

MEETING: EMS COMMISSION
PLACE: Common Council Conference Room, 15 S. School St.
DATE: August 26, 2013
TIME: 6:00 P.M.

MINUTES

1. Call to Order and Roll Call.

Meeting called to order at 6:00 p.m.

In Attendance: Bell, Kern, Stommel, Frings, Cundy

Others in Attendance: Christine Churchill, Deanna Boldrey

2. Old Business.

Accept minutes of the July 22, 2013, meeting.

Motion made by Kern, second by Cundy, to accept the minutes of July 22, 2013, meeting.

Motion carried 5-0.

3. Citizens Comments.

None.

4. New Business:

A. Personnel Report.

- **Staffing Levels:** See Attached Report.
- **Training:** See Attached Report.
- **Resignations/Vacancies:** See Attached Report.

5. Convene in Closed Session Pursuant to Wisconsin Statutes 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluations data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

A. Interview Candidates for EMT / EMT Driver Positions.

B. Reconvene into Open Session with Possible Action.

Did not go into closed session. There was not an interview.

6. Consider Appointments of New EMT / EMT Drivers.

No Motions.

7. Adjournment.

Motion made by Cundy, second by Stommel to adjourn at 6:10 p.m. Motion carried 5-0.

Minutes by: Gene Frings
Secretary

August 2013 EMS Commission

New Business

1) Staffing Levels

a. We continue to search for new team members

- i. Malia Selsing is on Maternity Leave, Jon Ratzle on leave for family reasons, and Lori Tapola moved to Milwaukee at the end of July.
- ii. Looking for currently licensed EMTs, Drivers, RN (Nurses).
- iii. Jake Retzlaff has been hired as a full time Paramedic which impacts his availability to the city of Mayville. He will remain on our roster.

2) Training

IV. DISCUSS APPLICATIONS - INCOMPLETE

a. Staff schooling/training

- i. New Hires are doing well Harland Bender started driver training today. Katie Marx and Matthew Pea are signed up for EMT Basic school starting this week. Joel Porter begins his EMT-Advanced course also this week.
- ii. Natasha Pedone-Kahl completed her EMT-B course, successfully passed her practical exam and is expected to take her written with the next couple of weeks.
- iii. Julie Staffin and Pam Tinsley have successfully completed their EMT-A advanced licensure and have begun performing at that Level.

b. August Meeting

- i. We will be having our 6 months skills recertification 08/27/13, Dr Andrews and RN Al Davies will be setting up stations for all to test out

c. Refreshers

- i. Currently in the process of Scheduling mandatory refreshers, must be completed every 2 years for the State of Wisconsin and the National Registry

3) Resignations / Vacancies

a. No resignations

b. Vacancies as mentioned above looking to fill some holes without a great deal of expense to the budget.

- i. We receive FAP funds from the state that is specifically designated for EMT-B training, any unused dollars need to be returned to the State. We will easily use all of the funds allocated for that purpose