

CITY OF MAYVILLE
WATER/WASTEWATER UTILITIES COMMISSION MEETING
JULY 14, 2017
WWTP
MINUTES

The meeting was called to order by President Burt Bushke and roll call was taken at 9:01 a.m.

PRESENT: Bushke, Pasbrig, Detuncq, Steinbach, Smith, Toellner
ABSENT: Guse
TARDY: None
ALSO PRESENT: Nathan Kempke (Utilities Director), Trakel

I. CALL TO ORDER AND ROLL CALL

II. CITIZEN COMMENTS
None

III. CONSENT AGENDA/DISCUSSION/APPROVAL

Motion by Smith, seconded by Pasbrig, to approve the following Consent Agenda.

- A. Minutes of June 6, 2017 Meetings
- B. Water Utility bills - \$172,255.04
- C. Wastewater Utility bills - \$58,516.19

Motion carried unanimously.

IV. CONSTRUCTION PROJECTS

A. Kekoskee/Leroy Project Report/Discussion

1. Still having problems with fats, oil and grease (FOGs), build up in the wet well.
It is difficult to flush the well with the pipe emptying near the bottom of the well, this problem was brought up to MSA. Nathan presented to the Commission an email he received from MSA in regards to the FOGs MSA suggests that an ordinance be put in place for disposal of grease into the sanitary sewer. Mayville does have an ordinance regarding FOG. According to contract Kekoskee/Leroy are to adjust their ordinance to match Mayville's, including FOGS. To solve the problem at this time we jet the wet well. The Commission would like Nathan to send a letter to Kekoskee/Leroy with our concern of FOGs in the liftstation and a copy of the contract page stating Kekoskee/Leroy must adopt an ordinance to enforce the disposal of FOGs in the sewer lateral. (a copy of Mayville's ordinance attached) and include an estimate of our jetting costs. No action taken.

V. WATER REPORTS

A. Well & System Report/Discussion

1. Well #2 is back on line June 19th after passing safe water samples.
2. There were 2 main breaks one at Seneca parking lot 6/7/17 and Rae Ln 6/21/17.
3. Hydrant flushing is complete.
4. Meter changes 10-15 left for 2017.
5. Valve exercising is under way, done mostly by summer help.

B. Lead Water Service Lateral Ordinance/Discussion/Possible Action

1. Nathan composed a letter and presented it to the Commission in regards to sampling residences where construction on the street was done with lead services. The Commission approved the letter. Motion by Smith, seconded by Toellner, to send a letter asking for volunteers with lead services to take part in sampling where water mains have been replaced in the last 10 years with no cost to the property owner. Motion carried unanimously.

VI. WASTEWATER REPORTS

- A. WWTP & Liftstations Report/Discussion
 1. Inflow has been below 0.8 MGD. We are starting to see a trend after a rain storm the flow into the plant decreases quicker.
 2. Sewer jetting continues.
- B. Sanitary Sewer Lateral Replacement Update/Discussion
 1. There are 9 sewer lateral replacements left and 2 or 3 are still being done this month.
- C. 2016 CMAR/Review/Possible Action
 1. Reviewed the CMAR. Motion by Toellner, seconded by Smith, to approve the submittal to the DNR Resolution 0001-2017. Motion carried unanimously.
- D. Soliciting Loan Proposals from Local Financial Institutions for Sewer Capital Improvements To Fund The Park Street Liftstation Forced Main Construction/Review/Recommend
 1. Motion by Pasbrig, seconded by Smith, to recommend to Council to pursue soliciting loan proposals for 5-year General Obligation Promissory Note from local banks per the letter from the Comptroller Treasurer regarding funding for the Park Liftstation Force main Project Replacement. Motion carried unanimously.

VII. ADJOURNMENT

With no further business motion by Toellner, seconded by Pasbrig to adjourn at 0:27 a.m. Motion carried unanimously.

Nancy Trakel
Administrative Assistant