker to Approve Resolution 4704-2013 Approve Police Department Operation of Department Vehicles Policy. Chief MacNeill distributed new information for the Vehicle Policy. Ald. Redeker noted that there is not any operational criteria included for the gator. Currently, there is not a Police Motorcycle in place. Chief MacNeill noted that the policies cannot supersede the State Statute. He left reside in city limits so that an officer on break has to remain in the City, even if the officer lives out of the City. Ald. Sertich commented that the vehicles get returned to the garage. Ald. Sertich asked for clarification on the effective date and revision dates. The Chief noted that last October that some of the policies were combined together. Motion carried 4-0.

Resolution 4705-2013 – Approve Police Department Supervisor On-Call Policy.

Motion by Ald. Pasbrig, second by Ald. Redeker to Approve Resolution 4705-2013 Approve Police Department Supervisor On-Call Policy. Ald. Sertich noted that she has a problem with the paragraph on page two. She noted the attorney's question as to what is considered reasonable time. She noted that most officers will not bother the Chief unless there is a problem. Chief MacNeill reported that 98% of his calls are for officers wanting time off, calling in sick, or wanting permission to leave the City, or to buy equipment. He noted that these calls do not require an immediate response. The Chief continued that there is common sense built into it. Chief MacNeill pointed out the first page of the policy requiring the calls to be unblocked. He noted this obligates them to unblock the number and leave a voicemail. He noted that they can leave a message.

Ald. Sertich questioned what is a reasonable amount of time to get back? The Chief commented 5-10 minutes. Discussion of reasonable amount of time ensued. The Chief noted that if it requires emergency situation call the next supervisor without waiting. The Chief stated that he has been the on call supervisor for more than eight years and he has missed maybe five phone calls. Ald. Redeker questioned why someone would call for a day off. Wouldn't they put in a vacation slip? Chief MacNeill noted that if there is coverage they will call and ask. Otherwise there is a procedure in place. Ald. Toellner noted that a day off could be an emergency. He noted that his son had worked three, twelve hour shifts in a row. It was an emergency for him to have a day off. Ald. Redeker noted that if the Chief is getting approached a couple times a month, it seems like a lot. That is a lot of revising schedules. Mayor noted that if it is an emergency than they should be calling. Ald. Sertich commented that a reasonable amount of time does leave the door open. Chief MacNeill questioned do you want to set a time limit? Ald. Redeker commented that every situation is different. The Chief noted that if it is a time limit and they do not follow exactly; they could be violating a policy. Ald. Toellner questioned if the supervisors are not available can the officers make a decision by themselves if it is an emergency. The Chief replied absolutely. Chief MacNeill said that he carries his phone everywhere with him. Motion carried 3-1. Ald. Sertich voted no.

Adjournment.

Motion by Ald. Sertich, second by Ald. Redeker to adjourn the meeting at 7:37 p.m. Motion carried 4-0.

Deanna Boldrey
City Clerk