

COMMON COUNCIL MEETING

MAY 13, 2013

The meeting was called to order at 7:00 p.m. by Mayor Moede with the following roll call:

Members Present: Ald. Toellner, Ald. Sertich, Ald. Pasbrig, Ald. Redeker, Ald. Boelk

Members Absent: Ald. Schmidt

Others Present: Mayor Moede, Deanna Boldrey, Kathie Wild, Mike Kurutz, Kim Mittelstadt, John Rader, Mary Jo Kuen, Ben Brown, Chris MacNeill, Don Neitzel, Katie Leb

Pledge of Allegiance to the Flag.

Citizen Comments.

None.

Consent Agenda.

Approve the Minutes of April 8, 2013, April 11, 2013, April 22, 2013, and May 6, 2013, meetings.

Motion by Ald. Redeker, second by Ald. Pasbrig to Approve the Minutes of April 8, 2013, April 11, 2013, April 22, 2013, and May 6, 2013, meetings. Motion carried 5-0.

REPORT OF OFFICERS:

Mayor-Monthly Report.

Resolution 4707-2013 Appreciation of Service to Kim Mittelstadt.

Motion by Ald. Pasbrig, second by Ald. Sertich, to Approve Resolution 4707-2013 Appreciation of Service to Kim Mittelstadt. Motion carried 5-0.

Kim Mittelstadt and Mary Jo Kuen Leave.

Resolution 4708-2013 Appreciation of Service to Michael Schaefer.

Motion by Ald. Toellner, second by Ald. Boelk to Approve Resolution 4708-2013 Appreciation of Service to Michael Schaefer. Motion carried 5-0.

Presentation of the 2012 Audit.

John Rader of Baker Tilly came to the podium to report on the audit and answer any questions.

John commented that his office has contact with Kathie Wild throughout the year, and they do a preliminary audit. Kathie does an outstanding job preparing for the audit. He continued that the City can be assured that we have good solid numbers. John pointed out the independent auditors' report. It is a clean opinion.

John noted the governmental funds and the General Fund shows \$760,000 of cash, last year this was \$174,000, and in 2010 it was a negative \$365,000. This has had a million dollar turn around.

The Fund Balance is good news.

He noted that the Capital Improvement Fund is a negative \$235,000 and over the years bond proceeds have been overspent on certain projects. He continued that this will have to be dealt with at some point in the future.

He continued that TIF three is very strong. Has over a million dollars, but this has been loaned to the TAG. That cannot continue. We cannot bail out the TAG with the TIF. The TIF expires in 2020. John commented that our next focus would be to focus on the TAG.

John pointed out the enterprise funds. The TAG has \$593,000 in restricted cash for equipment replacement from the Bachhuber Foundation. It owes other funds \$1.3 Million dollars, last year it was 1.2 Million Dollars.

John pointed out that the amounts the City has on deposit are covered by FDIC. At the end of the year the amount of tax collection is high. You have \$5.2 Million exposed to custodial credit risk. It does go down very quickly after the tax collection time.

John pointed out internal control issues. He pointed out that the Mayville Golf Club's comment has been resolved. John noted that there is a recommendation in the report for the TAG to have additional controls with purchasing policies. Ald. Sertich commented that we did that with the golf course, and it needs to be carried over to the TAG Center. John noted that additional funds can be applied to the TAG or the Capital Improvements with structured payments.

John commented that he has been coming here for 8-10 years. He noted the turn-around in the general fund.

The Mayor noted that Kathie Wild and Ald. Sertich have been doing a good job.

John Rader leaves.

Ordinance 1052-2013 – To Be Introduced An Ordinance Repealing and Recreating Section 22-1, Section A. Membership of the Plan Commission of the Mayville Municipal Code.

Motion by Ald. Sertich to Introduce Ordinance 1052-2013 An Ordinance Repealing and Recreating Section 22-1, Section A. Membership of the Plan Commission of the Mayville Municipal Code.

Mayoral Comments on City of Mayville Police Department Policies and Procedures Manual.

The Mayor noted that the binders of the manual are available in the Alderpersons office and in the Mayor's office for review. The item will come back to Council for Approval.

City Clerk - Monthly Report.

Board of Review Date – May 21, 2013. 5 p.m. – 7 p.m.

Fermented Malt Beverage and Liquor Licensing Renewal Update.

Deanna reported that the Renewal of the Fermented Malt Beverage and Liquor Licensing Renewal will be on the next Public Safety Committee Meeting on Monday May 20, and then the Common Council meeting on June 10. In order to save paper and time, please keep your public safety renewal packets for the June meeting. The inspections from the fire department and police department will be included. The licenses will be available for pick up after June 24.

Discuss/Approve the following Operators Licenses:

Andrea Banaszak, Horicon	Matt Bonack, Mayville	Kathy Braeutigam, Mayville
Connie Budahn, Mayville	Larry Budahn, Mayville	Sheila Cramer, Mayville
Christine Dargatz, Mayville	Nikki Demro, Horicon	Jessica Dunham, Mayville
Catherine Elert, Campbellsport	Ryan Fillion, Theresa	Anastasia Gonstead, Mayville
Tanya Hanni, Mayville	Joyce Hechimovich, Mayville	Kayla Haase, Horicon
Nataly Hill, Fond du Lac	Christine Kleinert, West Bend	Derek Kolaga, Mayville
Debra Krapfl, Lomira	Brittany Krueger, Mayville	Don Mandick, Allenton
Amy Marschke, Horicon	Marissa Mayer, Mayville	Patricia Moehr, Mayville
Matthew Porten, Mayville	Anna Rader, Mayville	Anthony Rader, Mayville
Jessica Ryan, Theresa	Ericka Schaefer, Iron Ridge	Curt Schmidt, West Bend
Zackery Schmude, Mayville	Kim Spittel, Horicon	Tammi Steldt, Brownsville
Evelynne Thull, Mayville	Carl Tighe, Mayville	Travis Waas, Mayville
Deborah Willis, Mayville	Linda Zangl, Mayville	Fred Zubke, Watertown

Motion by Ald. Pasbrig, second by Ald. Redeker to approve the Operator's Licenses as noted on the agenda. Motion Carried 5-0.

COMMITTEES, COMMISSIONS AND BOARDS:

Library Update:

Date and Time of Next Meeting is Thursday, June 13, 2013, at 6:00 p.m.

Personnel Committee:

Date and Time of Next Meeting is Monday, May 20, 2013, immediately following Finance.

Finance Committee:

Payment of Bills. (\$408,435.62)

Motion by Ald. Pasbrig, second by Ald. Boelk to approve the payment of the bills. Motion carried 5-0.

Resolution 4709-2013 – Approve Expenditure from the Bachhuber Donation Fund for Mayville Golf Course – Trees.

Motion by Ald. Toellner, second by Ald. Redeker to approve Resolution 4709-2013 – Approve Expenditure from the Bachhuber Donation Fund for Mayville Golf Course – Trees. The trees were requested in the letter to the Bachhuber Foundation. The difference in the quotes was the size of the trees. The Golf Course prefers this size of trees because the growth is more stable. Ald. Pasbrig noted this shows the benefit of going out to bid. Ald. Sertich that they honor a warranty from year to year. Motion carried 5-0.

Date and Time of Next Meeting is Monday, May 20, 2013, immediately following Public Works.

Public Safety Committee:

Resolution 4710-2013 – Approve Mutual Aid with the Village of Lomira.

Motion by Ald. Toellner, second by Ald. Redeker to Approve Resolution 4710-2013 Approve Mutual Aid with the Village of Lomira. Ald. Boelk commented that mutual aid with Lomira, the primary intent is for the safety of the schools.

Amendment Motion by Ald. Boelk, second by Ald. Sertich to replace the word “any” with the word “school”, “any emergency” would state “school emergency”. (This is at the first bullet point)

Ald. Sertich questioned the letter dated January 18, 2013, from the County that lists eight different schools that are addressing the school issues at the County level. Why isn't this staying at the County level? She noted that if there is an agreement with eight different schools at the County level why are we worrying about mutual aid.

Chief MacNeill stated that the UCRP is not a mutual aid agreement nor will it ever be. It is a plan that the eight schools worked on with the safe school grant to create a consistent way to handle lock downs and evacuations. Their recommendation is to have mutual aid agreements like we have with Horicon and Hustisford. We use the Horicon agreement almost on a daily basis. The City has never used the agreement with Hustisford. It is for the safety of the officers and school children in both communities. Ald. Sertich commented that at the recent Theresa and Brownsville incidents the County was onsite for that. She continued that there is a state highway and the state patrol is there. She noted that Lomira is approximately 14 miles from here and questioned if we have the luxury to do this now. Chief MacNeill noted that we may never use this and it is an open agreement. He continued that if there is a tragedy in the schools immediate response is imperative.

Ald. Sertich commented that it is not defined for just the school alone and that is the problem.

Ald. Boelk commented that with the amendment motion it would be for the schools.

Chief MacNeill commented that there is a mutual aid procedure, as well as UCRP, which specifies that this is not an open agreement and is to be used within the confines of the UCRP which pertains to the UCRP for the schools.

The Chief noted that there is a committee right now that is working on a UCRP for the eight schools but there will not be a mutual aid agreement built into it. The plan that they are coming up with will compliment all the mutual aid agreements.

Ald. Redeker noted that the policy that is written does not mention just the schools. Chief MacNeill noted other police department procedures state this is to be used under the schools. Chief noted that the procedures that we have prevent it from being open ended. Chief commented that he is working to get an agreement in place with Iron Ridge and Theresa.

Ald. Boelk commented that he made the amendment motion to include Schools.

Ald. Redeker commented that the body of the contract will need several amendments.

Ald. Sertich commented that the article in the paper said that Lomira had this presented to them long before we were aware of the item. She noted the questions on liability. Who replaces things that are damaged. Safety of the children is key. She continued that the County will be taking control of this and dispatching. Ald. Sertich commented that the State Patrol or County will be there before we get there.

Ald. Sertich commented on state statute 66.0513. The Clerk read the statute.

Ald. Sertich noted that the mutual agreement contradicts the statute and on the procedure number two needs to be changed to 66.0513. The Chief commented that 66.0313 gives authority to request mutual aid and wages and everything else is covered under 66.0513. The Chief read 66.0313.

The Amendment Motion failed 4-1; Ald. Sertich, Ald. Toellner, Ald. Redeker, and Ald. Pasbrig voted no; Ald. Boelk voted yes.

The Original Motion failed 3-2; Ald. Sertich, Ald. Boelk, and Ald. Redeker voted no; Ald. Pasbrig and Ald. Toellner voted yes.

Date and Time of Next Meeting is Monday, May 20, 2013, following Personnel.

Public Works Committee:

Date and Time of Next Meeting is Monday, May 20, 2013, immediately following Public Safety.

Planning Commission:

Resolution 4711-2013 – Approve Certified Survey Map for Family Dollar at 1091 Horicon Street, 251-1216-2332-007.

Motion by Ald. Sertich, second by Ald. Redeker to Approve Resolution 4711-2013 – Approve Certified Survey Map for Family Dollar at 1091 Horicon Street, 251-1216-2332-007. Don commented that lot one will be the area of the new Family Dollar and lot two will be the existing healthcare facility. There will be a shared drive way and a separate sidewalk to the healthcare facility. There will be a storm water easement and there are other easements on the property. The pond will be 15 ½ feet off of the sidewalk. The retention pond is a requirement of the DNR. Don reported that the planning commission noted a decorative fence down the road. Motion carried 5-0.

Date and Time of Next Meeting Wednesday, May 22, 2013, at 5:30 p.m.

Water/Wastewater Commission:

Date and Time of Next Meeting Tuesday, May 14, 2013, at 7:00 p.m.

Park Board:

Date and Time of Next Meeting Wednesday, August 7, 2013, at 4:30 p.m.

Senior Center Board:

Senior Center Board Update:

A. No Report.

Date and Time of Next Meeting, Tuesday, May 14, 2013, at 6:00 p.m.

Golf Course Advisory Commission:

Date and Time of Next Meeting Wednesday, June 12, 2013, at 7:00 p.m.

ADJOURNMENT.

Motion by Ald. Sertich, second by Ald. Toellner to adjourn the meeting at 8:16 p.m. Motion carried 5-0.

Deanna Boldrey, City Clerk