

MEETING: POLICE & FIRE COMMISSION
PLACE: Common Council Conference Room, 15 S. School St.
DATE: June 6, 2011
TIME: 6:00 p.m.

MINUTES

1. Call to Order and Roll Call

Meeting Called to order at 6:50 p.m.

In Attendance: Oechsner, Schmidt, Leder, Kern, Bell

Absent:

Others Present: Mayor Moede, Ald. Sertich, Ald. Pasbrig, Chief Linzenmeyer, Officer Vosskuil, Officer Trunkel

2. Citizens Comments.

Officer Trunkel addressed the Commission encouraging them to hire a new Chief of Police as soon as possible. He expressed concern that an acting Chief who may also be a candidate for the position of Chief may feel conflicted between performing the duties of the Chief and his application for the position. We the officers would like to move forward as soon as possible.

Chief Linzenmeyer encouraged the Commission to take as much time as necessary and find the right person for the City of Mayville. He added that the candidate, whoever he or she is, must be someone with considerable experience and of high integrity. The Chief also offered to assist the Commission in any way he could before and after his retirement.

3. Discussion with Possible Action on Guidelines for Hiring of Police Chief.

After considerable discussion it was decided that the Commission would take the following action at the regular meeting on Monday June 27, 2011.

- 1) Designate who would lead the Police Department upon Chief Linzenmeyer's retirement.
- 2) Review and approve the Job Description
- 3) Develop an employment ad and determine where and when to place the ad.
- 4) Review and agree on the hiring process.

The Mayor and members of the Council told the Commission that the resources of the City Clerk's Office and Police Administration would be available to assist when needed.

4. Adjournment.

Motion made by Leder, second by Kern to adjourn at 7:10 p.m. Motion carried 5-0.

Minutes by: Kenneth E. Oechsner
Secretary