

**MEETING: POLICE & FIRE COMMISSION**  
**PLACE: Common Council Conference Room, 15 S. School St.**  
**DATE: October 29, 2012**  
**TIME: 6:45 p.m.**

## MINUTES

### 1. Call to Order and Roll Call

Meeting Called to order at 6:00 p.m.

In Attendance: Schmidt, Bell, Kern

Absent: Leder

Others Present: Chris MacNeill, Roger Williams, William Stanke

### 2. Old Business.

A. Accept minutes of September 24, 2012, meeting.

Motion made by Kern, second by Bell, to accept the minutes of the September 24, 2012, meeting.

Motion carried 3-0.

### 3. Citizens Comments.

None.

### 4. New Business.

#### A. Police Department:

1. Hiring Process Update for Patrol Officer.

Chief MacNeill currently has a total of 72 applicants for the Police Officer position. Chief MacNeill will hold departmental interviews in January 2013 with recommendations provided to the PFC in February of 2013. Tentatively, a March hire would occur.

#### B. Fire Department.

1. Personnel Report.

Chief Williams is still waiting on Tom Stommel to submit his formal resignation. He will contact Tom and expedite. The Fire Chief interviews will be held on November 13<sup>th</sup> at 6:00 P.M. with the Commission's recommendation passed on to the City Council for announcement on November 19<sup>th</sup>.

### 5. Review of Fire Department Surveys.

President Mike Schmidt read the Fire Department Survey responses.

### 6. Convene in Closed Session Pursuant to Wisconsin Statutes 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluations data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

A. Review of Police Department Performance.

B. Review of Fire Chief Applications.

C. Reconvene into Open Session.

Motion made by Schmidt, second by Kern, to convene into Closed Session at 7:10 p.m. for the purposes of Police Department Performance and Review of Fire Chief Applications pursuant to Wisconsin Statutes 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The entire Commission was present for the entire closed session. Chris MacNeill was included in closed session during a portion of the Closed Session. Motion carried 3-0.

Motion made by Bell, second by Schmidt, to reconvene into Open Session at 7:28 p.m. Motion carried 3-0.

### 7. Set Date and Time of Next Meeting for Possible Interviews.

Fire Chief interviews will be on November 13<sup>th</sup>, 2012, at 6:00 p.m.

### 8. Adjournment.

Motion to adjourn made by Kern, second by Bell at 7:30 p.m. Motion carried 3-0.

Minutes by: Dan Bell  
Secretary